

VALDOSTA STATE UNIVERSITY

ACADEMIC COMMITTEE PACKET

ACADEMIC COMMITTEE

**MONDAY,
September 14, 2009**

2:30 p.m.

**ROSE ROOM
UNIVERSITY CENTER**

**Stanley Jones
Interim Registrar/Secretary of the Academic Committee**

ACADEMIC COMMITTEE
AGENDA
September 14, 2009

1. Minutes of the May 18, 2009 meeting. (pages 1-3) approved by email May 20, 2009
2. **COLLEGE OF BUSINESS**
 - a. Deactivation of MBA 7990, ECON 1900H, 3200, 3300, and MKTG 4800 (page 4)
3. **COLLEGE OF EDUCATION**
 - a. Revised course number and title INTP 2998 (pages 5-7) Deactivation INTP 2999
 - b. Revised requirements for the minor in Psychology (pages 8-11)
 - c. Revised prerequisites KSPE 3200 (pages 12-14)
4. **COLLEGE OF ARTS AND SCIENCES**
 - a. Deactivation of CRJU 7350 (page 15)
 - b. Revised course description FLFD 4800 (pages 16-18)
 - c. Revised course description PHIL 4120 (pages 19-22)
 - d. Revised course description PHIL 4220 (pages 23-26)
 - e. Revised course description JOUR 3570 (pages 27-30)
 - f. Revised narrative for the MA in English (pages 31-38)
 - g. Revised title, course number, description for LEAS 4251 (pages 39-42) Deactivation of LEAS 4902
 - h. Revised title, course number, description for POLS 4251 (pages 43-46) Deactivation of POLS 4902
 - i. Revised title LEAS 4250 (pages 47-49)
 - j. Revised title POLS 4250 (pages 50-52)
 - k. Revised title and course description POLS 4440 (pages 53-56)
 - l. Revised title, course number, and description for POLS 4442 (pages 57-60) Deactivation POLS 4901
 - m. Deactivation of PADM 7340, POLS 3260, 4340, 4630, 5610, 6400, 6630, and 6850 (pages 61)
 - n. Letter of Intent -- for the BA in Transatlantic Studies Program (pages 62-78)
5. **Pending items**
 - a. Notice to SACS that the BS in Mathematics with an option in Computer Science has been deactivated.
 - b. Notice to SACS that the BS in Athletic Training was changed to a BSAT in Athletic Training.

VALDOSTA STATE UNIVERSITY
ACADEMIC COMMITTEE MINUTES
May 18, 2009

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, May 18, 2009. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Bruce Caster, Ms Deborah VanPetten (proxy for Mr. Alan Bernstein), Dr. William Faux, Mr. Mike Savoie, Dr. Kathe Lowney (proxy for Dr. Frank Flaherty), Dr. Kathe Lowney, Dr. Ray Elson, Dr. James Ernest, Dr. Iris Ellis, Dr. James Humphrey, Dr. Diane Holliman, and Ms. Deborah VanPetten.

Members Absent: Dr. Lai Orenduff, Dr. Marvin Smith, Dr. Lucia Lu, Dr. Selen Lauterbach, Mr. Alan Bernstein, Dr. Frank Flaherty, Dr. Bill Buchanan, and Dr. Deborah Weaver.

Visitors Present: Dr. Phyllis Holland, Dr. L. Wayne Plumly and Mr. Lee Bradley.

The Minutes of the April 13, 2009 meeting were approved by email on April 28, 2009. (pages 1-3).

A. College of Education

1. Revised senior curriculum for the BSED in Technical, Trade, and Industrial Education-Postsecondary Option was approved effective Fall Semester 2009. (pages 4-7).

B. College of Business

1. Certificate in Healthcare Administration was approved effective Fall Semester 2010 with "(If not taken in Area B)" added to the PERS 2485 requirement, and the requirement hours for the certificate stated as 15-17 hours -- and the spelling of "by" was corrected in the Assessing Proposed Change box. (page 8-12).
2. New course, Healthcare Administration (HCAD) 4100, "Healthcare Human Resource Management", (HEALTHCARE HUMAN RESOURCE MGNT – 3 credit hours, 3 lecture hour, 0 lab hours, and 3 contact hour), was approved effective Spring Semester 2010. (pages 13-18).
3. New course, Healthcare Administration (HCAD) 4980, "Internship in Healthcare Administration", (HEALTHCARE ADMIN INTERNSHIP – 3 credit hours, 0 lecture hour, 3 lab hours, and 3 contact hour), was approved effective Spring Semester 2010. (pages 19-31).
4. Revised senior curriculum for the BBA in Management was approved effective Fall Semester 2010. (pages 32-34).
5. Revised senior curriculum for the BBA in Accounting was approved effective Fall Semester 2010. (pages 35-37).
6. Revised course description, Accounting (ACCT) 4800, "Auditing", (AUDITING – 3 credit hours, 3 lecture hours, lab hours, and 3 contact hours), was approved effective Spring Semester 2010. (pages 38-40).
7. New/re-activated Master of Accountancy program was approved effective Spring 2010 with "Masters" changed to "Master" on the formal proposal page and the course description for ACCT 7410 was changed to ...4410 or equivalent course, with the grade of... and AIS was spelled out "Accounting Information Systems" and RIA "Resource Events Agents". (pages 41-84). ***Pending BOR approval***
8. Degree requirements for the MACC was approved effective Spring Semester 2010 with the elective section changed to read: Select four from the following list: ACCT 7350, ACCT 7453, ACCT 7500, ACCT 7980, any MBA 7XXX class. (pages 85-87).
9. New course, Accounting (ACCT) 7100, "Financial Accounting Theory", (FINANCIAL ACCOUNTING THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010 with the course title abbreviation changed to "Financial Accounting Theory", and the description changed to read – Prerequisite: ACCT 3202 ... (pages 88-93).
10. New course, Accounting (ACCT) 7220, "Advanced Accounting", (ADVANCED ACCOUNTING -- 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010. (pages 94-101).

11. New course, Accounting (ACCT) 7350, "Accounting in a Global Financial Community", (INTERNATIONAL ACCOUNTING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010. (pages 102-108).
12. New course, Accounting (ACCT) 7390, "Governmental and Not-For-Profit Accounting", (GOVERNMENTAL AND NFP -- 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved with "(NPO)" removed from the course description effective Summer Semester 2010. (pages 109-120).
13. New course, Accounting (ACCT) 7410, "Advanced Accounting Information Systems", (ADVANCED AIS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. The course description was replaced with the one found on page 43 of this packet, and in the Real-Life Organization Project section "student" was changed to "study". (pages 121-126).
14. New course, Accounting (ACCT) 7453, "Estate Tax, Trusts & Wealth Transfer", (ESTATE & TRUST TAX -- 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010 with the description changed to read ...tax-effective manner. Topics include estate planning, gifting, and the use of trusts to achieve wealth transfer efficiently. The last sentence was deleted (pages 127-131).
15. New course, Accounting (ACCT) 7500, "Tax Research", (TAX RESEARCH – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010 with "Federal" changed to "federal". (pages 132-137).
16. New course, Accounting (ACCT) 7510, "Corporate and Partnership Taxation", (CORP AND P'SHIP TAXATION – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010 with the correction of the spelling of "partnership" in the description, and correction of the spelling of "multiple" in the Plans for assessing proposed course box. (pages 138-147).
17. New course, Accounting (ACCT) 7800, "Advanced Auditing", (ADVANCED AUDITING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010 with the effective term changed to Spring from Fall. (pages 148-156).
18. New course, Accounting (ACCT) 7980, "Accounting Internship", (ACCOUNTING INTERNSHIP – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010 with the description changed to read -- Prerequisite: Approval of Department Head. Graded... and the spelling of "unsatisfactory" was corrected. (pages 157-164).
19. New program proposal for the BBA in International Business was approved effective Fall Semester 2010. (pages 165-217) with the "Area D" corrected to "Area C" under section 1. Curriculum -- Required Foreign Language section. Also, in the list of Cross-Cultural Courses (pages 170-171) "Religions Studies" was corrected to "Religious Studies".
Pending BOR approval
20. Senior curriculum for the BBA in International Business was approved effective Fall Semester 2010 (pages 218-221) with a statement added to the Elective Cross-Cultural Courses section referring to students to website that will give them a list of the approved courses, and under the Elective Foreign Language section it was changed to read ..courses must be from the same language, through 2002. Students proficient in a foreign language may instead... . Also, under the Required International Experience section was changed to read:

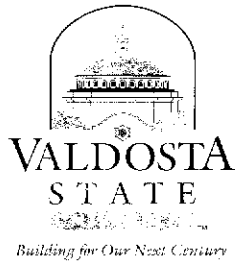
Required International Experience.....0 hours
 Study Abroad program, Internship abroad, Foreign living/working experience
21. New course, International Business (IB) 3000, "Introduction to International Business", (INTRO INTERNATIONAL BUSINESS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Spring Semester 2010 with the description changed to read -- An evaluation of country risks.. critically evaluate cultural... . (pages 222-230).

C. Miscellaneous

1. Dr. Gravett will be working on updating our Academic Committee forms this summer. She distributed a document which lists the current forms and the information asked for on each. The document also included a couple of new forms possibilities for consideration. She asked that everyone email her by June 1st with comments and suggestions.

Respectfully submitted,

Stanley Jones
Interim Registrar



Office of the Dean

RECEIVED

MAY 20 2009

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

MEMORANDUM

To: Academic Committee

From: Dr. L. Wayne Plumly, Jr. *LWP*
Interim Dean
Langdale College of Business

Date: May 15, 2009

Re: Deactivation of Courses

Please deactivate the following courses:

MBA 7990	MBA Directed Study
ECON 1900 (H)	Honors Economics
ECON 3200	Industrial Organization
ECON 3300	Economic History
MKTG 4800	Cases in Marketing.

