

VALDOSTA STATE UNIVERSITY

ACADEMIC COMMITTEE PACKET

ACADEMIC COMMITTEE

**MONDAY,
March 17, 2008**

2:30 p.m.

**ROSE ROOM
UNIVERSITY CENTER**

**Charles L. Hudson
Registrar/Secretary of the Academic Committee**

ACADEMIC COMMITTEE
AGENDA
March 17, 2008

1. Minutes of the February 11, 2008 meeting. (pages 1-6)
2. **COLLEGE OF THE ARTS**
 - a. Information item – deactivation of ARED 2010, ARED 3030K, and ART 4095 (page 7)
3. **COLLEGE OF EDUCATION**
 - a. Renaming of the BS in Administration Services to Office Administration and Technology (pages 8-10)
 - b. Revised curriculum for the AAS in Dental Hygiene (pages 11-12)
 - c. Revised admissions requirements for the EDS in Educational Leadership (pages 13-14)
 - d. Revised curriculum for the Building or System Level Performance-Based Leadership Certification (pages 15-16)
 - e. Revised curriculum for the BA and BS in Psychology (pages 17-18)
 - f. Revised course description for PSYC 2700 (pages 19-20)
 - g. Revised course description for PSYC 3110 (pages 21-22)
 - h. Revised course description for PSYC 3130 (pages 23-24)
 - i. Revised course description for PSYC 3200 (pages 25-26)
 - j. Revised course description for PSYC 3210 (pages 27-28)
 - k. Revised course description for PSYC 3220 (pages 29-30)
 - l. Revised course description for PSYC 3700 (pages 31-32)

Proposals for the March meeting are due March 31st, and the April 14th if needed.

VALDOSTA STATE UNIVERSITY
ACADEMIC COMMITTEE MINUTES
February 11, 2008

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, February 11, 2008. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Mr. Eric Nielsen, Dr. Marvin Smith, Dr. Yahya Mat Som, Mr. Alan Bernstein, Mr. Mike Savoie (proxy for Dr. William Faux), Dr. Frank Flaherty, Dr. Kathe Lowney, Dr. Ray Elson, Dr. Iris Ellis, Dr. James Humphrey, Dr. Deborah Weaver, Mr. Cliff Landis, and Dr. Diane Holliman.

Members Absent: Dr. Bruce Caster, Dr. Selen Lauterbach, Dr. William Faux, and Dr. Bill Buchanan.

Visitors Present: Dr. Brian Adler, Dr. Blake Pearce, Dr. Cheri Tillman, Ms. Maria Whyte, Dr. Barbara Stanley, Dr. Phil Gunter, Dr. Bob Bauer, Dr. Mylan Redfern, Dr. Reynaldo Martinez, Dr. John Gaston, Dr. Lyle Indergard, Dr. Jim Shrader, Ms. Arlene Gaumont, Ms. Lisa Long, Dr. Bob Gannon, and Mr. Lee Bradley.

The Minutes of the November 12, 2007, Academic Committee meeting were approved. (pages 1-9)

A. Division of Social Work

1. Revised curriculum and admission requirements for the MSW was approved effective Fall Semester 2008. (pages 10-14).
2. Revised course title, Social Work (SOWK) 7700, "Social Work with Older Adults", (SOWK WITH ODER ADULTS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2008. (pages 15-16).

B. College of Nursing

1. New course, Nursing (NURS) 7231L, "Advanced Health Promotion of Adult: Lab", (ADV Health Promo NP Lab – 3 credit hours, 0 lecture hour, 9 lab hours, and 9 contact hour), was approved effective Spring Semester 2008. (pages 17-22).
2. Revised course description and credit hours, Nursing (NURS) 7231, "Advanced Health Promotion of Adult", (ADV NURS HLTH PROMOTION ADULT – 3 credit hours, 3 lecture hour, 0 lab hours, and 3 contact hour), was approved effective Spring Semester 2008. (pages 23-28).
3. Revised curriculum for the MSN was approved effective Fall Semester 2008. (pages 29-30).

