

VALDOSTA STATE UNIVERSITY  
ACADEMIC COMMITTEE MINUTES  
March 8, 2010

The Academic Committee of the Valdosta State University Faculty Senate met in the University Center Rose Room on Monday, March 8, 2010. Dr. Sharon Gravett, Assistant Vice President for Academic Affairs, presided.

Members Present: Dr. Lai Orenduff, Ms. Deb VanPetten (Proxy for Dr. Marvin Smith), Dr. Bruce Caster, Dr. Frank Flaherty (Proxy for Dr. Lucia Lu), Dr. Melissa Benton (Proxy for Dr. Deborah Weaver), Ms. Laura Wright, Dr. Linda Jurczak, Dr. Frank Flaherty, Dr. Kathe Lowney, Dr. Iris Ellis (Proxy for Dr. Ray Elson), Dr. Bruce Caster (Proxy for Ms. Donna Cunningham), Dr. Kathe Lowney (Proxy for Dr. James Ernest), Dr. Iris Ellis, Dr. Melissa Benton, Dr. James Humphrey, Dr. Michael Sanger (Proxy for Dr. Mike Meacham), and Ms. Deborah VanPetten.

Members Absent: Dr. Marvin Smith, Dr. Lucia Lu, Dr. Deborah Weaver, Dr. Ray Elson, Ms. Donna Cunningham, Dr. James Ernest, and Dr. Mike Meacham.

Visitors Present: Dr. Jerry Merwin, Dr. Vesta Whisler, Dr. Reynaldo L. Martinez, Dr. Mike Capece, Dr. Robert Gannon, Dr. Jane Kinney, Dr. Ofelia Nikolova, Dr. Julie Lee, Dr. Mylan Redfern, Dr. James LaPlant, Dr. Connie Richards, Dr. Shani Gray, and Mr. Lee Bradley.

The Minutes of the February 8, 2010 meeting were approved by email on February 10, 2010. (pages 1-3).

**A. Miscellaneous**

1. Dr. Sheri Gravett, Dr. James LaPlant, and Dr. Jane Kinney spoke about the need to form a subcommittee to review the syllabus of the Area B Perspective courses that are being taught each semester to ensure that the courses are meeting all standards. Dr. LaPlant also discussed the need to deactivate the Perspective courses that have not been taught in the last 5 years.
2. Revised course credit, Prior Learning Assessment (PLA) 2000, "Prior Learning Documentation", (PRIOR LEARNING DOCUMENTATION – 2 credit hours, 2 lecture hours, 2 lab hours, and 2 contact hours), was approved effective Summer Semester 2010. (pages 4-6).

**B. College of the Arts**

1. Revised senior college curriculum for the BFA in Art Education was approved effective Fall Semester 2010. (pages 7-8).
2. Revised requirements for the minor in Speech Communication was approved effective Fall Semester 2010. (pages 9-10).

**C. College of Nursing**

1. Revised selected Educational Outcomes for the MSN was approved effective Summer Semester 2010 (pages 11-13).
2. Revised course credit, Nursing (NURS) 7473, "Project", (PROJECT – 3-6 credit hours, 3-6 lecture hours, 0 lab hours, and 3-6 contact hours), was approved effective Summer Semester 2010. (pages 14-20).
3. New course, Nursing (NURS) 3080, "Strategies for Evidence-Based Nursing Practice", (EVIDENCE-BASED NURSING – 3 credit hours, 2 lecture hours, 3 lab hours, and 5 contact hours), was approved effective Spring Semester 2011 with the description changed to read ...protocols. Variables affecting care of vulnerable and at-risk populations in south Georgia, and participation...healthcare settings will be examined. . (pages 21-26).

**D. Division of Social Work**

1. Revised Program Retention/Dismissal policy was approved effective Fall Semester 2010. (pages 27-28).
2. Revised course description, Social Work (SOWK) 7300, "Advanced Practice with Individuals in Changing Communities", (ADV PRAC INDVDULS CHNGNG COMMU – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the effective date changed from Spring to Fall. (pages 29-31).