The deactivation is to be effective immediately. Thank you.



Harley Langdale, Jr. College of Business Administration

Location North Campus • Thaxton Hall • 2nd Floor • Address 1500 N. Patterson St. • Valdosta, GA 31698-0065

Phone 229.333.5991 • Fax 229.259.5504 • Web www.valdosta.edu/lcoba

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Request for a Revised Course

Valdosta State University

Date of Submission: 4/23/2009 (mm/dd/yyyy)

Department Initiating Request: Middle, Secondary, Reading, & Deaf Education

Faculty Member Requesting Revision: Dr. Nanci Scheetz

Current Course Prefix and Number: INTP 2999

Current Credit Hours: 0

Current Course Title: Entry into the Education Profession

Mark all that apply:

Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2009

Estimated Frequency of Course Offering: every semester

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number: 2998

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title: Entry into the Profession

Revised Course Title Abbreviation (for student transcript; 30 character limit): Entry to Profession

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

no change

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*

(box expands indefinitely)

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other: The Interpreting degree program is a professional program, not a teacher preparation and thus requirements for entry into the program vary. Renumbering and renaming the course will differentiate it from teacher preparation programs. This is necessary for consistent data reporting.

Assessment Plan: (box expands indefinitely)

no change

Approvals: (Print out for signatures & dates)

Dept. Head(s) _____	<i>Berhan K. Stanley</i>	Date _____	<i>4/30/09</i>
Dean(s)/Director(s) _____	<i>[Signature]</i>	Date _____	<i>4/30/09</i>
College Exec. Comm. _____	<i>Jana G. Giffel</i>	Date _____	<i>4/30/09</i>
Graduate Exec. Comm. _____		Date _____	
Academic Comm. _____		Date _____	

Indicate How Course will be Taught: Hybrid

If course is online:

Does proposed new course alter the percentage of the degree program available online? No

As a result of this new course, how much of the program will now be available online? 50% or more

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for Curriculum Change Valdosta State University

Choose area of change:

(Please click grey area below for drop box)

Core Curriculum (Area A, B, C, D, E, F) Other Curriculum (Specify): Minor

Current Catalog page number: 224

Proposed effective date for Curriculum Change: January/2010 (Month/Year)

Degree & Program name (e.g., BFA, Art): Psychology Minor

John Hummel, Jr.

Present Requirements:

Minor in Psychology..... 18 hours
PSYC 2500 and fifteen (15) hours of additional course work constitute the minor in psychology. PSYC 2500 must be completed before any of the other courses in the minor can be taken, and a grade of "C" or better must be earned in each course in the minor.
PSYC 2500 3 hours

Choose one course from the following: 3 hours
PSYC 3200 Child Psychology
PSYC 3210 Adolescent and Young Adult Psychology
PSYC 3220 Adult Psychology and Aging

Choose one course from the following: 3 hours
PSYC 3400 Abnormal Psychology
PSYC 3450 Theories of Personality

Choose one course from the following: 3 hours
PSYC 3300 Applied Behavior Analysis I
PSYC 3500 Statistical Methods in Psychology

Choose two courses from the following: 6 hours
PSYC 3600 Experimental Psychology
PSYC 3700 Rehabilitation Psychology
PSYC 3710 Social Psychology
PSYC 3800 Industrial/Organizational Psychology
PSYC 4300 Applied Behavior Analysis II

Proposed Requirements (**Underline changes after printing this form**):

Minor in Psychology-----18 Hours

A minor in psychology can be an excellent academic supplement to many majors at VSU or if a student wants to apply to graduate school in psychology*. Please contact the department for assistance in selecting courses most appropriate for your needs. Fifteen (15) hours of coursework selected from the following courses constitutes a minor. PSYC 2500 must be completed before any courses in the minor can be taken and a grade of "C" or better must be earned in each course in the minor. PSYC 2500 is required along with 15 hours of PSYC classes (see below). Please call the Department if you have questions, 229.333.5930.

1. Choose one course from the following: 3 Hours

- PSYC 3200 Child Psychology
- PSYC 3210 Adolescent and Young Adult Psychology
- PSYC 3220 Adult Psychology and Aging

2. Choose one course from the following: 3 Hours

- PSYC 3400 Abnormal Psychology
- PSYC 3450 Theories of Personality

3. Choose one course from the following: 3 Hours

- PSYC 3300 Applied Behavior Analysis I
- *PSYC 3500 Statistical Methods in Psych.

4. Choose two courses from the following: 6 Hours

- PSYC 3110 Educational Psychology
- *PSYC 3600 Experimental Psychology
- PSYC 3700 Rehabilitation Psychology
- PSYC 3710 Social Psychology
- PSYC 3800 Industrial/Organizational Psychology.
- PSYC 3850 Psych. and Law
- *PSYC 3900 Tests and Measurements

Or any senior-level academic psychology courses for which you have met the prerequisites, excluding PSYC 4850 and 4870.

*The bolded courses are suggested if you plan to attend graduate school in psychology without completing a psychology undergraduate degree. Check with the Department's graduate admissions committee for the specifics of a particular graduate degree, for proper advising, and for any additional graduate study requirements.

Justification:

Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.

(text boxes are expandable)

- Improving student learning outcomes:
- Adopting current best practice(s) in field:
- Meeting mandates of state/federal/outside accrediting agencies:
- Other: Aligning minor with major also allows more flexibility in minor. The proposed statements give more information about the minor and advising brings consistency and coherence to the minor, possibly improving retention.

Plan for Assessing Proposed Change:

Increase in number of students with a psychology minor.

Approvals:

Department Head: Robert Bauer Date: 3/ May 2009
 Dean(s)/Director(s): Julia M. Giffel Date: 05/08/2009
 College Exec. Committee: Julia M. Giffel Date: 05/08/2009
 Grad. Exec. Committee: _____ Date: _____
 Academic Committee: _____ Date: _____

Program offered: At VSU

If the program is to be offered off campus:

Where will the course be offered?

Does VSU already offer courses at this site? No

For VSU's SACS Liaison (Office of Strategic Research and Analysis)

	Yes	No
Does proposed change require notification of a substantive change to SACS? (if no, stop here)	<input type="checkbox"/>	<input type="checkbox"/>
If yes; Has the department proposing the change submitted the required information to you?	<input type="checkbox"/>	<input type="checkbox"/>
Does proposed effective date meet SACS notification requirements?	<input type="checkbox"/>	<input type="checkbox"/>
Has the VPAA been notified?	<input type="checkbox"/>	<input type="checkbox"/>
SACS Liaison: _____ Date: _____		

REQUEST FOR A REVISED COURSE

Valdosta State University

Date of Submission: 08/18/2009 (mm/dd/yyyy)

Department Initiating Revision:
Kinesiology and Physical Education

Faculty Member Requesting Revision:
Mike Griffin

Current Course Prefix, Title, & Number:

(See course description abbreviations in the catalog for approved prefixes)

KSPE 3200 Nutrition for Health and Human Performance

List Current and Requested Revisions: (only fill in items needing to be changed)

Current:

Course Prefix and Number:

Credit Hours:

Course Title:

Prerequisites: Exercise physiology majors must have met program entry requirements.

Health and physical education majors must have been admitted into the program and passed KSPE 2999. Sports medicine majors and nutrition minors may be allowed to take the course with the approval of the program coordinator and the instructor.

Co-requisites:

Course Description:

Requested:

Course Prefix and Number:

Credit Hours:

Course Title:

Prerequisites: KSPE 3420 or permission of instructor

Prerequisites by Program: Exercise physiology majors must have met program entry requirements.

Health and physical education majors must have been admitted into the program and passed KSPE 2999.

Admitted athletic training students and nutrition minors may be allowed to take the course with the approval of the program coordinator and the instructor.

Co-requisites: KSPE 3420 or permission by instructor

Course Description:

Semester/Year to be Effective:

Spring 2010

Estimated Frequency of Course Offering:

Twice per year- fall and spring semester

Indicate if Course will be : Requirement for Major Elective

Justification: Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.

Improving student learning outcomes:

Adopting current best practice(s) in field:

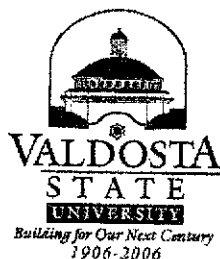
Meeting Mandates of State/Federal/Outside Accrediting Agencies:

Other: Clarification of course entrance requirements.

Plans for assessing the effectiveness of the course: Accreditation exam scores.

Approvals:		
Dept. Head:	<i>M. [Signature]</i>	Date: 8-20-09
College/Division Exec. Comm.:	<i>[Signature]</i>	Date: 8/20/09
Dean/Director:	<i>[Signature]</i>	Date: 8/20/09
Graduate Exec. Comm.:		
(for graduate course)		Date:
Graduate Dean:		
(for graduate course)		Date:
Academic Committee:		Date:

Form last updated: August 6, 2009



June 9, 2009

RECEIVED

TO: Dr. Connie Richards
College of Arts and Sciences

VALDOSTA STATE UNIVERSITY
GRADUATE SCHOOL

FROM: Dr. Michael Capece
Sociology, Anthropology, Criminal Justice and Marriage & Family Therapy

SUBJECT: CRJU 7350

*K. Hill
9/3/09*

Please deactivate CRJU 7350, Seminar in Forensic Investigation

Department of Sociology, Anthropology, & Criminal Justice

College of Arts & Science

Address 1500 N. Patterson St. • Valdosta, GA 31698-0060

Phone 229.333.5943 • **Fax** 229.333.5492 • **Web** www.valdosta.edu/soc

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15

Request for a Revised Course
Valdosta State University

RECEIVED

JUN 24 2009

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Date of Submission: 6/6/2009 (mm/dd/yyyy)

Department Initiating Request: Modern and Classical Languages

Faculty Member Requesting Revision: Ransom Gladwin

Current Course Prefix and Number: FLED 4800

Current Credit Hours: 2

Current Course Title: Senior Professional Development Seminar

Mark all that apply:

- Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Spring 2010

Estimated Frequency of Course Offering: Twice a year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number:

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title:

Revised Course Title Abbreviation (for student transcript; 30 character limit):

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Graded Satisfactory or Unsatisfactory.

