

# Valdosta State University Student Union



Room	Auditorium	Banquet	Classroom	Open Square	Reception	U-Shape	Rental Price Non-Profit/ For-Profit
SU Ballroom 1	200	192	68	66	192	48	\$200 /\$400
SU Ballroom 2	250	192	68	66	192	48	\$200 /\$400
SU Ballroom 3	275	144	68	66	144	48	\$200 /\$400
SU Ballroom 1& 2	500	384	68	90	384	69	\$400 /\$600
SU Ballroom 2 & 3	500	336	68	90	336	6920	\$400 /\$600
SU Ballroom 1, 2 & 3	832	532	68	90	832	69	\$700 /\$900
SU Meeting Room 1 A	70	56	42	36	70	30	\$150 /\$200
SU Meeting Room 1 B	30	—	12	—	—	—	\$100 /\$150
SU Meeting Room 1 A & B	100	80	60	48	80	42	\$200 /\$250
SU Meeting Room 2	50	—	20	—	—	—	\$150 /\$200
SU Conference Room 1	—	—	—	20	—	—	\$100 /\$150
SU Conference Room 2	—	—	—	20	—	—	\$100 /\$150
SU Heritage	—	—	—	30	—	—	\$150 /\$200
SU Display Table A	—	—	—	—	—	—	\$25 /\$50
SU Display Table B	—	—	—	—	—	—	\$25 /\$50
SU Theater & Lobby	322(Theater)	—	—	—	100(Lobby)	—	\$400 /\$600(Theater) \$150 /\$300 (Lobby)
SU Game Room	—	—	—	—	—	—	\$300 /\$400 (4 hrs. max)

**\*\*All room capacities will vary depending on special needs for events or meeting.**

## Reservation Policies

- The Student Union will accept reservations based on a priority tiered system.
  - Tier I: Governing Student Orgs. & Division of Student Affairs who are planning programs to serve the student body or VSU campus.
  - Tier II: Registered Student Organizations
  - Tier III: University Departments
  - Tier IV: Non-University Groups
- All cancellations must be made within seven working days of the scheduled event. Set up changes must be made by noon two days prior to the events. Changes to equipment must be made by noon the day before the event. Any changes to a weekend event must be made by noon on Thursday.
- If an event requires the building to be open before or after normal operating hours will incur overtime charges (\$150/hr for regular overtime & 250/hr for holiday overtime)

**Hours of Operation:**  
Monday – Friday 7am to 12am  
Saturday 8am to 11pm  
Sunday 11am to 12am

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