

## VALDOSTA STATE UNIVERSITY

### Department of Political Science Public Administration Programs Information for Online Students

Welcome to the summer and fall semesters of the online courses supporting the Master of Public Administration Programs: City Management concentration and the Doctor of Public Administration at Valdosta State University. We are offering the following classes for summer 2008: PADM 7090 IA, Policy Analysis (CRN # 50002), Dr. Robert Aldinger; PADM 7110 IA, Information Management (CRN # 50003), Dr. Gerald (Jerry) Merwin; PADM 7190 IA, Public Policy Formation (CRN # 50007), Dr. Nolan Argyle; PADM 7250 IA, Managing Small Cities and Counties (CRN # 50010), Dr. Nolan Argyle; PADM 7300 IA, Foundation Seminar in Public Administration (CRN # 50012), Dr. Mandi Bailey; and PADM 7900 IA/7210 IA, Capstone Seminar in Public Administration/Internship in Public Administration (co-requisite courses), (CRN #s 50013/50009), Dr. James Peterson.

We are offering nine classes for fall semester, 2008: PADM 7040 IA/IB, Non-Profit Management (CRN # 82418/82419), Professor Burton Bright; PADM 7300 IA/IB, Foundation Seminar in Public Administration (CRN # 80024/80025), Dr. Robert T. Aldinger; PADM 7370 IA/IB, Comparative Public Policy (CRN# 80027/80028), Dr. Carol M. Glen; PADM 7380 IA/IB, Politics of Managing Urban Areas (CRN # 80029/80030), Dr. Daniel BaracsKay; PADM 7900/7210 IA, (CRN #s 80032/80021), Capstone Seminar in Public Administration/Internship in Public Administration, Dr. James W. Peterson; PADM 9000 IA, (CRN # 80033), Dr. Daniel BaracsKay; PADM 9030, Logic of Inquiry in Public Administration, (CRN # 80034), Dr. Nolan J. Argyle; PADM 9050 IA, Program Evaluation (CRN # 80035), Dr. Gerald (Jerry) Merwin; and PADM 9070 IA, Culture of Formal Work Organizations, (CRN # 80036).

**All 9000-level courses require admission to the DPA program. PADM 9030 must be taken during the first semester of coursework for doctoral students. PADM 9000 and 9030 should be taken by first-year doctoral students; PADM 9050 and 9070 by doctoral students who have already completed 9000 and 9030.**

**PADM 7300 is required for all students entering the Master of Public Administration (MPA) program and must be taken in the student's first semester. It is also recommended for students entering the Doctor of Public Administration (DPA) program who have been away from school for some time. PADM 7900/7210 must be taken during the MPA student's final semester of coursework.** Please contact Dr. Argyle at [nargyle@valdosta.edu](mailto:nargyle@valdosta.edu) with any questions you may have concerning your program requirements.

Information concerning upcoming courses in each track, including the DPA and the City Management concentration, may be found at [www.valdosta.edu/pa/](http://www.valdosta.edu/pa/) along with a variety of other documents and information useful to students; click on "Schedules" to access all schedules in the public administration program, including online courses. This page will be kept updated, and will replace some material previously mailed to students.

You may find registration information on the VSU website by going to [www.valdosta.edu](http://www.valdosta.edu) and then going to the pull-down window to the Bursary. Click on Fee

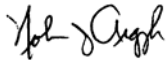
Deadlines, which will provide information on all registration periods<sup>1</sup> and the payment deadlines, as well as containing a link to online payment. You may register online by going to the Valdosta State University homepage at [www.valdosta.edu](http://www.valdosta.edu) or by telephone at 229-245-2200. (If you haven't used the online system before, you will need to know your login and password.<sup>2</sup> Your initial login should be your Social Security or student number, and your initial password should be your six-digit date of birth, you will then be asked to change them.) If you have any problems please notify the MPA office by email or telephone. My e-mail address is [nargyle@valdosta.edu](mailto:nargyle@valdosta.edu). If you have any problems logging in to registration or accessing your courses, please contact the IT Help Desk online or by telephone (229-245-4357). You may pay your fees using either Visa or Master Card by calling 229-333-5718/5719 or 1-800-618-1878 (choose option 6). You may also pay online by going to the VSU homepage, clicking on "How to Pay Fees Using Your Credit Card," and following the instructions.