Justification: FLED 4800 is an adjunct seminar to student teaching. FLED 4800 assignments link to the completion (or not) of the student teaching objectives. The student teaching experience is assessed as S or U (instead of A, B, C, D, F).

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*
(box expands indefinitely)

- Improving student learning outcomes:
- Adopting current best practice(s) in field:
- Meeting mandates of state/federal/outside accrediting agencies:
- Other:

Assessment Plan: (box expands indefinitely)

Electronically assessed as part of teacher certification.

Approvals: (Print out for signatures & dates)

Dept. Head(s) _____	_____	Date	July 13, 2009
Dean(s)/Director(s) _____	_____	Date	7/17/09
College Exec. Comm. _____	_____	Date	7/17/09
Graduate Exec. Comm. _____	_____	Date	_____
Academic Comm. _____	_____	Date	_____

Indicate How Course will be Taught: Online

If course is online:

Does proposed new course alter the percentage of the degree program available online? Yes

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for a Revised Course
Valdosta State University

Date of Submission: 4/20/2009 (mm/dd/yyyy)

Department Initiating Request: Philosophy and Religious Studies

Faculty Member Requesting Revision: Dr. Christine James

Current Course Prefix and Number: PHIL 4120

Current Credit Hours: 3

Current Course Title: Ethics and Public Policy

Mark all that apply:

- Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: Once a year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number:

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title:

Revised Course Title Abbreviation (for student transcript; 30 character limit):

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Old course description:

PHIL 4120 Ethics and Public Policy 3-0-3

A study of ethical issues involved in public policy, with special emphasis on issues such as affirmative action, abortion, euthanasia, capital punishment, free speech and privacy.

New course description:

PHIL 4120 Ethics and Public Policy 3-0-3

A study of ethical issues involved in public policy, with special emphasis on issues such as environmental and urban planning, allocation of community resources, equal opportunity and affirmative action policies, allocation of medical resources, abortion, euthanasia, capital punishment, free speech and privacy.

Justification: Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.

(box expands indefinitely)

Improving student learning outcomes: Learning outcomes in Philosophy and Religious Studies include use of critical and logical reasoning and self-understanding in the context of controversy and social conflict, the revised course description highlights additional, current areas of research and case studies that will be covered during the course.

Adopting current best practice(s) in field: Course description was originally written in the mid-1990s and needs to be updated to reflect current best practices in philosophy and public policy/public administration.

Meeting mandates of state/federal/outside accrediting agencies:

Other: Course description from the 1990s did not refer to the environmental and urban planning impact of public policy decisions.

Assessment Plan: (box expands indefinitely)

Course will be assessed as a part of the department's regular program review, which usually occurs every three years, and will be assessed in line with the learning outcomes of the Philosophy and Religious Studies major, including outcome 2 regarding critical and logical reasoning in written and spoken material, outcome 3 regarding development of self-understanding in the context of controversy and social conflict, and outcome 4 on independent research and research methods.

Approvals: (Print out for signatures & dates)

Dept. Head(s) <u>Fred Downing</u>	Date <u>May 11, 2009</u>
Dean(s)/Director(s) <u>Conne Kichler</u>	Date <u>6/9/09</u>
College Exec. Comm. _____	Date _____
Graduate Exec. Comm. _____	Date _____
Academic Comm. _____	Date _____

Indicate How Course will be Taught: Hybrid

If course is online:

Does proposed new course alter the percentage of the degree program available online? No

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for a Revised Course
Valdosta State University

Date of Submission: 4/20/2009 (mm/dd/yyyy)

Department Initiating Request: Philosophy and Religious Studies

Faculty Member Requesting Revision: Dr. Christine James

Current Course Prefix and Number: PHIL 4220

Current Credit Hours: 3

Current Course Title: Ethics and Public Administration

Mark all that apply:

Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: Once a year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number:

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title:

Revised Course Title Abbreviation (for student transcript; 30 character limit):

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Old course description:

PHIL 4220 Ethics and Public Administration 3-0-3

A study of ethical issues in public administration, with special emphasis on developing analytical skills in ethical decision-making in the public sector, highlighting the role of ethics and professional responsibility in public service, and identifying situations involving professional malfeasance such as conflict of interest.

New course description:

PHIL 4220 Ethics and Public Administration 3-0-3

A study of ethical issues in public administration, with special emphasis on developing analytical skills in ethical decision-making in the public sector, highlighting the role of ethics and professional responsibility in public service, judging cases in public administration for ethical and theoretical underpinnings, and identifying situations involving professional malfeasance, and conflict of interest. Students will analyze the environmental and human rights concerns that public administrators must incorporate into all of their decision making.

Justification: Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.
(box expands indefinitely)

Improving student learning outcomes: Learning outcomes in Philosophy and Religious Studies include use of critical and logical reasoning and self-understanding in the context of controversy and social conflict. This revised course description emphasizes that public administration includes both positive charges about what a self-aware public administrator ought to do in making sound ethical decisions, as well as what one should not do - this broadens the variety of example situations and case studies to be covered in the course.

Adopting current best practice(s) in field: Course description was originally written in the mid-1990s and needs to be updated to reflect current best practices in philosophy and public policy/public administration.

Meeting mandates of state/federal/outside accrediting agencies:

Other: Course description from the 1990s did not acknowledge the environmental relevance of the course.

Assessment Plan: (box expands indefinitely)

Course will be assessed as a part of the department's regular program review, which usually occurs every three years, and will be assessed in line with the learning outcomes of the Philosophy and Religious Studies major, including outcome 2 regarding critical and logical reasoning in written and spoken material, outcome 3 regarding development of self-understanding in the context of controversy and social conflict, and outcome 4 on independent research and research methods.

Approvals: (Print out for signatures & dates)

Dept. Head(s) Freddie Downing Date May 11, 2009
Dean(s)/Director(s) Lonnie Richards Date 6/9/09
College Exec. Comm. _____ Date _____
Graduate Exec. Comm. _____ Date _____
Academic Comm. _____ Date _____

Indicate How Course will be Taught: Hybrid

If course is online:

Does proposed new course alter the percentage of the degree program available online? No

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for a Revised Course
Valdosta State University

RECEIVED

MAR 30 2009

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Date of Submission: 3/27/2009 (mm/dd/yyyy)

Department Initiating Request: English

Faculty Member Requesting Revision: Pat Miller

Current Course Prefix and Number: JOUR 3570

Current Credit Hours: 3

Current Course Title: Photojournalism

Mark all that apply:

- Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Spring 2010

Estimated Frequency of Course Offering: 1 per year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number:

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title:

Revised Course Title Abbreviation (for student transcript; 30 character limit):

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Old: A basic course in the principles of news photography and black and white photographic techniques. This course will provide students with the fundamental and practical skills needed to photograph news events for newspapers and magazines.

New: A basic course in the principles of news photography. This course will provide students with the fundamental and practical skills needed to photograph news events for newspapers and magazines for both print and online use.

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*

(box expands indefinitely)

- Improving student learning outcomes:
- Adopting current best practice(s) in field: Because most publications now use color photographs both in print and on the Web, the course now covers both types of photography, so we no longer need to specify black and white techniques.
- Meeting mandates of state/federal/outside accrediting agencies:
- Other:

Assessment Plan: (box expands indefinitely)

No changes.

Approvals: (Print out for signatures & dates)

Dept. Head(s) <u>Mr. Smith</u>	Date <u>7-13-09</u>
Dean(s)/Director(s) <u>Connie Richards</u>	Date <u>7/17/09</u>
College Exec. Comm. <u>Connie Richards</u>	Date <u>7/17/09</u>
Graduate Exec. Comm. _____	Date _____
Academic Comm. _____	Date _____

Indicate How Course will be Taught: Face to Face

If course is online:

Does proposed new course alter the percentage of the degree program available online? No

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

**Request for Curriculum Change
Valdosta State University**

RECEIVED

Choose area of change:

(Please click grey area below for drop box)

Graduate Curriculum Other Curriculum (Specify):

**VALDOSTA STATE UNIVERSITY
GRADUATE SCHOOL**

Current Catalog page number: 44. Also on Graduate School's web site.

Proposed effective date for Curriculum Change: Spring 2010 (Month/Year)

Degree & Program name (e.g., BFA, Art): MA, English

Present Requirements:

See attachment

Proposed Requirements (Underline changes after printing this form):

See attachment

Justification:

Select one or more of the following to indicate why the requested change will be beneficial, giving your justification. Please include and/or append relevant supporting data.

(text boxes are expandable)

Improving student learning outcomes: 1. By expanding the scope of and number of works in the reading list, we will ensure that students acquire the "breadth of knowledge" as described in item #1 under "Description," page 42 of the 2009-2010 Graduate Catalog. 2. By specifying the extra courses to be taken by non-majors, we are better able to pursue our outcomes by assuring that all of our graduate students have had an introduction to literature, criticism, and scholarly writing.

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other:

Plan for Assessing Proposed Change:

We will assess this change via our assessment protocol already in place.

Approvals:

Department Head: A. Smith Date: 7-13-09
 Dean(s)/Director(s): Lonnie Richards Date: 7/17/09
 College Exec. Committee: Lonnie Richards Date: 7/17/09
 Grad. Exec. Committee: Kae Hume Date: 9/3/09
 Academic Committee: _____ Date: _____

Program offered: At VSU

If the program is to be offered off campus:

Where will the course be offered?