C. College of Education

1. Revised curriculum for the EDS in School Psychology was approved effective Fall Semester 2008 with the last line of the requirements deleted (elective 3 hours). (pages 31-32).
2. Revised course description, Psychology (PSYC) 7000, "Methods in School Psychology", (METHODS IN SCHOOL PSYCHOLOGY – 3 credit hours, 3 lecture hour, 1 lab hours, and 4 contact hour), was approved effective Fall Semester 2008. (pages 33-43).
3. New course, Psychology (PSYC) 8500, "Change and Change Measurement", (METHODS IN SCHOOL PSYCHOLOGY – 3 credit hours, 3 lecture hour, 0 lab hours, and 3 contact hour), was approved effective Fall Semester 2008. (pages 44-54).
4. Revised Core Area F and senior curriculum for the BSED in Special Education – Deaf and Hard of Hearing was approved effective Fall Semester 2008. (pages 55-56).
5. Revised Core Area F and senior curriculum for the BSED in American Sign Language/Interpreting was approved effective Fall Semester 2008. (pages 57-58).
6. Revised course description, Middle/Secondary Education (MSED) 7650, "Teaching Practicum", (TEACHING PRACTICUM – 2-3 credit hours, 2-3 lecture hour, 0 lab hours, and 2-3 contact hour), was approved effective Fall

Semester 2008. (pages 59-60).

7. Revised course description, Middle/Secondary Education (MSED) 7800, "Professional Development Seminar II", (PROF DEVELOP SEMINAR II – 3 credit hours, 3 lecture hour, 0 lab hours, and 43 contact hour), was approved effective Fall Semester 2008. (pages 61-62).
8. Revised requirements for the Reading Endorsement was approved effective Fall Semester 2008. (pages 63-64).
9. Revised course description and credit hours, Middle Grades Math & Science (MGMS) 7650, "Teaching Practicum", (TEACHING PRACTICUM I – 2-3 credit hours, 2-3 lecture hour, 0 lab hours, and 2-3 contact hour), was approved effective Fall Semester 2008. (pages 65-66).
10. Revised curriculum for the MED in Middle Grades Education was approved effective Fall Semester 2008. (pages 67-68).
11. Revised curriculum for the MED in Middle Grades or Secondary Education – Alternative Certification Track was approved effective Fall Semester 2008. (pages 69-70).
12. Revised course credit hours, Middle/Secondary Education (MSED) 7005, "Teaching Internship I", (TEACHING INTERNSHIP I – 3 credit hours, 0 lecture hour, 10 lab hours, and 10 contact hour), was approved effective Fall Semester 2008. (pages 71-72).
13. Revised prefix from COMD to CSD for 2999, 3010, 3020, 3030, 3040, 3060, 3070, 3080, 3090, 4020, 4040, 4050, 4060, 4070, 4080, 4090, 4110, 4120, 4130, 4140, 4150, 4151, 4320, 5010, 5020, 5030, 5040, 5050, 5060, 5070, 5080, 5090, 5100, 5110, 5120, 5130, 5140, 5150, 5160, 5170, 5180, 5190, 5200, 5210, 5220, 5230, 5450, 8010, 8020, 8030, and 8080 was approved effective Fall Semester 2008. (pages 73-74).
14. Revised Core Curriculum for the AAS in Dental Hygiene was TABLES (pages 75-78).
15. Revised name for the EDS in Early Childhood Education, Middle Grades Education, and Secondary Education – to EDS in Teaching and Learning was approved effective Fall Semester 2008. (pages 79-80). BOR approval
16. Revised curriculum for the MED in Special Education – Deaf and Hard of Hearing was approved effective Fall Semester 2008. (pages 81-82).
17. Revised admission requirements for the MED in School Counseling was approved effective Fall Semester 2008. (pages 83-88).
18. Information item – department name changes – Department of Early Childhood and Reading Education – to – Department of Early Childhood and Special Education; Department of Middle Grades and Secondary Education – to – Department of Middle, Secondary, Reading, and Deaf Education; and Department of Special Education and Communication Disorders – to – Department of Communication Sciences and Disorders. (pages 89-90).

D. College of Arts and Sciences

1. Revised course description, Sociology (SOCI) 7100, "Issues in Applied Sociology", (ISSUES IN APPLIED SOCIOLOGY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Summer Semester 2008. (pages 91-92).
2. Revised requirements for the Admission, Retention, and Graduation for the MS in Sociology was approved effective Fall Semester 2008. (pages 93-95).
3. Revised course title, Women's and Gender Studies (WGST) 4400, "Women's and Gender Studies Seminar", (WGST SEMINAR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 96-97).
4. Revised course title, Women's and Gender Studies (WGST) 3000, "Introduction to Women's and Gender Studies", (INTRODUCTION TO WGST – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 98-99).