3. Revised course title, and description, Social Work (SOWK) 7310, “Time Limited Approaches to Multilevel Social Work Practice”, (TIME LIMITED PRACTICE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the description changed to read ..seminar applying theories compatible.. and the spelling corrected of the word “evaluation” in the assessment plan block. (pages 32-34).
4. Revised course description, Social Work (SOWK) 7320, “Advanced Practice with Organizations and Communities”, (ADV PRAC ORGNZTNS & COMMUNITES– 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the effective date changed from Spring to Fall with the description changed to read ...seminar on applications of service management, and... . (pages 35-37).

**E. College of Arts and Sciences**

1. Information item External Degree Proposal for the BA and MS in Criminal Justice was noted. (pages 38-44).
2. Revised course description, Honors (HONS) 4000, “Honors Independent Study”, (HONORS INDEPENDENT STUDY – 1-3 credit hours, 1-3 lecture hours, 0 lab hours, and 1-3 contact hours), was approved effective Fall Semester 2010 with the effective term changed from Spring to Fall. (pages 45-47).
3. Revised Selected Educational Outcomes for the BA in Philosophy and Religious Studies was removed from the packet was approved at the February 8, 2010 meeting. (pages 48-50).
4. Revised Additional Requirements and Notes for the BA in Mathematics was approved effective Fall Semester 2010 with the effective date changed from Fall 2011 to Fall 2010. (pages 51-53).
5. Revised Selected Educational Outcomes for the BS in Computer Science was approved effective Fall Semester 2010 with the effective date changed from Fall 2011 to Fall 2010, and in bullet #3 “Student” was changed to “Students” and a “tradeoffs” was changed to “trade-offs”. (pages 54-56).
6. Revised Selected Educational Outcomes for the BS in Computer Information Systems was approved effective Fall Semester 2010 with the effective date changed from Fall 2011 to Fall 2010. (pages 57-59).
7. New course, Biology (BIOL) 3460, “Human Physiology”, (HUMAN PHYSIOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Fall Semester 2010 with the effective term changed from Spring to Fall. (pages 60-65).
8. New course, Biology (BIOL) 5460, “Human Physiology”, (HUMAN PHYSIOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Fall Semester 2010 with the effective term changed from Spring to Fall. (pages 66-71).
9. New course, Biology (BIOL) 3970, “Wildlife Diseases”, (WILDLIFE DISEASES – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the description changed to read ...mammalian, reptilian, and amphibian... . (pages 72-79).
10. New course, Biology (BIOL) 4710, “Aquatic Toxicology”, (AQUATIC TOXICOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Summer Semester 2010 with the description changed to read ...organisms, following EPA protocols... . (pages 80-85).
11. New course, Biology (BIOL) 6710, “Aquatic Toxicology”, (AQUATIC TOXICOLOGY – 4 credit hours, 3 lecture hours, 3 lab hours, and 6 contact hours), was approved effective Summer Semester 2010 with the description changed to read ...organisms, following EPA protocols... . (pages 86-91).
12. New course, Geology (GEOL) 3104, “Optical Mineralogy and Petrography”, (OPTICAL MIN & PETROGRAPHY – 2 credit hours, 1 lecture hour, 3 lab hours, and 4 contact hours), was approved effective Fall Semester 2010 with the description changed to read ...thin section. A field trip may be required. . (pages 92-96).