Does VSU already offer courses at this site? Yes

For VSU's SACS Liaison (Office of Strategic Research and Analysis)

	Yes	No
Does proposed change require notification of a substantive change to SACS? (if no, stop here)	<input type="checkbox"/>	<input type="checkbox"/>
If yes; Has the department proposing the change submitted the required information to you?	<input type="checkbox"/>	<input type="checkbox"/>
Does proposed effective date meet SACS notification requirements?	<input type="checkbox"/>	<input type="checkbox"/>
Has the VPAA been notified?	<input type="checkbox"/>	<input type="checkbox"/>
SACS Liaison: _____ Date: _____		

“Non-Thesis Option—Comprehensive Examination”—page 44 in *Graduate Catalog*

Old:

~~Students will develop, in consultation with their committee, a reading list in a specified area. This list should consist of approximately six to eight primary and secondary works, excluding material that students have already studied in their classes. Students will then take a two-hour written examination over this reading list and a follow-up oral examination over that written test and their coursework. These examinations should be taken before or immediately after the final semester. Students following this option must complete 36 hours of coursework.~~

New:

Students will develop, in consultation with their committee, a reading list representative of a currently recognized area in literary or rhetoric and composition studies. This list should consist of no fewer than six primary sources and no fewer than 20 secondary sources (articles and/or book chapters), excluding material that students have already studied in their classes. For students in the literature emphasis, the list should seek depth of coverage in no fewer than two recognized periods in British and/or American literature. Committee chairs should insure the list is coherent and meets the above requirements. Students will then take a two-hour written examination over this reading list and a follow-up oral examination over that written test and their coursework.

In addition, the exam must contain at least three questions or question categories.

- One question or category must cover breadth of knowledge in the field area.
- One question or category must require in-depth discussion of a particular work or perspective using key facts, concepts, or contexts.
- One question or category must require the ability to employ various theoretical/pedagogical perspectives.

Finally, question categories can provide options.

These examinations should be taken before or immediately after the final semester. Students following this option must complete 36 hours of coursework.

“English Program Progression, Retention, Dismissal, and Readmission Policies”—on Graduate School’s web site.

Old:

- ~~7. Students entering the literature emphasis without an undergraduate degree in English must complete at least 6 hours in British literature and 6 hours in American literature; Students entering the Rhetoric and Composition Emphasis need, 3 hours in each.~~

New:

- 7. Students entering the literature emphasis without an undergraduate degree in English or an English minor or its equivalent must complete the following requirements: ENGL 3060; ENGL 3210 and ENGL 3215; ENGL 3110 and ENGL 3120--all with a grade of B or higher.

Students entering the rhetoric and composition emphasis without an undergraduate degree in English or an English minor or its equivalent must complete three hours of either ENGL 3210 or 3215; and three hours of either 3110 or 3120--all with a grade of B or higher.

“Specific English Program Admission Requirements”—on Graduate School’s web site.

Add immediately under the grid, as indicated on attachment:

The above requirements represent the minimal standards for consideration for admission to the MA program in the Department of English. Meeting or exceeding these standards does not guarantee admission. The department makes a determination for admission based on these criteria as well as the student's career goals, appropriateness for the program, and evolving trends and standards in the profession.

Under “Probationary Admission”

Old:

- ~~• To be eligible for probationary consideration must meet two of the three criteria below:
 - Minimum grade point average requirement
 - Minimum GRE score (see above)
 - A three-page essay that details career goals and academic interests that are in line with the programs goals.~~

New:

Students may be accepted as probationary in the Department of English. In order to be accepted as such, the student must meet **both #1 and #2** and either #3 or #4 listed below. Probationary acceptance is provisional and at the discretion of the English Department.

1. Bachelor's degree from a regionally- accredited institution
2. Three-page essay
3. Minimum grade-point average requirement
4. Minimum GRE score



VALDOSTA STATE UNIVERSITY

Prospective Students | Current Students | Faculty & Staff | Alumni & Friends | Parents & Visitors | BlazeNet

VALDOSTA STATE UNIVERSITY
COLLEGE OF ARTS AND SCIENCES
MASTER OF ARTS
ENGLISH

Program Coordinator: Dr. Karen Jacobsen

(229) 333-5946

<http://www.valdosta.edu/english/>

Required Documents	Admission Requirements
<ul style="list-style-type: none"> Application 	<ul style="list-style-type: none"> Online Graduate Application for Admission/Readmission \$35 application fee. <i>This fee is non-refundable.</i>
<p>Official Transcripts from each undergraduate and graduate institution where you have previously enrolled. Transcripts of coursework completed in-residence at VSU will be obtained by the Graduate School.</p>	<ul style="list-style-type: none"> Must hold a bachelor's degree from a regionally- accredited institution. Minimum GPA of 3.0 on 4.0 scale. This GPA may be cumulative or in the undergraduate English major.
<p>Official Scores on the Graduate Record Examination (GRE) – www.gre.org</p>	<ul style="list-style-type: none"> Minimum GRE Requirements: <ul style="list-style-type: none"> 500 score on the Verbal section of the GRE <p style="text-align: center;">OR a score of 4.0 on the Analytical section of the GRE.</p>
<p>Three-page essay detailing career goals and academic interest</p>	
<p>Two Recommendations</p>	<ul style="list-style-type: none"> Recommendations from professionals familiar with your professional and/or academic background. Letters of recommendation are welcome and encouraged but must be accompanied by a completed General Recommendation Form.
<p>Cover Letter</p>	<p>A brief cover letter detailing reasons for seeking the master's degree in English at VSU and relevant past work experience, including academic awards or recognition.</p>
<p>VSU Medical Form:</p> <ul style="list-style-type: none"> Immunization Form page 1 Immunization Form page 2 	<ul style="list-style-type: none"> The form must be completed and signed by the student/applicant. This form must be received prior to enrollment, NOT prior to admission. Applicants who are currently enrolled, and those who attended VSU in the past, are not required to resubmit the Medical Form

International Applicants:

International applicants must meet all admission criteria and documentation requirements as defined by the program, however, additional documentation may be required. Please review the information below for specific information and guidelines.

- Test of English as a Foreign Language (TOEFL) Exam-** *The TOEFL exam is required for applicants whose first language is not English based on country of citizenship. International applicants whose first language is not English but who have earned a bachelor's degree or higher from a U.S. institution may be exempt from the TOEFL exam.*
- Certificate of Finances-** *The Certificate of Finance is required of any applicant requiring a student visa to enter the United States to complete his or her studies. This document is considered a part of the application for admission and applications will not be reviewed without this document. Applicants who do not require an I-20 student visa to complete their studies are exempt from this requirement.*
- Applicants who have completed coursework at an institution outside of the United States must submit a course-by-course evaluation of the coursework.** This transcript evaluation, as it is more commonly called, must be completed by an international education credentials evaluation service. This document is required in conjunction with official transcripts from each institution (see page 1) and does not replace the transcript requirement.

Probationary Admission

- To be eligible for probationary consideration must meet two of the three criteria below:
 - Minimum grade-point average requirement
 - Minimum GRE score (see above)
 - A three-page essay that details career goals and academic interests that are in line with the programs goals.

Admission Deadlines:

Fall	July 15
Spring	November 15
Summer	April 15

To be considered for your preferred term all required materials must be received by the Graduate School no later than close of business on the deadline. It is the responsibility of the applicant to allow adequate time for document submission and to ensure receipt of documents. Applications that are incomplete at close of business on the deadline will not be reviewed for admission for that term.

Admission Classifications:

- Regular Status
- Probationary Status
- The Master of Arts in English program will consider requests for Irregular Admission; however, requesting Irregular Admission does not guarantee approval to enroll. See the [Graduate School Requirements and Guidelines for Irregular Admission](#) for specific information.

For additional program information contact:

Dr. Karen Jacobsen, program coordinator

Department of English

kjacob@valdosta.edu

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Request for a Revised Course
Valdosta State University

RECEIVED

JUL 20 2009

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Date of Submission: 7/9/2009 (mm/dd/yyyy)

Department Initiating Request: Political Science

Faculty Member Requesting Revision: Jim Peterson

Current Course Prefix and Number: LEAS 4902

Current Credit Hours: 3

Current Course Title: Mock Trial II

Mark all that apply:

- Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: once per year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number: LEAS 4251

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title: Trial Advocacy II

Revised Course Title Abbreviation (for student transcript; 30 character limit): Trial Advocacy II

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Old Course Description: Also offered as POLS 4902. Graded "Satisfactory" or "Unsatisfactory."

Supervised study of all aspects of presenting a case in trial with practice of trial skills in a mock setting.

Students will compete in one or more mock trial competitions within the region. The course may be repeated for credit, but students must use any additional hours above three as electives in their political science degree program.

New Course Description: Also offered as POLS 4251. Supervised study of all aspects of presenting a case in trial with practice of trial skills in a mock setting. Students will compete in one or more mock trial competitions within the region and will write a research paper. The course may be taken three times for credit.

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*

(box expands indefinitely)

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other: This is the second part of a two course sequence. Earlier, there was only one course, and students followed up with an internship course for the remaining work.

Assessment Plan: (box expands indefinitely)

no changes

Approvals: (Print out for signatures & dates)

Dept. Head(s)	<u>Jim Peterson</u>	Date	<u>7/7/09</u>
Dean(s)/Director(s)	<u>Connie Richards</u>	Date	<u>7/17/09</u>
College Exec. Comm.	<u>Connie Richards</u>	Date	<u>7/19/09</u>
Graduate Exec. Comm.	_____	Date	_____
Academic Comm.	_____	Date	_____

Indicate How Course will be Taught: Online

If course is online:

Does proposed new course alter the percentage of the degree program available online? Yes

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for a Revised Course
Valdosta State University

RECEIVED
JUL 20 2009
OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Date of Submission: 7/9/2009 (mm/dd/yyyy)

Department Initiating Request: Political Science

Faculty Member Requesting Revision: Jim Peterson

Current Course Prefix and Number: POLS 4902

Current Credit Hours: 3

Current Course Title: Mock Trial II

Mark all that apply:

- Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: once per year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number: POLS 4251

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title: Trial Advocacy II

Revised Course Title Abbreviation (for student transcript; 30 character limit): Trial Advocacy II

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Old Course Description: Also offered as LEAS 4902. Graded "Satisfactory" or "Unsatisfactory."