5. New course, Women's and Gender Studies (WGST) 4300, "Global Feminism", (GLOBAL FEMINISM - 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008 with the description changed to read ...women's lives, taking.... (pages 100-107).
6. New course, Women's and Gender Studies (WGST) 3100, "Feminist Theory", (FEMINIST THEORY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 108-115).
7. New course, Women's and Gender Studies (WGST) 4000, "Masculinity Studies", (MASCULINITY STUDIES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 116-117).
8. Revised course title, Women's and Gender Studies (WGST) 4600, "Special Topics in Women's and Gender Studies", (SPECIAL TOPICS IN WGST – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 118-119).
9. Revised requirements for the minor in Women's and Gender Studies was approved effective Fall Semester 2008. (pages 120-123).
10. Revised requirements for the English to Speakers of other Languages (ESOL) Endorsement – undergraduate was approved effective Fall Semester 2008. (pages 124-125).
11. Revised requirements for the English to Speakers of other Languages (ESOL) endorsement – graduate was approved effective Fall Semester 2008. (pages 126-127).
12. Information item – Letter of intent to offer a BA in Biology was noted. (pages 128-133).
13. Revised requirements for the minor in Environmental Geosciences was approved effective Fall Semester 2008. (pages 134-135).
14. New course, Perspective (PERS) 2730H, "Honors Internet Technology", (HONORS INTERNET TECHNOLOGY – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2008. (pages 136-144).
15. New course, Political Science (POLS) 3280, "Race, Ethnicity, and Politics", (RACE, ETHNICITY, AND POLITICS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 145-152).
16. Revised course description, African American Studies (AFAM) 3600, "Special Topics in African American Studies", (SPECIAL TOPICS IN AFAM STUDIES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 153-154).
17. Revised requirement for the minor in African American Studies was approved effective Fall Semester 2008. (pages 155-156).
18. Revised requirement for the minor in Religious Studies was approved effective Fall Semester 2008. (pages 157-158).
19. Revised course description, Mathematics (MATH 2008, "Foundations of Numbers and Operations", (NUMBERS & OPERATIONS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 159-160).
20. Revised course description, Mathematics (MATH 2620, "Statistical Methods", (STATISTICAL METHODS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 161-162).
21. Revised course description, Mathematics (MATH 4621, "Mathematical Statistics I", (MATHEMATICAL STATISTICS I – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 163-164).
22. Revised course description, Mathematics (MATH 6621, "Mathematical Statistics I", (MATHEMATICAL STATISTICS I – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 165-166).

23. Revised requirements for the minor in Mathematics was approved effective Fall Semester 2008. (pages 167-168). Deactivation of minor in Mathematics (Statistics Track).
24. Revised senior curriculum for the BS in Applied Mathematics was approved effective Fall Semester 2008. (pages 169-171)
25. Revised senior curriculum for the BS in Computer Information Systems was approved effective Fall Semester 2008. (pages 172-174).
26. Revised senior curriculum for the BS in Computer Science was approved effective Fall Semester 2008. (pages 175-179).
27. Revised Outcomes Assessments for Mathematics and Computer Science was approved effective Fall Semester 2008. (pages 180-182).
28. Revised credit hours, History (HIST 7999, "Thesis", (THESIS – 3-6 credit hours, 3-6 lecture hours, 0 lab hours, and 3-6 contact hours), was approved effective Fall Semester 2008. (pages 183-184).
29. Information item – CIT 3010, 3020, 3030, 3320, and 4120 deactivated effective Fall Semester 2008. (page 185).

E. College of the Arts/College of Education

1. New track for the MED in Secondary Education – Art Education was approved effective Fall Semester 2008. (pages 186-188).
2. New track for the MED in Middle Grades Education – Art Education was approved effective Fall Semester 2008. (pages 189-191).