**F. College of Education**

1. Revised EDS in School Counseling changing to an online program effective Fall Semester 2010. (pages 97-98).  
\*\*\*External Degree form must be completed and submitted to the BOR\*\*\*
2. Revised senior curriculum for the BSED in Technical, Trade, and Industrial Education – Secondary Option was

- approved effective Fall Semester 2010. (pages 99-100).
3. Revised credit hours, Adult and Career Education (ACED) 4410, “New Teacher Institute”, (NEW TEACHER INSTITUTE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 101-103).
  4. New course, Adult and Career Education (ACED) 4430, “Advanced New Teacher Institute”, (ADVANCED NEW TEACHER INSTITUTE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 104-110).
  5. Information item – background on request to add a new track – online Bachelor Completion Option – to the BS in Office Administration and Technology. (pages 111-112).
  6. Revised Core Area F, senior college curriculum, and addition of new Online Bachelor Completion Option for the BS in Office Administration was approved effective Fall Semester 2010. (pages 113-116).
  7. Revised admission requirements for the BS in Office Administration and Technology – Online Bachelor Completion Option was approved effective Fall Semester 2010. (pages 117-119) \*\*\*Pending BOR approval\*\*\*
  8. New course, Adult and Career Education (ACED) 2940, “Basic Administrative Office Technology Skills”, (BASIC ADMIN OFFICE TECH SKILLS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the last sentence of the course description moved to beginning as the course prerequisite. (pages 120-124).
  9. New course, Adult and Career Education (ACED) 3101, “Workplace Computerized Bookkeeping”, (WRKPLC COMP BKKPG – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the description changed to read – Prerequisite: ACED 2400 or CS 1000, ACCT 2010, or instructor consent. . . .software system, including setup and. . . and correction of the spelling of the word “exercises” in the Plans of assessing block . (pages 125-133).
  10. New course, Adult and Career Education (ACED) 3150, “Computer Operating Systems for the Office”, (COMP OP SYS OFFICE – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 134-141).  
The description was changed to read: An introduction to operating systems, with hands-on experience in at least one operating system widely used in contemporary office settings. Topics include operating systems, their functions, resources, memory management, processor management, user interface, and embedded software applications. This course helps prepare students to take a certification exam for a current operating system.
  11. New course, Adult and Career Education (ACED) 3940, “Intermediate Administrative Office Technology Skills”, (INTERM ADMIN OFFICE TECH SKILLS – 1-6 credit hours, 1-6 lecture hours, 0 lab hours, and 1-6 contact hours), was approved effective Fall Semester 2010 with the last sentence moved to the beginning of the description as part of the prerequisite. (pages 142-146).
  12. New course, Adult and Career Education (ACED) 4020, “Virtual Office Technology”, (VIRTUAL OFFICE TECHNOLOGY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the description changed to read . . .assistant. Emphasis is placed on the use of time and information management applications and increased knowledge of the role of online meeting, Internet telephone. . . . (pages 147-154).
  13. Revised course prerequisite and description, Adult and Career Education (ACED) 3400, “Applied Computer Technology”, (APPLIED COMPUTER TECHNOLOGY – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the description changed to read . . .Emphasis is placed on. . . and a period was added to end of the last sentence. (pages 155-160).
  14. Revised course prerequisite, Adult and Career Education (ACED) 3700, “Desktop Publishing”, (DESKTOP PUBLISHING – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 161-168).
  15. Revised course prerequisite, title, and description, Adult and Career Education (ACED) 4050, “Workforce Development and Management”, (WORKFORCE DEV AND MANAGEMENT – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010 with the description changed to read . . .training,

examined...supervision, and training. The transcript title was also shorten to WORKFORCE DEV AND MANAGEMENT. (pages 169-176).

16. Revised course prerequisite, Adult and Career Education (ACED) 4070, "Office Applications", (OFFICE APPLICATIONS – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 177-189).
17. Revised course prerequisite, Adult and Career Education (ACED) 4160, "Administrative Office Procedures", (ADMINISTRATIVE OFFICE PROCEDUR – 3 credit hours, 3 lecture hours, 0 lab hours, and 3 contact hours), was approved effective Fall Semester 2010. (pages 190-199).

Respectfully submitted,

Stanley Jones  
Registrar