Supervised study of all aspects of presenting a case in trial with practice of trial skills in a mock setting.

Students will compete in one or more mock trial competitions within the region. The course may be repeated for credit, but students must use any additional hours above three as electives in their political science degree program.

New Course Description: Also offered as LEAS 4251. Supervised study of all aspects of presenting a case in trial with practice of trial skills in a mock setting. Students will compete in one or more mock trial competitions within the region and will write a research paper. The course may be taken three times for credit.

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*
(box expands indefinitely)

- Improving student learning outcomes:
- Adopting current best practice(s) in field:
- Meeting mandates of state/federal/outside accrediting agencies:
- Other: This is the second part of a two course sequence. Earlier, there was only one course, and students followed up with an internship course for the remaining work.

Assessment Plan: (box expands indefinitely)

no changes

Approvals: (Print out for signatures & dates)

Dept. Head(s) _____	Date _____
Dean(s)/Director(s) <u>Connie Richards</u>	Date <u>7/17/09</u>
College Exec. Comm. <u>Connie Richards</u>	Date <u>7/17/09</u>
Graduate Exec. Comm. _____	Date _____
Academic Comm. _____	Date _____

Indicate How Course will be Taught: Online

If course is online:

Does proposed new course alter the percentage of the degree program available online? Yes

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for a Revised Course
Valdosta State University

RECEIVED

Jul 20 2009

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Date of Submission: 7/9/2009 (mm/dd/yyyy)

Department Initiating Request: Political Science

Faculty Member Requesting Revision: Jim Peterson

Current Course Prefix and Number: LEAS 4250

Current Credit Hours: 3

Current Course Title: Trial Advocacy

Mark all that apply:

- Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: once per year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number:

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title: Trial Advocacy I

Revised Course Title Abbreviation (for student transcript; 30 character limit): Trial Advocacy I

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*

(box expands indefinitely)

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other: This is the first part of a two course sequence. Earlier, there was only one course, and students followed up with an internship course for the remaining work.

Assessment Plan: (box expands indefinitely)

no changes

Approvals: (Print out for signatures & dates)

Dept. Head(s)	<u>James N. Peterson</u>	Date	<u>7/7/09</u>
Dean(s)/Director(s)	<u>Connie Richards</u>	Date	<u>7/17/09</u>
College Exec. Comm.	<u>Connie Richards</u>	Date	<u>7/17/09</u>
Graduate Exec. Comm.	_____	Date	_____
Academic Comm.	_____	Date	_____

Indicate How Course will be Taught: Online

If course is online:

Does proposed new course alter the percentage of the degree program available online? Yes

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for a Revised Course

Valdosta State University

Date of Submission: 7/9/2009 (mm/dd/yyyy)

Department Initiating Request: Political Science

Faculty Member Requesting Revision: Jim Peterson

Current Course Prefix and Number: POLS 4250

Current Credit Hours: 3

Current Course Title: Trial Advocacy

Mark all that apply:

Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: once per year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number:

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title: Trial Advocacy I

Revised Course Title Abbreviation (for student transcript; 30 character limit): Trial Advocacy I

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*

(box expands indefinitely)

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other: This is the first part of a two course sequence. Earlier, there was only one course, and students followed up with an internship course for the remaining work.

Assessment Plan: (box expands indefinitely)

no changes

Approvals: (Print out for signatures & dates)

Dept. Head(s)	<u>Jim Peterson</u>	Date	<u>7/9/09</u>
Dean(s)/Director(s)	<u>Connie Kirkland</u>	Date	<u>7/17/09</u>
College Exec. Comm.	<u>Connie Kirkland</u>	Date	<u>7/17/09</u>
Graduate Exec. Comm.	_____	Date	_____
Academic Comm.	_____	Date	_____

Indicate How Course will be Taught: Online

If course is online:

Does proposed new course alter the percentage of the degree program available online? Yes

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**

Request for a Revised Course

Valdosta State University

RECEIVED

APR 21 2009

OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

Date of Submission: 4/21/2009 (mm/dd/yyyy)

Department Initiating Request: Political Science

Faculty Member Requesting Revision: Carol M. Glen

Current Course Prefix and Number: POLS 4440

Current Credit Hours: 3

Current Course Title: Model United Nations

Mark all that apply:

- Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: once per year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number:

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title: Model United Nations I

Revised Course Title Abbreviation (for student transcript; 30 character limit): Model United Nations I

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Old Course Description: A study of the role of the UN in the world today. Students will obtain experience in practicing diplomatic skills in a mock setting. The ultimate goal of the course is to prepare students to represent accurately a member state of the UN in regional and national competition.

New Course Description: A study of the role of the UN in the world today. Students will obtain experience in practicing diplomatic skills in a mock setting. The ultimate goal of the course is to prepare students to represent accurately a member state of the UN in regional competition. The course may be taken three times for credit.

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*

(box expands indefinitely)

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other: This is part of a two-course sequence. A new course, Model United Nations II, will be taught each spring while this course will be taught during the prior fall. The name change will provide consistency.

Assessment Plan: (box expands indefinitely)

No changes

Approvals: (Print out for signatures & dates)

Dept. Head(s)	<u>James H. Peterson</u>	Date	<u>7/13/09</u>
Dean(s)/Director(s)	<u>Connie Richards</u>	Date	<u>7/17/09</u>
College Exec. Comm.	<u>Connie Richards</u>	Date	<u>7/17/09</u>
Graduate Exec. Comm.	_____	Date	_____
Academic Comm.	_____	Date	_____

Indicate How Course will be Taught: Face to Face

If course is online:

Does proposed new course alter the percentage of the degree program available online? No

As a result of this new course, how much of the program will now be available online? less than 25% *If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.

Request for a Revised Course

Valdosta State University

RECEIVED

Date of Submission: 4/21/2009 (mm/dd/yyyy)

Department Initiating Request: Political Science

Faculty Member Requesting Revision: Carol M. Glen

Current Course Prefix and Number: POLS 4901

Current Credit Hours: 3

Current Course Title: Model UN II

Mark all that apply:

Revised Title Revised Course Number Revised Credit Hours
 Revised Course Description Other

Semester/Term/Year to be Effective: Fall 2010

Estimated Frequency of Course Offering: once per year

Indicate if Revised Course will be Requirement for Major, or Elective Course

*****For the following items, complete only those items being revised.**

Revised Course Prefix and Number: POLS 4442

(See Course Designation Abbreviations in the Catalog for approved prefixes.)

Revised Course Title: Model United Nations II

Revised Course Title Abbreviation (for student transcript; 30 character limit): Model United Nations II

Revised Total Contact Hours:

Revised Lecture Hours:

Revised Lab Hours:

Revised Credit Hours:

Revised Course Description: (box expands indefinitely)

Old Course Description: Prerequisite: POLS 4440. Graded "Satisfactory" or "Unsatisfactory."

Supervised study of the U.N., including all aspects of organizing a Model U.N. conference on campus and participating in the National Model U.N. Conference. The course may be repeated for credit, but students must use any additional hours above three as electives in their political science degree program.

New Course Description: Prerequisite: POLS 4440. Supervised study of the U.N., including all aspects of organizing a Model U.N. conference on campus and participating in the National Model U.N. Conference. The course may be taken three times for credit.

Justification: *Select one or more of the following to indicate why the revised course will be beneficial and give justification. Please include or append relevant supporting data.*
(box expands indefinitely)

Improving student learning outcomes:

Adopting current best practice(s) in field:

Meeting mandates of state/federal/outside accrediting agencies:

Other: The title of this course was recently approved by the Academic Committee as Model UN II. In order to maintain consistency with the first course in this sequence, Model United Nations I (POLS 4440), the name should be changed to Model United Nations II, and the course number should be changed to POLS 4442. The course description has been modified, since it currently states that the course will be graded "Satisfactory" or "Unsatisfactory." This no longer applies.

Assessment Plan: (box expands indefinitely)

No changes

Approvals: (Print out for signatures & dates)

Dept. Head(s)	<u>James H. Peterson</u>	Date	<u>7/17/09</u>
Dean(s)/Director(s)	<u>Connie Richards</u>	Date	<u>7/17/09</u>
College Exec. Comm.	<u>Connie Richards</u>	Date	<u>7/17/09</u>
Graduate Exec. Comm.	_____	Date	_____
Academic Comm.	_____	Date	_____

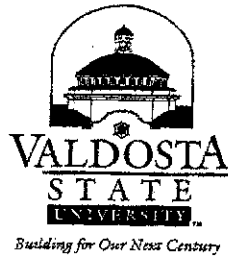
Indicate How Course will be Taught: Face to Face

If course is online:

Does proposed new course alter the percentage of the degree program available online? No

As a result of this new course, how much of the program will now be available online? less than 25%

***If more than 25%, notify SACS Liaison and Asst. Director for Distance Learning.**



June 2, 2009

MEMORANDUM

To: Dr. Connie Richards, Dean
College of Arts and Sciences

From: Jim Peterson, Head
Department of Political Science

Re: Course Deactivation

Jim Peterson

RECEIVED
JUN 11 2009
OFFICE OF THE REGISTRAR
VALDOSTA STATE UNIVERSITY

*Khue
9/3/09*

The Department of Political Science would like to de-activate the following courses. Mr. Bradley reports that they have not been taught in the last five years. Thank you.

