

QEP  
Subcommittee Chairs Meeting  
July 21, 2009  
1:00 – 2:00 p.m.

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Members present: James LaPlant (QEP Chair), Karen Jacobsen, Mike Savoie (ex officio), Tom Manning, Jane Kinney (ex officio), Kimberly Tanner

Members absent: Deborah Davis, Kristina Cragg

1. The minutes for the June 30 meeting were approved unanimously.
2. The committees discussed titles for the QEP in order to create a 'buzzword' that would be easier for students to remember. Many ideas were passed around but the subject was tabled for later.
3. Revisions to the QEP Activities and Timeline Table –  
A few revisions were made to the Activities and Timeline table. A new draft will be out to all QEP committee members shortly. Some highlights include:
  - Some indirect assessments will be cut from the table and direct assessments will be added as activity details are ironed out.
  - The data gained from NSSE/FSSE will be used in historical data trends, but CIRP will be used this fall to gather different kinds of data. During the fall semester, the assessment table will need to be revised with less emphasis on the collection of baseline data and more discussion of the direct assessment measures under the "implementation" and "performance criteria" columns.
  - Internships and academic year stipends for students will be cut for now; two GAs will be hired.
  - Competitive mini-grants were added to the timeline table.
4. J. LaPlant announced that there will be no more SLO/Assessment meetings this summer. He will update the Activities and Timeline table and circulate what's been accomplished in all of the subcommittees to the other QEP committee members. He thanked everyone for their hard work and contributions.
5. Meeting was adjourned at 2:00 p.m.

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