F. College of the Arts

1. Revised senior curriculum for the BFA in Art Education was approved effective Fall Semester 2008. (pages 192-193).
2. Revised title, course number and description, Art Education (ARED 3050, "Issues and Trends in Contemporary Art Education", (ISSUES AND TRENDS IN ART ED – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 194-195). Deactivation of ARED 3050.
3. Revised course title and description, Art Education (ARED 3010, "Elementary Art Methods", (ELEMENTARY ART METHODS – 3 credit hours, 1 lecture hour, 4 lab hours, and 5 contact hours), was approved effective Fall Semester 2008. (pages 196-197).
4. Revised course title and description, Art Education (ARED 3012, "Secondary Art Methods", (SECONDARY ART METHODS – 3 credit hours, 1 lecture hour, 4 lab hours, and 5 contact hours), was approved effective Fall Semester 2008. (pages 198-199).
5. Revised course description, Interior Design (ARID 1120, "Fundamental Concepts in Interior Design", (FUND CONCEPTS IN INT DESIGN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008 with "between" replaced with "among" in the last sentence. (pages 200-201).
6. Revised course description, Interior Design (ARID 2111, "Interior Design Studio I", (INTERIOR DESIGN STUDIO I – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008. (pages 202-203).
7. Revised course description, Interior Design (ARID 2310, "Interior Design Graphics and Presentation", (GRAPHICS AND PRESENTATION – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008 with the description changed to read ...2111. Freehand.... (pages 204-205).
8. Revised course description, Interior Design (ARID 2112, "Interior Design Studio II", (INTERIOR DESIGN STUDIO II – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008. (pages 206-207).
9. Revised course description, Interior Design (ARID 3112, "Interior Design Studio IV", (ID STUDIO IV – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008. (pages 208-209).

10. Revised course description, Interior Design (ARID 3211, "History of Interiors I", (HISTORY OF INTERIORS I – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 210-211).
11. Revised course description, Interior Design (ARID 3212, "History of Interiors II", (HISTORY OF INTERIORS II – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 212-213).
12. Revised course description, Interior Design (ARID 3320, "Materials for Interior Design", (ID MATERIALS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008 with the description change to read ...2310. Materials and... (pages 214-215).
13. Revised course description, Interior Design (ARID 3350, "Lighting & Building Systems", (LIGHTING & BLDG SYSTEMS – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Fall Semester 2008. (pages 216-217).
14. Revised course description, Interior Design (ARID 3411, "Computer for Interior Design", (COMPUTER FOR INTERIOR DESIGN – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008 (CADD) was removed from the description. (pages 218-219).
15. Revised course description, Interior Design (ARID 4000, "Special Topics", (SPECIAL TOPICS – 2-3 credit hours, 0 lecture hours, 4-6 lab hours, and 4-6 contact hours), was approved effective Fall Semester 2008. (pages 220-221).
16. Revised course description, Interior Design (ARID 4010, "Interior Design Internship", (ID INTERNSHIP – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008 with description changed to read ...3112. A course designed to... (pages 222-223).
17. Revised course description, Interior Design (ARID 4111, "Interior Design Studio V", (ID STUDIO V – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008. (pages 224-225).
18. Revised course description, Interior Design (ARID 4112, "Interior Design Studio VI", (ID STUDIO VI – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008 with the description changed to read ...furnishings and casework are required. ... (pages 226-227).
19. Revised course description, Interior Design (ARID 4310, "Advanced Graphics and Creative Techniques", (ADVANCED GRAPHICS – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008 with the description changed to read ...3111. Advanced... (pages 228-229).
20. Revised course description, Interior Design (ARID 4610, "Professional Practice", (ID PROFESSIONAL PRACTICE – 3 credit hours, 2 lecture hours, 2 lab hours, and 4 contact hours), was approved effective Fall Semester 2008 with the description changed to read ...relationships among the business... (pages 230-231).
21. Revised course description, Art (ART 4094, "Graphic Design IV", (GRAPHIC DESIGN IV – 3 credit hours, 0 lecture hours, 6 lab hours, and 6 contact hours), was approved effective Fall Semester 2008 with the description changed to read ... course that concentrates... (pages 232-233).
22. Revised course description, Art (ART 4171, "Senior Exhibition Seminar", (SENIOR EXHIBITION SEMINAR – 2 credit hours, 2 lecture hours, 0 lab hours, and 2 contact hours), was approved effective Fall Semester 2008. (pages 234-235).
23. Revised course title and description, Art Education (ARED 7450, "Art Education Curriculum and Assessment", (ART ED CURRICULUM ASSESSMENT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008 with the description changed to read – Study of curriculum and... (pages 236-237).
24. Revised course description, Art Education (ARED 7500, "Issues and Trends in Art Education", (ISSUES AND TRENDS IN ART EDUC – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008 with the description changed to read – The study of current... (pages 238-239).
25. Deactivation of the Masters of Art Education was noted (pages 240).