- PADM 7340 Managing Local Government Finance
- POLS 3260 Jurisprudence: Theories of Law and Legal Thought
- POLS 4340 Comparative Political Leadership
- POLS 4630 Techniques and Processes of Public Management
- POLS 5610 Public Administration and Public Policy Formation
- POLS 6400 International Organization and Law
- POLS 6630 Techniques and Processes of Public Management
- POLS 6850 Special Topics in Political Theory

RECEIVED
VALDOSTA STATE UNIVERSITY
GRADUATE SCHOOL

Department of Political Science
 Doctor of Public Administration Program • Master of Public Administration Program
 Bachelor of Political Science • Bachelor of Legal Assistant Program
 Location West Hall • Room 238 • Address 1500 N. Patterson St. • Valdosta, GA 31698-0056
 Phone 229.333.5771 • Fax 229.293.6075 or 229.333.5910
 A Regional University of the University System of Georgia & an Equal Opportunity Institution

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MEMORANDUM

TO: Academic Committee

FROM: Michael Baun

SUBJ: Letter of Intent for Transatlantic Studies Program

DATE: September 3, 2009

Attached is the draft Letter of Intent to submit a new program proposal for the B.A in Transatlantic Studies (TAS) degree. The TAS degree is a collaborative program involving VSU and six other USG institutions. Work on the program has been underway for two years and is funded by a US Department of Education Title VI (UISFL) grant.

The draft Letter of Intent is now being circulated at the seven participating institutions. Once we receive indication of preliminary approval from the VPAA's of all seven schools, we will circulate a final copy for their signature before sending it to the Board of Regents. At VSU, the Letter is being submitted for approval via the normal governance procedures.

The Transatlantic Studies B.A. is an interdisciplinary program that will be offered (initially) by seven USG institutions. Courses for the major will be taught online by faculty from the participating institutions. The three-hour TAS courses dealing with global issues and regions from a transatlantic perspective have been designed by interdisciplinary faculty teams. Each of the TAS courses also features one-hour foreign language components in either French or Spanish that students must take, and students earning the TAS degree must also complete a minor in one of these two languages. A grant from the US Department of Education is being used to fund development of the online courses. Since the TAS program will be housed in existing administrative units (at VSU, International Programs) and will use existing faculty to teach the courses (in most cases as an overload for extra compensation), the program will require no additional expenditure of funds. The TAS degree will help participating USG institutions to achieve their internationalization goals, and it will increase student options by offering an innovative global studies program that is taught in a flexible format utilizing advanced educational technologies.

Letter of Intent

Institutions: Armstrong Atlantic State University
Augusta State University
Georgia College and State University
Georgia Southern University
Georgia Southwestern University
North Georgia College and State University
Valdosta State University

Date:

School/Division: Academic Affairs

Department: International Programs

Name of Proposed Program: Transatlantic Studies

Degree: Bachelor of Arts

Major: Transatlantic Studies

CIP Code:

Starting Date: Fall 2010

Institutional Mission:

1. Does this program further the mission of your institutions?

The proposal for a BA degree in Transatlantic Studies (TAS) is being submitted jointly by seven USG institutions: Armstrong Atlantic State University, Augusta State University, Georgia College and State University, Georgia Southern University, Georgia Southwestern University, North Georgia College and State University, and Valdosta State University. As a collaborative program, the TAS degree is designed to further the mission and goals of the University System of Georgia and of each institution.

The University System of Georgia "Mission Statement" calls for each USG institution to be characterized by: 1) educational opportunities that "meet the needs of students"; 2) "programs that embody the ideals of an open, democratic, and global society"; 3) the use of technology (including instructional technology and distance learning) to "advance educational purposes"; and 4) a commitment to "collaboration with other System institutions ... to expand and enhance programs and services available to the citizens of Georgia."

The USG "Goals Statement" includes the following objectives: 1) "Educate graduates who are intellectually and ethically informed individuals with well-defined skills and knowledge"; 2) "Expand participation by [among other means] expanding the use of distance education"; 3) "Increase academic productivity through [among other means] current technology"; and 4) "Help accelerate Georgia's economic development by providing needed graduates, [and] offering appropriate academic programs."

The BA in Transatlantic Studies program furthers the USG mission and helps the University System to meet its goals in numerous ways. First, it meets the needs of students by preparing them to work and succeed in an increasingly globalized and networked environment. It does this by providing knowledge of global affairs from a

unique interdisciplinary perspective, and also by helping students acquire international experience and valuable skills in foreign languages and the use of technology. Second, through its transatlantic and global focus, the study of languages, and the requirement of a European study abroad or internship experience, the TAS degree embodies the ideals of an "open, democratic, and global society," including the commitment to diversity and cross-cultural knowledge and understanding. Third, the TAS program's very design -- as a collaborative program incorporating the use of distance learning and instructional technology -- furthers the USG mission and addresses key goals in these areas, while also expanding educational opportunities for Georgia citizens. Finally, the TAS program will further Georgia's economic development, by helping to satisfy the state's need for more globally competent, linguistically skilled, and technologically literate graduates.

The BA in Transatlantic Studies also furthers the mission and goals of the seven participating institutions, insofar as these reflect the mission and goals of the University System.

2. Will the proposed program require significant alteration of the institutional mission?

No.

3. Will the program require the addition of a new organizational unit to the institution?

No. The TAS program will be housed within an existing academic department or division at each participating institution, according to what is best or most appropriate for each institution.

4. Is it likely that a SACS visit for substantive change will be necessary?

No.

5. How does the program help to meet the priorities of the USG strategic plan?

The TAS program will help the University System of Georgia achieve the six broad goals outlined in its Strategic Plan:

1) *Renew excellence in undergraduate education to meet students' 21st century educational needs:* by offering an innovative and distinctive degree program that prepares students to work and succeed in an increasingly globalized and networked environment.

2) *Create enrollment capacity to meet the needs of 100,000 additional students by 2020:* by introducing a distance learning program that allows increased enrollment utilizing existing facilities and resources.

3) *Increase the System's participation in research and economic development to the benefit of a global Georgia. Enhance and encourage the creation of new knowledge and basic research across all disciplines:* by helping to satisfy the state's need for more globally competent, linguistically skilled, and technologically literate graduates.

4) *Strengthen the USG's partnerships with the state's other education agencies:* by providing an interdisciplinary and globally focused degree program that can help train future K-12 teachers and thus help globalize Georgia's entire educational system.

5) *Maintain affordability so that money is not a barrier to participation in the benefits of higher education:* by offering a new distance education program that enables more students to learn from home or while working, thereby reducing the potential costs of a college degree.

6) *Increase efficiency, working as a System:* by utilizing the cost-savings of distance education while also pooling the resources of multiple institutions in a collaborative program.

The TAS program will also help each participating institution achieve its own Strategic Planning goals, to the extent that these reflect the Strategic Planning goals of the USG.

6. Will the proposal require an addition or change in the USG's strategic plan?

No. The BA in Transatlantic Studies fits well with the existing USG strategic plan and helps to achieve its goals.

7. Will the program require an increase in state appropriation within the next five years?

No new faculty will be required. Existing library and administrative infrastructural resources are adequate.

8. If this is a baccalaureate program, will you be asking for an exception to the 120 hour expectation or to the core curriculum?

No.

9. Are there program delivery formats that will be new or different for your institution?

No. The program will apply and utilize current formats, including online and Web-based delivery mechanisms (Vista 8).

Need for the Program:

The BA in Transatlantic Studies has several distinguishing features, each of which addresses important needs of the University System and the state of Georgia, and the seven participating institutions and their service regions.

1) *It provides students a global perspective on current issues and problems:* In a world that is becoming increasingly interdependent, the USG and its member institutions need to prepare students to compete and succeed in an increasingly globalized and networked environment. In recognition of this fact, on March 8, 1995 the USG's Board of Regents adopted the following policy statement: "The University System will achieve world class status by empowering its institutions to enable their faculty, students, and staff to participate effectively in a global society." The BOR also embraced the commitment to design and implement a comprehensive strategy for internationalizing the USG and its institutions, with an emphasis on international elements being integrated into the curriculum.

The TAS degree addresses the need to prepare globally-competent citizens and the USG goal of internationalization through its curricular focus on the transatlantic relationship and its impact on global policy issues and different regions of the world, and also through its emphasis on foreign languages and study abroad and international internships. Moreover, while USG institutions have made a commitment to internationalization as a goal, their internationalization strategies have experienced difficulty in finding a vehicle that involves the campus as a whole. The TAS degree provides such a vehicle and a bridge capable of engaging all disciplines.

2) *It focuses on the vital transatlantic relationship and how this affects, and is affected by, different global issues and regions of the world:* The TAS program addresses the world's regions and global issues through the prism of transatlantic relations. The degree focuses on the unique relationship between the US and an integrating Europe that has developed since the 1950s, to the point where a transatlantic community of values, interests, and institutions can be said to exist. A basic assumption of the TAS program is that contemporary world affairs cannot be fully understood without accounting for the key role of the transatlantic relationship, while recognizing that this relationship is itself greatly affected by broader global developments.

The transatlantic relationship is of crucial importance for America, and in particular for Georgia and its citizens. At a business level, the transatlantic economic relationship is the largest bilateral commercial partnership in the world. It represents a \$3 trillion economy that is intensifying despite the emergence of new global economic powers. In 2007, EU countries accounted for nearly 60% of all new foreign investment in the United States and more than one-half of total FDI stock. At the same time, investment in the EU made up more than one-half of all US FDI outflows, and the EU is tied with Canada as the largest export market for American companies. It is estimated that more than 3.5 million Americans are employed by EU-based companies, and many more owe their jobs to US-EU trade. The transatlantic marketplace will clearly continue to constitute the primary employment office for the next generation of European and American students and it should be an objective of higher education to support their training. The case for Georgia, where EU countries account for more than one-half of all foreign investment, supporting nearly 120,000 jobs (in 2004), is particularly compelling.