You may order texts online from the VSU Bookstore or another vendor of your choice. The Bookstore has a secure line for credit card purchases. The bookstore should have a complete list of required texts, by course, available approximately 4 weeks prior to the start of class. A list of texts is included with this letter.

If this is your first semester in the program, you may find your course(s) by following the instructions under "Online Course Access." All students are expected to read and to be familiar with the student handbook and portfolio guidelines (available at [www.valdosta.edu/pa/](http://www.valdosta.edu/pa/)).

Again, welcome to the MPA or the DPA programs' fall semester. Please contact me if you have any questions, or if you need us to assist you in getting registered.

Sincerely,



Nolan J. Argyle, PhD  
Coordinator, DPA and MPA

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Enc: Text Information



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<sup>1</sup> For registration schedules, go to the VSU homepage, click on "Registration and Advising," then find the "Guides & Final Exam Schedule" and click on the appropriate semester.

<sup>2</sup> **System employees using TAP will register differently.** If you are one, please make sure you let the MPA coordinator know which course(s) you will be signing up for. This is **critical for the summer semester.**

The following texts are required for courses in the online (City Management) concentration of the Master of Public Administration (MPA) and the Doctor of Public Administration (DPA) programs for Summer and Fall 2008.

**Summer 2008:**

**PADM 7090 IA, Dr. Robert T. Aldinger**

Patton, C. V. and Sawicki, D. S. (1993). *Basic Methods of Policy Analysis & Planning*, 2nd ed. Englewood Cliffs, N.J.: Prentice-Hall.

**PADM 7110 IA, Dr. Gerald (Jerry) Merwin**

Stair, R. and Reynolds, G. 2007. *Fundamentals of Information Systems*. Thomson Course Technology. (ISBN 10: 1-4239-0113-4; ISBN 13: 978-1-4239-0113-6 © 2008)

**PADM 7190 IA, Dr. Nolan J. Argyle**

Kraft, Michael E. and Scott R. Furlong. 2006. *Public Policy: Politics, Analysis, and Alternatives* 2<sup>nd</sup> ed. Washington, DC: CQ Press.

**PADM 7250 IA, Dr. Nolan J. Argyle**

Morgan, David R, Robert F. England, and John P. Pelissero. 2007. *Managing Urban America*, 6<sup>th</sup> ed. Washington, DC: CQ Press. ISBN 1-56802-930-6

Hudson, Betty J. and Paul T. Hardy, eds. 2005. *Handbook for Georgia Mayors and Councilmen*, 4<sup>th</sup> ed. Athens, GA: Carl Vinson Institute of Government, University of Georgia. ISBN 0-89854-220-0

**PADM 7300 IA, Dr. Mandi Bailey**

Scott, Gregory M., and Stephen M. Garrison. 2006. *The Political Science Student Writer's Manual*. 5<sup>th</sup> ed. Upper Saddle River, NJ: Prentice-Hall. ISBN 0-13-189259-2.

Goodsell, Charles T. 2003. *The Case for Bureaucracy: A Public Administration Polemic*, 4<sup>th</sup> ed. Washington, DC: CQ Press.

Shafritz, Jay and E. W. Russell. 2006. *Introducing Public Administration*, 5<sup>th</sup> ed. New York: Pearson Longman.

**PADM 7900/7210 IA, Dr. James Peterson**

Morse, Ricardo S., Terry F. Buss and C. Morgan Kinghorn. (2007). *Transforming Public Leadership for the 21<sup>st</sup> Century*. New York: M. E. Sharpe.

