



VALDOSTA STATE UNIVERSITY

Blazer

Beginnings

Orientation Leader



2013-2014
Application



VALDOSTA STATE UNIVERSITY

VALDOSTA STATE UNIVERSITY 2013 Blazer Beginnings Orientation Leader Application

Applications must be returned to the Office of Orientation & Leadership Programs (OLP), 3rd floor of the Student Union by **5:00 p.m. Wednesday, January 18, 2013.**

Candidates Must:

- Submit a completed application by deadline
- Provide a letter of recommendation (form attached)
- Sign-up for an interview January 23- February 10, 2013 @ OLP Office

General Information

Full name _____ Preferred Name _____

Local Address _____

City, State, Zip _____

Contact Number _____

Email Address _____ @valdosta.edu

VSU ID # 870- _____

Hometown _____

High School Attended _____

Current VSU Major _____

Classification _____ Freshmen _____ Sophomore _____ Junior _____ Senior

Total Hours Completed _____ Cumulative GPA _____ Projected Graduation Date _____

Did you transfer to VSU? Yes No If so, from what institution? _____

How did you hear about this position? (check all that apply)

Flyer Spectator Email Facebook

Staff Faculty Friend Website

Former OL Staff (OL Staff Name) _____ I was nominated

Other (please specify) _____

_____ I understand that by completing this application, I am giving the University permission to check my grades and student records. (provide your initials if you agree)



MOST RECENT WORK EXPERIENCE

EMPLOYER & PHONE #	TYPE OF WORK	DATES OF EMPLOYMENT
1.		
2.		
3.		

List, **in order of importance to you**, your college extracurricular activities:

COLLEGE ACTIVITIES

ORGANIZATION	POSITIONS/OFFICES HELD	YEARS INVOLVED (1 ST , 2 ND , 3 RD , 4 TH year)
1.		
2.		
3.		
4.		

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Academic Honors & Recognition

1. _____
2. _____
3. _____

Please answer the following questions on a separate sheet of paper and submit with your application. Answers must be TYPED.

1. Explain why you would like to be a member of the Orientation team and what aspect of the role of an Orientation Leader is most interesting to you?
2. What are the characteristics or qualities that you believe are most important for an orientation leader to possess? What do you think is the most important characteristic or skill that you have to offer to the position of Orientation Leader?
3. List 3 of the most important aspects of college that should be addressed during Orientation and why.
4. What do you hope to gain from being an Orientation Leader?





Orientation Session Dates:

General Sessions:

Wednesday, May 29
Friday, May 31
Saturday, June 1
Saturday, June 8
Monday, June 10
Friday, June 14
Friday, June 21
Saturday, June 22
Friday, June 28

Transfer Sessions:

Saturday, May 18
Friday, June 7

August Sessions:

Wednesday, August 7-
International
Thursday, August 8-
Last Open Session

What is Blazer Beginnings Orientation?

Blazer Beginnings Orientation is a program designed to assist VSU's newest Blazers to become adjusted and familiar with our campus and academic programs. The one-day freshman program and half day transfer program includes academic advising, course registration, presentations of campus resources, interactions with orientation leaders, and opportunities to meet other students entering VSU. The program is offered in the month of May, June, and August to new freshman and transfer students beginning coursework in the Fall 2013 term as well as a session in January for students entering the Spring 2014 semester.

What are the minimum qualifications needed to apply to be an Orientation Leader?

All applicants must meet the following requirements:

- ✓ Have a 2.50 overall GPA at the time of application and throughout the duration of your Orientation Leader employment
- ✓ Be enrolled in Spring 2013 semester and graduate after Spring 2014
- ✓ Complete the OL Application, including a completed reference, and interview with Orientation Leader Selection Staff
- ✓ Be in Good Academic and Judicial Standing with the University
- ✓ Be able to commit to all scheduled orientation training dates **and** scheduled orientation dates without interruption
- ✓ Have a strong commitment and desire to serve and represent Valdosta State University



Compensation of an Orientation Leader

*OL team
members will
receive the
following
compensation
package:*

* \$120 stipend
for attending
mandatory
training
sessions from
Feb-Apr 2013

* \$700 stipend
for Blazer
Beginnings
Orientation
Sessions listed
above

* \$30 VSU
Bookstore gift
card & meal for
each scheduled
VSU Visitation
Day scheduled
in the Fall &
Spring
semesters

* Free meals
at orientation
sessions

* Free VSU
required
Orientation
clothing

What are the commitments and responsibilities of a Blazer Beginning Orientation Leader?

