

MOVIE SHOWING POLICIES FOR THE STUDENT UNION THEATER

- All Movie Requests must be submitted through the Event Request Online Form at least 4 weeks in advance.
- The Event Coordinator must contact Brian Roberts after submitting the event request in order to order the movie through Swank.
- The Event must be opened to all students on campus to avoid being charged a movie rental charge.
- Each Student Organization or Department is only allowed one free movie rental per semester.
- There are only a set amount of free movie rentals offered each semester. They are offered on a first come first served basis.
- All movies shown in the Student Union Theater must be acquired through Swank to avoid copyright infringements, unless prior approval is gained from the Student Union Reservation Coordinator. If an organization or department chooses to ignore this requirement, the organization or department will be held responsible for any legal repercussions.