Pages 241-244 were deleted they were duplicated pages

26. New course, Music (MUSC 7777, "Private Collaborative Piano", (PRIVATE COLLABORATIVE PIANO – 4 credit hours, 0 lecture hours, 8 lab hours, and 4 contact hours), was approved effective Fall Semester 2008. (pages 245-247).
27. New course, Music (MUSC 7778, "Advanced Collaborative Piano Pedagogy", (PRIVATE COLL PIANO PEDAGOGY– 1 credit hour, 0 lecture hours, 2 lab hours, and 2 contact hours), was approved effective Fall Semester 2008. (pages 248-250).
28. Revised curriculum for the Masters in Music Performance was approved effective Fall Semester 2008. (pages 251-252).
29. Revised curriculum for the Masters in Music Performance was approved effective Fall Semester 2008. (pages 253-254).
30. Revised Special Graduation requirements for the Masters in Music Performance was approved effective Fall Semester 2008. (pages 255-256).
31. Revised Applied Music requirements for the Masters in Music Performance was approved effective Fall Semester 2008. (pages 257-258).
32. Revised course title and description, Mass Media (MDIA 4240K, "Directing and Acting for Film", (DIRECTING AND ACTING FOR FILM – 4 credit hours, 2 lecture hours, 4 lab hours, and 6 contact hours), was approved effective Fall Semester 2008 with the description changed to read ..required to create narrative... . (pages 259-260).
33. Revised course description, Mass Media (MDIA 2050, "Introduction to Electronic Media Production", (INTRO ELECTRONIC MEDIA PRODCTN – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2008. (pages 262-262).
34. Revised course description, Communication Arts (COMM 3090, "Public Speaking Lab", (PUBLIC SPEAKING LAB – 1 credit hour, 0 lecture hours, 8 lab hours, and 2 contact hours), was approved effective Fall Semester 2008. (pages 263-264).
35. Revised Outcome Assessments for the BFA in Speech Communication was approved effective Fall Semester 2008. (pages 265-266).

Respectfully submitted,

Charles L. Hudson
Registrar

Karen Shepard

From: Chuck Hudson [chudson@valdosta.edu]
Sent: Tuesday, February 19, 2008 11:19 AM
To: 'Karen Shepard'
Subject: FW: delete courses from catalog

Karen,
Would you simply print out Blake's e-mail and make it a part of our next packet/agenda?
Thanks,
Chuck

From: Dr. Louis Levy [mailto:llevy@valdosta.edu]
Sent: Tuesday, February 19, 2008 10:01 AM
To: 'A. Blake Pearce'
Cc: 'Chuck Hudson'; 'John Gaston'; 'Lee Bradley'; 'Karen Shepard'
Subject: RE: delete courses from catalog

Blake,
This request also needs to be an FYI item for the Academic Committee. Chuck will place it on the agenda. Lee Bradley will remove the courses from the Catalog.
Louis

Louis Levy, Ph.D. Phone: 229/333-5950 (office)
Vice President for Academic Affairs 229/244-6116 (home)
Valdosta State University FAX: 229/333-7400
Valdosta, GA 31698 Office: West Hall Room 107
USA E-mail: llevy@valdosta.edu

From: A. Blake Pearce [mailto:apearce@valdosta.edu]
Sent: Tuesday, February 19, 2008 9:51 AM
To: llevy@valdosta.edu
Cc: 'Chuck Hudson'; 'John Gaston'
Subject: delete courses from catalog

The following classes have not been offered in the past few years or they are no longer part of new department program curriculum requirements. We request that they be deleted from the catalog listing of courses.

Undergraduate catalog, page 280

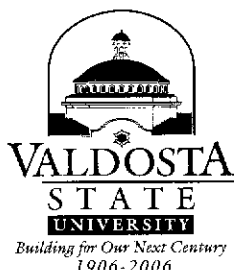
ARED 2010 Intro to Crafts
ARED 3030K Creative Problem Solving and Visual Thinking Techniques

Page 285

ART 4095 Graphic Design V

Please let me know if you require any other documentation to deactivate these courses

A Blake Pearce
Department of Art



TO: Dr. Louis Levy, Vice President for Academic Affairs
FROM: Dr. Mary Willis, Business Education Program Coordinator
SUBJECT: Degree Major Name Change
DATE: January 24, 2008

