

QEP Meeting Minutes

October 28, 2009

Members present: James LaPlant (chair), Barbara Gray, Jane Kinney (Ex Officio), Kristina Cragg, John Trombetta, Karla Hull

1. Minutes from September 22: Minutes were approved unanimously.
2. Update on QEP Proposals: The committee chairs discussed the proposals and how many of them should go into the QEP. The President and Provost are reviewing the proposals selected by the QEP committee. Once the decision is made, an abstract will be written and sent to Dr. Jackson for feedback.
3. QEP Coordinator Position: The committee chairs decided that the position will be advertised next April and a selection will be made by the end of August. J.LaPlant stated that the job description will go in the January report. The committee also discussed creating a five-year advisory council that will assist the coordinator and will report to the Provost.
4. The meeting adjourned at 10:15 a.m.

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