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Our students must be prepared to take advantage of these opportunities and, at the same time, act as a catalyst attracting deeper EU investment into the region.

Beyond its economic impact, the transatlantic relationship is also of crucial political importance, providing a key pillar of global security and governance. Europe is the major partner and ally of the US in world affairs, and US hopes of maintaining a global system of peace, security, and expanding democracy rest upon enhanced cooperation with a more unified and globally active EU.

Knowledge of the transatlantic relationship is therefore of crucial importance for Georgians and should be a goal that the USG and its member institutions seek to promote. The TAS degree provides students with this knowledge and the skills necessary to be successful in a global environment that is greatly shaped by the transatlantic relationship.

3) *It emphasizes and integrates study in foreign languages:* Knowledge of foreign languages is considered increasingly necessary and important for Americans to compete and succeed in a globalized world. While English is to some extent the new *lingua franca*, this fact does not take away the need for Americans to learn other languages in order to function effectively in other countries and in a more globalized environment. In fact, American graduates increasingly find themselves at a competitive disadvantage to graduates from other countries who know English as well as their own native tongues and additional foreign languages to boot. Knowledge of foreign languages also helps students to understand other cultures and ways of life.

Thus, improving knowledge of foreign languages should be a key objective of the USG and its member institutions. The TAS degree promotes the study of foreign languages by integrating foreign language study into its curriculum. Each of the ten online courses that make up the core of the TAS curriculum have one-hour co-requisite courses in French and Spanish to choose from, and the degree requires a minor in one of these two languages. Additional foreign languages may be added to the program in the future. Foreign language acquisition is also promoted by the degree's requirement for a European study abroad or internship experience.

4) *It emphasizes study abroad and experiential learning:* Experiential learning is increasingly recognized as an important component of education, by which students acquire practical knowledge through a "hands-on" or applied approach. The importance of experiential learning is also increasingly emphasized by the USG and its member institutions. This goal is addressed by the TAS degree through its requirement of a European internship or study abroad experience. A key goal of the program is to establish a network and catalog of internship possibilities that will allow students to acquire practical, educationally-relevant, and career-related experience in a European and transatlantic context.

5) *It is an interdisciplinary program:* The importance of interdisciplinary teaching and learning is also increasingly recognized as necessary to educate students and prepare them for the future. Nationwide, the fluidity of the job market is compelling the adoption of a more inclusive curricular format to equip students with the ability to transfer knowledge and skills from one occupational context to another.

The TAS program is interdisciplinary in that the courses for the major are developed by interdisciplinary teams of faculty so that students are presented with an integrated overview of a topic, not a discipline-specific perspective that contains students within isolated disciplinary "silos." After the degree is in place, faculty from all disciplines will be eligible to teach the online courses. The interdisciplinary nature of the degree will also be ensured through the program's requirement of a concentration (students must take two additional courses dealing with a world region or global policy issue, allowing them the opportunity to take coursework from any academic discipline), a dedicated minor in French or Spanish, and an international internship or study abroad experience.

6) *It utilizes cutting-edge instructional and information technologies:* The effective utilization of advanced information technologies is another goal recognized by the USG and its member institutions. To be successful in a world increasingly permeated by IT and communication technologies, graduates must be adept at using these technologies effectively to communicate and achieve their purposes. The TAS degree promotes such knowledge and skills by being delivered primarily in an online format and by utilizing cutting-edge communication and instructional technologies. In the process of earning the TAS degree, students become familiar with these technologies and comfortable in using them.

Students:

The TAS degree should be attractive to students who want an internationally oriented degree that prepares them for a global career, or to be competitive in an increasingly globalized and networked market. It should also be attractive to students who want to learn more about the world and the key role of the transatlantic relationship.

In a 2007-8 survey of over 400 students in introductory level political science, history, and international studies classes at four USG schools (Armstrong Atlantic, Augusta State, North Georgia, and Georgia Southern) one-quarter indicated an interest in the TAS degree. These results point to a substantial level of student interest in the degree.

Also indicating a high potential level of interest is the number of students participating in the existing EU Studies certificate program, which is similar to the TAS program in its interdisciplinary design and EU focus. Since its launch in 2001, more than 100 students have earned the EU Studies certificate across the 27 USG institutions that participate in this program. An equal number of students are currently enrolled in the certificate program statewide. Furthermore, over 300 students enroll annually in online courses offered by the EU Studies program

We estimate that in a steady state 75-100 students will graduate annually from the TAS program at all seven consortium institutions. This is a conservative estimate based on student response to the aforementioned survey and participation in the EU Studies certificate program. The potential is definitely there for this number to increase, given growing student interest in internationally-oriented degrees and careers and greater openness to online instruction.

The TAS degree will undoubtedly draw students from existing programs, most likely those with an international, policy, or professional focus, such as political science,

business, and international studies. However, it will also attract new students to USG institutions or keep them in-state by offering a unique, international, interdisciplinary, and professional focus that they cannot find in other USG or non-USG programs. Hence, in the end, the impact of the TAS degree on other programs should not be viewed as “zero-sum,” but as “positive-sum”; it will help to increase enrollment and grow program opportunities for new and existing students.

Budget:

1. The steady state cost of the TAS program should be zero dollars per year. This is because the program utilizes existing faculty and administrative infrastructure at participating USG institutions. No new faculty positions are required for the TAS program – the program’s courses will be taught by existing faculty as overload or as part of their normal teaching load. Compensation for teaching the online courses will be paid from student tuition money that is transferred to the teaching institution along the lines of the inter-institutional model currently being used by the EU Studies certificate program (see below). No new administrative positions or structures are required for the TAS program; the program will be housed within existing administrative structures. Any operational expenses for the program (i.e. advertising, copying, travel) can be absorbed into the departmental/college budget with the extra income from the increased Full-Time Equivalency (FTE) hours generated by the program, or can be covered by surplus funds leftover after faculty compensation and administrative costs have been paid from collected student tuition.

2. Start-up costs for the TAS program include money to fund the development of new online courses. For this purpose, the seven-member institutional consortium applied for and received a US Department of Education grant (Title VI, UISFL) in the amount of \$340,000. The grant is for a three-year period, beginning in July 2007 and ending in June 2010. This funding, together with cost-share funding provided by the seven institutions, will cover the necessary start-up costs for the TAS program until its projected launch in August 2010.

Facilities:

No new or additional facilities will be required.

Curriculum and Delivery:

1. Special characteristics:

The BA in Transatlantic Studies will be offered jointly by a consortium of USG institutions. Initially, these are the same seven institutions that collaborated in developing the TAS program: Armstrong Atlantic State University, Augusta State University, Georgia College and State University, Georgia Southern University, Georgia Southwestern University, North Georgia College and State University, and Valdosta State University.

The online courses that are the core of the TAS degree will be taught on a voluntary basis by faculty at participating institutions. Following the model developed and successfully utilized by the EU Studies certificate program, instructors for the online courses will be selected for a three-year period, on the basis of a "Call for Proposals" issued one year in advance of the first semester of the period. The selection of instructors will be made by the TAS steering committee, consisting of program representatives from the participating schools, or by a committee designated by the steering committee for this purpose. The first call for applications to teach the TAS courses (for the fall 2010-spring 2013 period) will be issued in September 2009, and instructors for the courses will be selected by December.

Compensation for the online instructors will be handled according to the model successfully used by the EU Studies certificate program for compensating instructors for its online courses: students register and pay tuition at their home institution; following the drop-add period the central financial institution (yet to be designated) invoices the students' home institutions and the tuition monies for the course are transferred – the students' home institutions retain the FTE hours; the collected tuition creates a pool of money from which the online instructor is paid 9% of their normal salary plus \$1000 for updating the course; at the end of the semester the online instructor assigns the grades and they are entered at the students' home institutions by the faculty member serving as the instructor of record.

In addition to providing a unique transatlantic focus on international affairs, the TAS curriculum has a number of other special characteristics. One is the interdisciplinary nature of the curriculum. The online courses focusing on world regions and global issues are being developed by interdisciplinary teams of faculty so that students are presented with an integrated overview of a topic, not a discipline-specific perspective that contains students within isolated disciplinary "silos." After the degree is in place, faculty from all disciplines will be eligible to teach the online courses.

Another special characteristic is the integration of foreign languages into the curriculum. Online TAS courses will include one credit hour co-requisite language courses in French and Spanish that students must take and complete. The language courses will contain material that is relevant to the main course content, and they will also be delivered online. Four hours total credit will be awarded for the online courses, using the "3+1" formula typical of lab science courses. Students earning the TAS degree must also complete a dedicated minor in one of the two foreign languages.

Another special characteristic of the TAS degree is its requirement that students complete a European study abroad or internship experience.

While many of the required upper-level courses for the major will be delivered online, students can still take most of the courses for their undergraduate core and elective courses as normal classroom courses at their home institution. Language courses required for the dedicated minor in French or Spanish can also be taken as normal classroom courses. Thus, while the TAS degree is delivered partially online, it is not a fully online degree program; instead, it can be considered a "hybrid" program that utilizes both online and traditional classroom teaching. TAS students will also benefit from the presence on their campuses of designated program representatives, who will advise students on their program of study and consult with them about their coursework.

Although TAS students will take courses taught by faculty at other schools, upon completion of their studies the TAS degree will be conferred by the student's home institution.

While specific elements of the TAS degree may be similar to other degree programs, we know of no other USG program that is similar across the board or in all respects.

2. New or special student services?

No new or special student services will be required.

3. Underserved populations?

Given its largely online delivery format, the TAS program will be attractive to working and non-traditional students because of its flexibility. It will also appeal to students concerned about the high cost of university education since it will allow them to take all or at least a substantial portion of their degree courses from home.