This memo seeks your assistance in effecting a degree major name change from **Administrative Services (ADS)** to **Office Administration and Technology (OAT)**. The reasons for this request are as follows:

- Research revealed only one other college/university in the nation that offers the ADS degree as we know it and a few institutions which offer two-year ADS certificates. As a result, our students who, for whatever reason, must transfer to another university have discovered that they have no equivalent degree program into which to transfer. Some of our current students have expressed anxiety regarding this matter. In addition, calls and e-mails from former students also address this concern.
- The search for "Office Administration" or "Office Administration and Technology" degree programs returned many matches involving colleges/universities in many cities and states which offer the OA or OAT degree. I believe we owe it to our students to aid them in degree reciprocity.
- The national trend among other schools/colleges that offer an ADS degree is to offer it as a graduate-level degree program to certify K-12 school administrators.
- Finally, it would facilitate our students' job search if they could more easily match their degree title with local and national vacancy listings and degree requirements.

Because the deadline for changes to be included in the 2008 VSU catalog is the end of February, the faculty would appreciate your prompt review of this request. If you have comments or questions, I may be reached at 333-5460.

Request Approved by: Reynaldo L. Martinez Jan. 28, 2008
Dr. Reynaldo Martinez, Department Head, Adult and Career Ed. Date
Phil Gunter 1/29/08
Dr. Phil Gunter, Dean, Dewar College of Education Date
Linda Calendrillo 1/30/08
Dr. Linda Calendrillo, Dean, College of Arts and Sciences Date

James L. & Dorothy H. Dewar College of Education
Department of Adult & Career Education

Location Education Center • Room 212 • Address 1500 N. Patterson St. • Valdosta, GA 31698-0080
Phone 229.333.5928 • Fax 229.333.7167 • Web <http://coefaculty.valdosta.edu/aced/>

Valdosta State University
Request for Curriculum Change

Indicate area of change (by typing an 'X'): D1

- Core Curriculum (Area A,B,C,D,E,F):
- Senior Curriculum
- Graduate Program

Other Current Catalog page number

Effective Date for Curriculum change
(month) (year)

Degree & Program Name
(e.g., BFA, Art)

Present Requirements or Present Outcomes & Assessments
(Include the latter only if changes are to be made)

Bachelor of Science degree with a Major in Administrative Services

Program Name: Administrative Services

continue on the back if necessary

Proposed Requirements or Proposed Outcomes & Assessments
(Show changes in BOLD)

