

## QEP Subcommittee Meeting

### SLO & Assessment

June 30, 2009 – 1:00 p.m.

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Members present: James LaPlant (Chair, SLO), Mike Savoie (ex officio), Tom Manning, Jane Kinney (ex officio), Kimberly Tanner, Deborah Davis, Karen Jacobson

Members absent: Kristina Cragg (Chair, Assessment)

1. The meeting minutes from the June 23 Subcommittee meeting were approved unanimously.
2. J. LaPlant reported that Karla Hull will have some graduate students available for QEP projects in the fall. He also mentioned that the committee will need to create job descriptions for the GA's and have them ready for when the QEP Coordinator is appointed.
3. Next the committee looked at the revised assessments from K. Cragg's Assessment Subcommittee. The subcommittees discussed breaking the learning outcomes down into benchmarks.
4. For the Timeline, J. LaPlant's subcommittee will work on defining benchmarks for each year. This fall, he will contact QEP directors from other colleges to gather information on what's worked and what hasn't. J. Kinney mentioned that the QEP committee needs to start gathering baseline data for VSU. The committee needs to know what departments are interested in working with the QEP committee, what's already been implemented, and if there's interest in creating research tracks.
5. The Budgeting Subcommittee can look at activity guidelines and give options on funding. J. LaPlant brought up the possibility that various deans might be able to set money aside for a campus-wide symposium, student travel funds or the summer research program.
6. J. LaPlant asked the subcommittee members to think about a working title for the QEP for discussion in July.
7. The meeting was adjourned at 2:30 p.m.