Collaboration:

1. Similar programs?

There is no similar program in the state of Georgia. The EU Studies certificate program is perhaps the closest, given its collaborative, interdisciplinary, and partially online nature, but this is not a degree program and its focus is more narrowly on the EU, not the world. It also does not integrate foreign language instruction into the curriculum.

2. Collaboration with other institutions?

This is a collaborative program involving seven USG institutions.

Special issues connected with a collaborative program:

a) What are the responsibilities of the participating institutions?

Each of the seven participating institutions will be responsible for offering and administering the TAS degree. Each institution will house the TAS degree program in an existing academic division or department. Each institution will also name a campus coordinator or director for the program, as well as an interdisciplinary Transatlantic Studies Committee to monitor the degree program. Each institution will admit students to the TAS degree program. They will also list the TAS online courses being taught each semester and enroll students in those courses. They will ensure that tuition monies paid by their students are transferred to the invoicing institution in a timely manner, according to the model discussed below. Each institution will also ensure that necessary

facilities for operation of the TAS program (a classroom with Web camera) are provided and that relevant campus offices (i.e. Admissions, Registrar, Financial, etc.) are properly aligned with the requirements of the collaborative degree program.

b) Who has degree-granting authority in this arrangement?

Each of the participating institutions will have the authority to grant the BA degree in Transatlantic Studies to their students that earn it.

c) Which courses will each institution will offer to make up the entire degree?

All participating institutions must offer the TAS online courses that are taught each semester for the major. Beyond that, each institution should offer the core curriculum courses required by USG, the *Introduction to the European Union* course that is required as part of the core, and the necessary courses for TAS students to complete the elective concentration requirement. However, students can also take core or elective courses online or from other USG institutions on a transient enrollment basis; the *Introduction to the European Union* course is also taught online each semester by the USG's European Union Studies Program. Thus, it is not absolutely necessary that participating institutions offer all of these courses. Each institution must also offer a foreign language minor in French and/or Spanish. The study abroad and internship requirement can be met through programs offered at each institution, at the system level (i.e. European Council programs), or by other USG institutions.

d) What are the admission policies and requirements?

The TAS degree program will accept students enrolled in each of the participating institutions who are in good academic standing. Students pursuing a BA in Transatlantic Studies must demonstrate competence in French or Spanish at the 2000 level either through course work or a proficiency exam. They must also complete the *Introduction to the European Union* course, either online or at their home institution, as part of their general education core. TAS majors must earn minimum grades of "C" in all senior college courses related to their major. They must also have a cumulative GPA of 2.00 to graduate with a BA degree in Transatlantic Studies.

e) What is the number of slots available at each institution for the program?

At this point there is no maximum number of slots at each institution for the TAS degree program.

f) Will this be a cohort-based program?

No.

g) Approval of the final proposal outcome by all institutions:

See the attached signature page with each VPAA's signature.

h) Memorandum of Understanding pertaining to operations of the program among the participating institutions:

As a condition of participating in the institutional consortium applying for the US Department of Education Title VI grant, the VPAA's of each of the seven institutions signed letters committing their institutions to take the necessary steps to prepare for the new degree and ensure its proper operation. Copies of these letters of support are attached. A formal Memorandum of Understanding pertaining to the operation of the TAS program is being prepared for signing by the presidents of the seven participating institutions.

i) What is the tuition model for the TAS degree?

The compensation and tuition model for the TAS degree is outlined above (*Curriculum and Delivery: 1. Special characteristics*).

j) Will the collaborative program be offered online, via campus-based classes, or a combination thereof?

The TAS degree will be offered via a combination of online and campus-based classes. While major courses for the TAS degree will be offered online, students can use campus-based classes to fulfill core curriculum, elective concentration, and foreign language minor requirements.

k) What are the arrangements for online offerings between institutions?

Please see above, in the section *Curriculum and Delivery: 1. Special characteristics*.

l) Is this a joint or a separate program?

As indicated in this proposal, the BA in Transatlantic Studies is truly a joint program among the seven participating institutions. The online courses for the major are jointly developed and taught by faculty from the seven institutions. A tuition transfer model is used to shift tuition monies paid by students at each institution to the invoicing institution so that course instructors can be compensated. While the program will be offered and administered at each institution, there will also be a supra-institutional structure to govern the program, consisting of the campus coordinators from each participating institution.

Other:

Please see the attached outline of the program. Also attached is a copy of the inter-institutional agreement outlining the registration and tuition transfer system used by the EU Studies certificate program which will be the model for the TAS program.

Signatures:

VPAA Armstrong Atlantic State U. _____ Date: _____

VPAA Augusta State University _____ Date: _____

VPAA Georgia College & State U. _____ Date: _____

VPAA Georgia Southern University _____ Date: _____

VPAA Georgia Southwestern State U. _____ Date: _____

VPAA North Georgia College & State U. _____ Date: _____

VPAA Valdosta State University _____ Date: _____

**BA in Transatlantic Studies
Program Outline**

Degree Structure

The BA in Transatlantic Studies will require a minimum of 120 semester hours of academic credit.

Core Curriculum

The first 60 hours are devoted to the completion of core educational requirements that are fairly uniform across consortium institutions. Students pursuing a BA in Transatlantic Studies must demonstrate competence in French or Spanish at the 2000 level either through course work or a proficiency exam. They must also complete the *Introduction to the European Union* course, either online or at their home institution, as part of their general education core.

Areas A-E (42 hours) (See institutional core curriculum)

Area F (18 hours)

Introduction to EU3 hours
 Courses appropriate to major6 hours*
 Foreign Language and Culture9 hours

* From list of courses approved on each campus by Transatlantic Studies Committee.

Senior College Curriculum (60 hours)

At the upper or senior college level, the TA Studies degree consists of 39 academic hours.

Course	Major Hours	Language Hours
EU-US Relations	3	
Three Regional Courses	9	3
Three Policy Courses	9	3
Capstone Seminar in Transatlantic Studies	3	
Internship/study abroad experience	3	
Two Course Elective Concentration	6	

EU-US Relations

The only mandatory course is *EU-US Relations*. This course is offered at least once every year in an online format.

Regional and Policy Courses

Once the *EU-US Relations* prerequisite is fulfilled, students must complete *three regional and three policy courses* from the catalog of ten online options (see below). Each of these courses will include a one-hour co-requisite course in French and Spanish.

Regional courses:

- Africa
- Asia and the Pacific
- Russia and Eurasia
- The Middle East
- The Americas

Policy courses:

- Environment and Energy
- Health and Welfare
- Trade and Economics
- Religion and Culture
- Security

Capstone Seminar

Students must also complete a *Capstone Seminar in Transatlantic Studies*, involving a research paper whose theme will vary by instructor.

Internship or Study Abroad

Students must perform either a European *internship or study abroad experience*. A list of approved internships and study abroad programs will be maintained at each consortium institution.

Elective Concentration

To promote specialization, *two electives* must be selected that complement one of the regional or policy areas to create a concentration. These courses can be taken at the campus level through existing offerings or via EU Studies online courses. A list of approved electives will be maintained at each consortium institution.

Minor and Elective Courses (21 hours)

Foreign Language Minor

A dedicated minor (15 hours) in Spanish or French will be required. Students can apply three of the one-hour co-requisite courses in French or Spanish to this minor. For

information about the minor in French and Spanish, contact the foreign language department of the appropriate consortium institution.

Degree Award

Upon completion of the degree and other graduation requirements, the BA in Transatlantic Studies will be awarded by a student's home institution.

Proposed change in institutional agreement:

This change is being made in order to ease the burden of administering the income from courses and payment of instructors. Business offices around the state are forced to nearly reinvent the wheel every time an instructor at their campus teaches a course for us. Therefore, we propose that a single institution be responsible for billing and payment, rather than three new institutions every semester. Nothing regarding the amount of payment or transfer of money is changing in any way. Only the administering body is changing, purely for efficiency purposes.

***European Union Studies Certificate
Amendment to Course Agreement Memorandum of 2002***

In order to bring the payment methodology of the EU Studies Certificate into line with eCore and other joint programs, paragraph II of the Amendment to Course Agreement Memorandum of 2002 is amended as follows (new language is in italics).

§1. The institution agrees to comply with the following procedure for on-line courses that are part of the European Union Studies certificate but are not offered by the institution:

- Students register for a joint enrollment course under the direction of a campus instructor.
- Students register for any course that is deemed appropriate from the institution's own catalog of approved courses and pay tuition at their home institution.
- The institution transfers the tuition dollars to the *European Union Certificate program's account at the University of West Georgia.*
- These dollars create a pool of money from which the instructor is paid in proportion to the number of students enrolled; *and from which administrative costs will be paid.*
- The compensation is divided into two categories: \$1000 to update the material and *up to 9%* of the faculty member's salary for teaching the course.
- After the drop-add period is complete, *all billing will commence.*
- The home institution of a student retains the Full-Time Equivalency (FTE) hours in all cases.
- In terms of the instructor's teaching load, the joint courses will be calculated either as an overload, wherein the instructor retains the full 9% of salary *and the \$1000* – or as a release-time supported by the funds (9% of salary *and \$1000*) generated from the enrollment.
- The faculty member must negotiate compensation prior to a course being offered. *The University of West Georgia will issue, on behalf of the European Union Certificate program, a payment to the home institution of the instructor or the faculty member directly, as appropriate.*
- The on-line instructor assigns grades and they are entered at the home institutions of students by the faculty member serving as the instructor of record.

§2. The institution will cooperate with any reasonable request necessary to the effective operation of the registration and compensation procedures.

Agreed to by:
Institution Name:
President's name:
President's Signature:
Date:

European Council of the University System of Georgia
Chair's Name:
Chair's Signature:
Date"