



VALDOSTA STATE UNIVERSITY

Department of Political Science Public Administration Programs Information for Online Students

Welcome to the fall semester of the online courses supporting the Public Administration Programs at Valdosta State University: The Doctor of Public Administration and the Master of Public Administration Program, City Management concentration. We are offering seven classes for fall semester: PADM 7000 IA and IB, Human Resource Management (CRN # 80286/80287), Dr. Lee M. Allen; PADM 7140 IA and IB, Governmental Budgeting and Finance (CRN# 80294/80295), Professor Burton Bright; PADM 7260 IA Democracy and Public Administration (CRN # 82189), Dr. Nolan J. Argyle; PADM 7300 IA and IB Foundation Seminar in Public Administration, (CRN # 80300/80301), Dr. Daniel BaracsKay; PADM 7900 IA/7210 IA (co-requisite courses), (CRN #s 80301/80298), Capstone Seminar in Public Administration/Internship in Public Administration, Dr. James Peterson; PADM 9000 IA, (CRN # 82161), Dr. Daniel BaracsKay; and PADM 9030, Logic of Inquiry in Public Administration, (CRN # 82162), Dr. Nolan J. Argyle. **PADM 9000 and PADM 9030 require admission to the DPA program. PADM 9030 must be taken during the first semester of coursework for doctoral students. PADM 7300 is required for all students entering the Master of Public Administration (MPA) program and must be taken in the student's first semester. It is also recommended for students entering the Doctor of Public Administration (DPA) program who have been away from school for some time. PADM 7900/7210 must be taken during the MPA student's final semester of coursework.** Please contact Dr. Argyle at nargyle@valdosta.edu with any questions you may have concerning your program requirements.

Information concerning upcoming courses in each track, including the DPA and the City Management concentration, may be found at www.valdosta.edu/pa/ along with a variety of other documents and information useful to students; click on "Schedules" to access all schedules in the public administration program, including online courses. This page will be kept updated, and will replace some material previously mailed to student.

You may find registration information on the VSU website by going to www.valdosta.edu and then going to the pull-down window to the Bursary. Click on Fee Deadlines, which will provide information on all registration periods¹ and the payment deadlines, as well as containing a link to online payment. You may register online by going to the Valdosta State University homepage at www.valdosta.edu or by telephone at 229-245-2200. (If you haven't used the online system before, you will need to know your login and password.² Your login is your Social Security number, and your password is

¹ For registration schedules, go to the VSU homepage, click on "Registration and Advising," then find the "Guides a & Final Exam Schedule" and click on the appropriate semester.

² **System employees using TAP will register differently.** If you are one, please make sure you let the MPA coordinator know which course(s) you will be signing up for. This is **critical for the fall semester.**

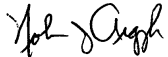
your six-digit date of birth.) If you have any problems please notify the MPA office by email or telephone. My e-mail address is nargyle@valdosta.edu. If you have any problems with registration, please e-mail or call me at 229-293-6058. You may pay your fees using either Visa or Master Card by calling 229-333-5718/5719 or 1-800-618-1878 (choose option 6). You may also pay online by going to the VSU homepage, clicking on "How to Pay Fees Using Your Credit Card," and following the instructions.

You may order texts online from the VSU Bookstore or another vendor of your choice. The Bookstore has a secure line for credit card purchases. The bookstore should have a complete list of required texts, by course, available approximately 4 weeks prior to the start of class. A list of texts is included with this letter.

If this is your first semester in the program, you may find your course(s) by following the instructions under "Online Course Access." All students are expected to read and to be familiar with the student handbook and portfolio guidelines (available at www.valdosta.edu/pa/students).

Again, welcome to the MPA or the DPA programs' fall semester. Please contact me if you have any questions, or if you need us to assist you in getting registered.

Sincerely,



Nolan J. Argyle, PhD
Coordinator, DPA and MPA

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Enc: Text Information



The following texts are required for courses in the online (City Management) concentration of the Master of Public Administration (MPA) and the Doctor of Public Administration (DPA) programs for Fall 2007.

PADM 7000 IA/IB, Dr. Lee M. Allen

Klingner, Donald E., and John Nalbandian. 2003. *Public Personnel Management: Context and Strategies*, 5th ed. Upper Saddle River, NJ: Prentice-Hall. ISBN 0-13-099307-7.

Messmer, Max. 1999. *Human Resource Kit for Dummies*. New York: Hungry Minds, Inc. ISBN 0-7645-5131-0.

PADM 7140 IA/IB, Professor Burton Bright

Lee, Robert D., Jr., Ronald W. Johnson, and Philip G. Joyce. 2004. *Public Budgeting Systems*. 7th ed. Sudbury, MA: Jones and Bartlett. ISBN 0-7637-3129-3.

PADM 7260 IA, Dr. Nolan J. Argyle

Box, Richard C. 2004. *Public Administration: Critical Issues in American Governance*. M. E. Sharpe: Armonk, New York. ISBN 0-7656-0825-1.

PADM 7300 IA, Dr. Daniel Baracskey

Scott, Gregory M., and Stephen M. Garrison. 2006. *The Political Science Student Writer's Manual*. 5th ed. Upper Saddle River, NJ: Prentice-Hall. ISBN 0-13-189259-2.

Stillman, Richard II. 2004. *The American Bureaucracy: The Core of Modern Government*. 3rd ed. Belmont, CA. Thompson/Wadsworth. ISBN 0-534-61420-5.

Stillman, Richard II. *Public Administration: Concepts and Cases*. 8th ed. Houghton-Mifflin. ISBN 0-618-31045-2.

PADM 7900/7210 IA, Dr. James Peterson

Banovetz, James M, ed. 1998. *Managing local government: Cases in decision making*. 2nd ed. Washington, DC: International City/County Management Association.

Yin, Robert K. 2003. *Case Study Research: Design and Methods*, 3rd ed. Thousand Oaks, CA: Sage. ISBN 0761925538.

PADM 9000 IA, Dr. Daniel Baracskey

Garofalo, Charles and Dean Geuras. 2006. *Common Ground, Common Future: Moral Agency in Public Administration, Professions, and Citizenship*. Boca Raton, FL: Taylor and Francis. ISBN 0824753372.

Lynch, Thomas and Peter Cruise, eds. 2006. *Handbook of Organizational Theory and Management: The Philosophical Approach*. 2nd ed. Boca Raton, FL: Taylor and Francis. ISBN 0849338344.

PADM 9030 IA, Dr. Nolan J. Argyle

Box, Richard C. 2005. *Critical Social Theory in Public Administration*. New York: M.E. Sharpe. ISBN 0-7656-1555-X.

Farmer, John David. 2005. *To Kill the King: Post-traditional Governance and Bureaucracy*. New York: M. E. Sharpe. ISBN 978-0-7656-1481-0.

Hoover, Kenneth, and Todd Donovan. 2004. *The Elements of Social Scientific Thinking*, 8th ed. Belmont, CA. Thompson/Wadsworth. ISBN 0-534-61411-6.