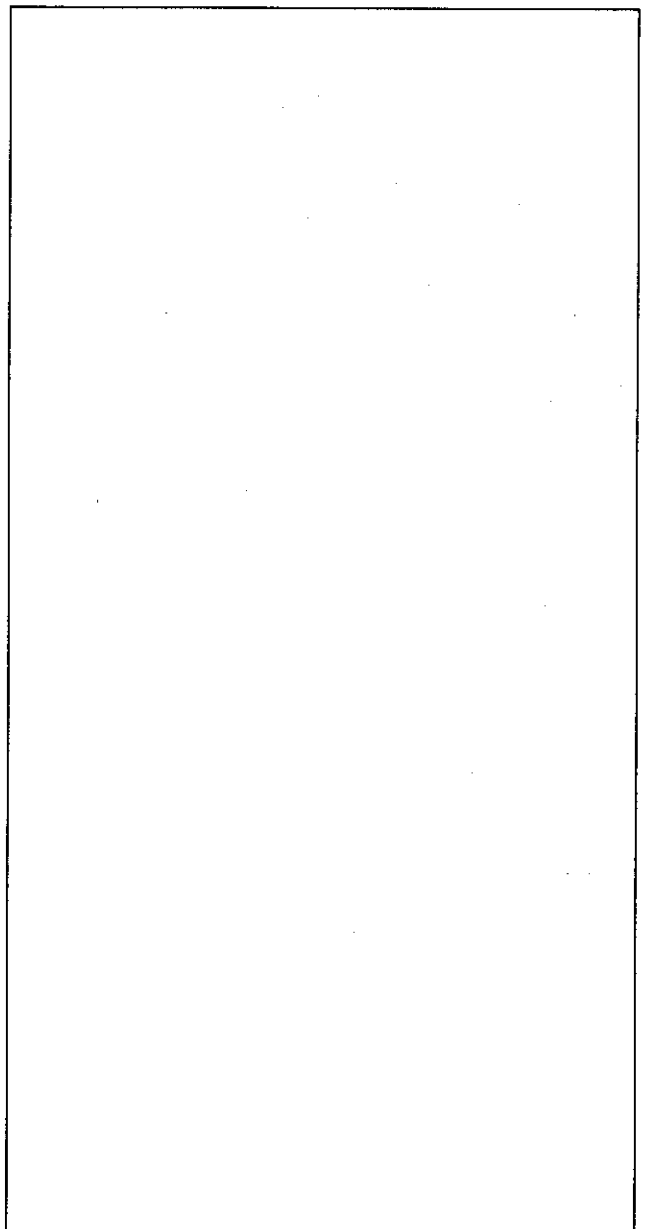
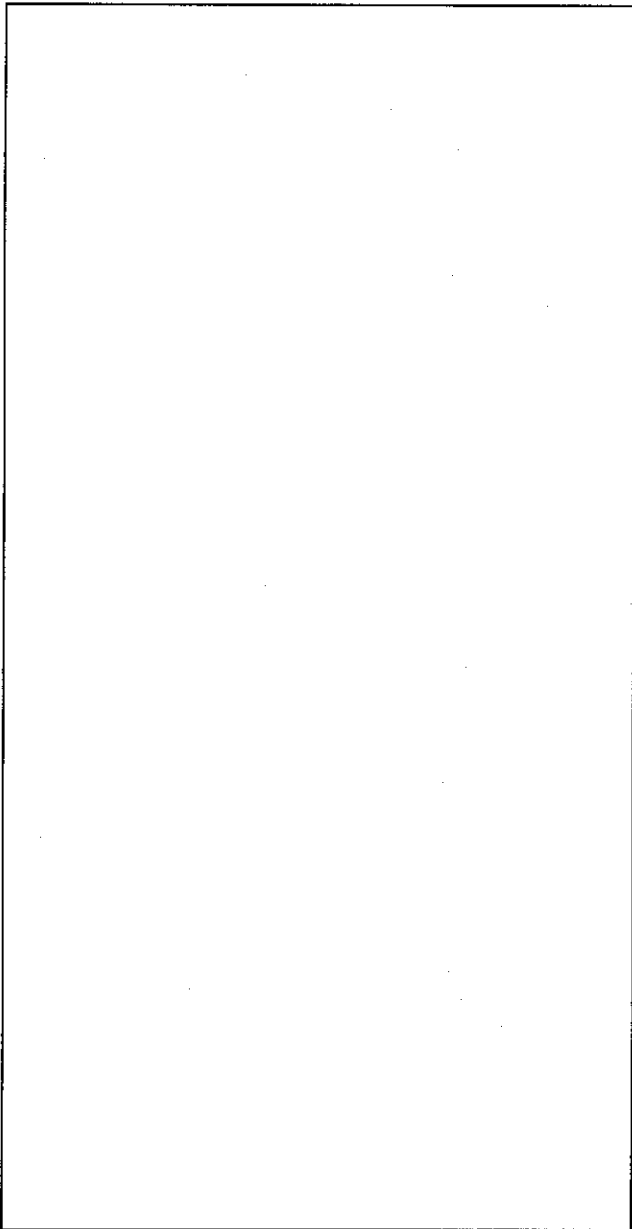
Bachelor of Science degree with a Major in **Office Administration and Technology**

(Program Name: Office Administration and Technology)

Justification

Research revealed only one other college/university in the nation that uses the Administrative Services degree or major title as we know it and a few institutions which offer two-year ADS certificates. As a result, our students who, for whatever reason, must transfer to another university have discovered that they have no equivalent degree program into which to transfer. The search for "Office Administration" (OA) or "Office Administration and Technology" (OAT) degree programs returned many matches involving colleges/ universities in many cities and states which offer the OA or OAT degree. The OA or OAT degrees are similar to our current ADS degree. We believe we owe it to our students to aid them in degree reciprocity. Moreover, the national trend among other schools/colleges that offer a degree titled ADS is to offer it as a graduate-level degree program to certify K-12 school administrators. Finally, this change of the Major and Program title would facilitate our students' job search if they could more easily match their degree title with local and national vacancy listings and degree requirements.

continue on the back if necessary



Approvals are to be noted on the back.