Yin, Robert K. 2003. *Case Study Research: Design and Methods*, 3<sup>rd</sup> ed. Thousand Oaks, CA: Sage. ISBN 0761925538.

**Fall 2008:**

**PADM 7040 IA/IB, Professor Burton K. Bright**

Andreason, Alan R. and Philip Kotler. 2007. *Strategic Marketing for Non-Profit Organizations*, 7<sup>th</sup> ed. Upper Saddle River, NJ: Prentice Hall.

**PADM 7300 IA/IB, Dr. Robert T. Aldinger**

Scott, Gregory M., and Stephen M. Garrison. 2006. *The Political Science Student Writer's Manual*. 5<sup>th</sup> ed. Upper Saddle River, NJ: Prentice-Hall. ISBN 0-13-189259-2.

Stillman, Richard II. 2004. *The American Bureaucracy: The Core of Modern Government*. 3<sup>rd</sup> ed.. Belmont, CA. Thompson/Wadsworth. ISBN 0-534-61420-5.

Stillman, Richard J. II. 2004. *Public Administration: Concepts and Cases*. 8<sup>th</sup> ed. Boston: Houghton-Mifflin. ISBN 0-618-31045-2.

**PADM 7370 IA/IB, Dr. Carol M. Glen**

TBA

**PADM 7380 IA/IB, Dr. Daniel BaracsKay**

TBA

**PADM 7900/7210 IA, Dr. James Peterson**

Morse, Ricardo S., Terry F. Buss and C. Morgan Kinghorn. (2007). *Transforming Public Leadership for the 21<sup>st</sup> Century*. New York: M. E. Sharpe.

Yin, Robert K. 2003. *Case Study Research: Design and Methods*, 3<sup>rd</sup> ed. Thousand Oaks, CA: Sage. ISBN 0761925538.

**PADM 9000 IA, Dr. Daniel BaracsKay**

Garofalo, Charles and Dean Geuras. 2006. *Common Ground, Common Future: Moral Agency in Public Administration, Professions, and Citizenship*. Boca Raton, FL: Taylor and Francis. ISBN 0824753372.

Lynch, Thomas and Peter Cruise, eds. 2006. *Handbook of Organizational Theory and Management: The Philosophical Approach*. 2<sup>nd</sup> ed. Boca Raton, FL: Taylor and Francis. ISBN 0849338344.

**PADM 9030 IA, Dr. Nolan J. Argyle**

Box, Richard C. 2005. *Critical Social Theory in Public Administration*. New York: M.E. Sharpe. ISBN 0-7656-1555-X.

Farmer, John David. 2005. *To Kill the King: Post-traditional Governance and Bureaucracy*. New York: M. E. Sharpe. ISB 978-0-7656-1481-0.

Hoover, Kenneth, and Todd Donovan. 2004. *The Elements of Social Scientific Thinking*, 8<sup>th</sup> ed. Belmont, CA. Thompson/Wadsworth. ISBN 0-534-61411-6.

**PADM 9050 IA, Dr. Gerald (Jerry) Merwin**

Rossi, Peter H., Lipsey, Mark W., & Freeman, Howard E. (2003). *Evaluation: A Systematic Approach*, 7th edition. Thousand Oaks , CA : SAGE Publications. (ISBN: 9780761908944)

Ingraham, Patricia W., Joyce, Philip G., & Donahue, Amy Kneedler (2003). *Government Performance: Why Management Matters* . Baltimore : Johns-Hopkins University Press. (ISBN: 978-0-8018-7228-0)

Herr, Kathryn G. & Anderson, Gary L. (2005). *The Action Research Dissertation: A Guide for Students and Faculty*. Thousand Oaks , CA : SAGE Publications. (ISBN: 9780761929918)

**PADM 9070 IA, Dr. Ginger Macheski**

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