As an Orientation Leader, you will provide guidance and information about VSU to new students and parents. Other responsibilities include, but are not limited to:

- ✓ **REQUIRED:** attend and participate in weekly OL Training Sessions during the Spring Semester as well as a training Retreat in March.
- ✓ Attend mandatory training session with a national trainer on February 22 & 23
- ✓ Facilitate guided tours on 3 designated VSU Visitation Days scheduled by the VSU Office of Admissions (*dates to be announced at a later date*)
- ✓ Welcome new students and families to the university and assist in all phases of the orientation process
- ✓ Assist students with academic advising and class registration
- ✓ Show support and respect to all members of the Orientation Team, VSU faculty and staff members, and University guests.
- ✓ Be flexible; last minute changes can occur
- ✓ Display a positive attitude at all times
- ✓ Punctuality is a must
- ✓ Be able to work long hours
- ✓ Be able to work in a team environment and often with limited direct supervision



What are the benefits of being an Orientation Leader?

- ✓ Personal satisfaction from helping new students and their families
- ✓ Opportunity to assess and determine personal strengths and abilities
- ✓ Leadership development
- ✓ An opportunity to work with a diverse group of people
- ✓ An opportunity to work closely with VSU administration, faculty and staff
- ✓ Make new friends
- ✓ Networking opportunities

What is the application and selection process?

For consideration, each applicant must complete the following:

1. Return completed application on or before deadline
2. Submit reference
3. Sign up for an interview
4. Attend your scheduled interview (*missed appointments will not be rescheduled*)
5. All interviews will be conducted by the Orientation Coordinator and one Orientation Selection Committee Member
6. Interview attire: feel free to express your VSU spirit!
7. Selected candidates will be announced in February.



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Blazer Beginnings Orientation Leader Recommendation Form

Return to the Office of Orientation/Student Union, Attn: Brenda Beasley (333-5941)

Applicant Name: _____

Note: The Family Educational Rights and Privacy Act of 1974 open many student records for the student's inspection. The law also permits the student to waive his/her right to inspect letters of recommendation. The applicant's signature below constitutes a waiver; no signature means the student will have the right to read this reference.

Applicant's Signature: _____ Date: _____

The person named below has applied to work as an Orientation Leader for Valdosta State University and is requesting a reference from you.

Your recommendation is an important component of the application process and your response to this request is greatly appreciated.

Return to the Office of Orientation/Student Union, Attn: Brenda Beasley (333-5941)

How do you know this applicant? _____

Length of time you have known or worked with this applicant: _____

Your Name: _____ **Phone:** _____

Title/Position: _____



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Personal Characteristics: Check all that apply to the candidate.

- Good Academic Achievement
- Accepting of Others / Open-minded
- Charismatic / Creative
- Cooperative / Flexible
- Dependable / Reliable / Punctual
- Desire to Help Others / Works well with team members
- Desire to Personally Grow & Develop
- Enthusiastic / Friendly / Confident
- Integrity / Honest
- Knowledge of Campus Community
- Leadership Skills / Responsible
- Listening Skills
- Mature / Self-Motivated
- Organized & Punctual
- Positive Attitude
- Public Speaking Skills

Abilities: Use the following scale to assess the following skills.

5=Excellent 4=Good 3=Average 2=Fair 1=Unacceptable

_____ Ability to manage time and complete tasks on time.

_____ Ability to solve problems.

_____ Ability to listen and follow directions.

_____ Ability to speak in front of small and large groups.

_____ Ability to accept responsibility for own actions.

_____ Ability to relate well with peers, parents, faculty and/or administrators.

_____ Ability to present a positive image of VSU.

Signature _____ **Date** _____

_____ I do not recommend.

_____ I recommend with reservations.

_____ I do recommend.

_____ I strongly recommend this applicant.

Thanks for taking the time to share your opinion!