

QEP Meeting Minutes
August 20, 2009
Meeting with the SACS VP
1:15 – 3:15

Members present: James LaPlant (QEP Chair), Kristina Cragg (SACS Liaison), Mike Savoie (Ex Officio), Jane Kinney (Ex Officio), Matthew Schmidt, Deborah Davis, Barbara Gray, Michael Black, Ivan Nikolov, Jan Fackler, Kimberly Tanner, Karla Hull, Tom Manning, John Trombetta

1. K. Cragg introduced Dr. Rudy Jackson, SACS VP. Dr. Jackson spoke with the QEP committee members about what they had accomplished so far and gave suggestions for streamlining the process of establishing the QEP. He told the committee what the Visiting Team will be looking for:
 - a. They want to be able to read a plan that has emanated from the mission
 - b. Is it focused?
 - c. Are you capable of pulling it off?
 - d. Assessment – How do you know quantitatively and qualitatively that the QEP has succeeded?
 - e. Broad-based development – Has this idea been percolating for awhile? Does everyone know about it? ** Broad-based development doesn't mean broad-based implementation.

*Dr. Jackson emphasized that the QEP must focus on student learning.

2. Dr. Jackson worked with the committee members on how to narrow their focus onto the student learning outcomes. His advice was to “Simply demonstrate what the QEP is doing to impact student learning.”
3. Dr. Jackson noted that the QEP would begin in the fall of 2011 for VSU and it need not run for five years. Dr. Jackson suggested a cohort or demonstration project in the fall of 2011. There was a general discussion of gateway courses at VSU and the potential for a control group and experimental group design for assessment around such courses.
4. He offered to review a two-page abstract of the changes that the committee will make to the QEP. No timeline or specifics were given to the committee at large, more information will be forthcoming.
5. The meeting adjourned at 4:00 p.m.