Approvals:

Department Head(s)

Ronald J. Mack

Date

01/24/08

Dean(s)/Director(s)

[Signature]

Date

1/24/08

College Executive Committee

[Signature]

Date

1/24/08

Graduate Executive Committee

[Empty box]

Date

[Empty box]

Academic Committee

[Empty box]

Date

[Empty box]

RECEIVED Request for Curriculum Change

Indicate area of change (by typing an 'X'): D1

Core Curriculum (Area A,B,C,D,E,F):

Senior Curriculum

Graduate Program

Other

Major

Current Catalog page number: 205

Effective Date for Curriculum change

August

2008

(year)

Degree & Program Name

AAS

Dental Hygiene

(e.g., BFA, Art)

Present Requirements or Present Outcomes & Assessments

(Include the latter only if changes are to be made)

| | |
|-----------------------------------|----------|
| University Requirements: | |
| Area A | 9 hours |
| ENGL 1100, ENGL 1102 | 6 hours |
| MATH 1101 or MATH 1111 .. | 3 hours |
| Area D | 20 hours |
| BIOL 2651, BIOL 2652, BIOL 2900.. | 12 hours |
| CHEM 1151K, CHEM 1152 K | 8 hours |
| Area E | 6 hours |
| POLS 1101 | 3 hours |
| HIST 2111 or HIST 2112 | 3 hours |
| Total Semester Hours | 35 hours |

Proposed Requirements or Proposed Outcomes & Assessments

(Show changes in BOLD)

| | |
|---|-----------------|
| University Requirements: | |
| Area A | 9 hours |
| ENGL 1100, ENGL 1102 | 6 hours |
| MATH 1101 or MATH 1111 .. | 3 hours |
| Area D | 8 hours |
| CHEM 1151K, CHEM 1152 K | 8 hours |
| Area E | 6 hours |
| POLS 1101 | 3 hours |
| HIST 2111 or HIST 2112 | 3 hours |
| Area F | 21 hours |
| SOCI 1101, PSYC 2500, ACED 2050 ... | 9 hours |
| BIOL 2651, BIOL 2652, BIOL 2900, ... | 12 hours |
| Total Semester Hours | 44 hour |

Justification:

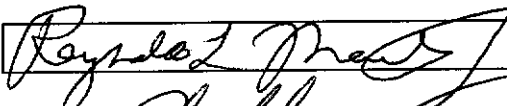
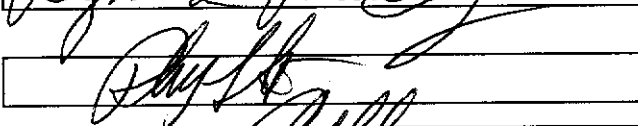
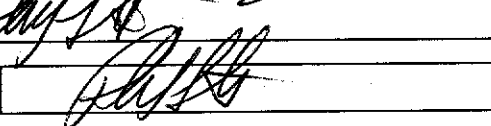
The AAS in Dental Hygiene is a Cooperative Degree Program between Valdosta State University (VSU) and Valdosta Technical College (VTC). VTC's Dental Hygiene Program recently received reaccreditation from the American Dental Association and the Commission of Dental Accreditation. One recommendation resulting from the accreditation review was that the "general education content must include oral and written communications, psychology and sociology". We therefore request to add ACED 2050 – Communications for the Workplace, PSYC 2500 – Fundamentals of Psychology, and SOCI 1101 – Introduction to Sociology to the degree program. USG Academic Policy 303.05 specifies a general operating policy #4 that says, "...students in such programs will not be required to complete more general education than the minimum standards set by the Southern Association of Colleges and Schools for credits to be taught by the degree-granting institution, unless professional accreditation standards for the particular program require additional related academic studies". Additionally moving BIOL 2651, BIOL 2652 and BIOL 2900 from Area D to Area F is more appropriate since these Biology courses are not listed as acceptable in Area D but are still required in the Dental Hygiene Program. Please see attached email confirming the appropriateness of these courses by the VTC Dental Hygiene Degree Coordinator.

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Approvals are to be noted on the back.

Approvals:

| | | | |
|------------------------------|--|------|---------|
| Department Head(s) |  | Date | 3/03/08 |
| Dean(s)/Director(s) |  | Date | 3/3/08 |
| College Executive Committee |  | Date | 3/3/08 |
| Graduate Executive Committee | | Date | |
| Academic Committee | | Date | |

