

**Position:** Tutor

**Department:** EOP/MA/Upward Bound

**Job Description:**

Tutors provide individual and small group tutoring sessions in Math (Algebra & Geometry), English, Biology, to Upward Bound participants, who are high school students. Tutor must have attained a grade of B+ or better in the subject matter. Tutor must be a junior, or senior. The tutor facilitates learning as a guide and coach to assist the student to become a successful, independent learner. The purpose of tutoring is to increase and enhance mastery of concepts or applications of a specific course of study. Approximately 9 to 12 hours per week. Schedule will be in the afternoon from 3:00-6:00 p.m. Monday-Thursday. Please send resume and unofficial transcripts to the VSU Upward Bound office at the Office of Equal Opportunity Programs.

**Application Process:**

Please submit resume and copy of transcript in person at Valdosta State University Equal Opportunity Office located in the Seago House (White house located directly across from the University Center) or by email to [dsbuehrer@valdosta.edu](mailto:dsbuehrer@valdosta.edu). The deadline for resumes is August 21, 2009 at 3:00pm. Following review of all applications, interviews will be scheduled August 24-28, 2009.

Questions about the peer mentor position or the application process should be directed to:

Danielle Buehrer  
Upward Bound Academic Advisor  
229-333-5463  
[dsbuehrer@valdosta.edu](mailto:dsbuehrer@valdosta.edu)

For more information about VSU Upward Bound Program visit our website at [www.valdosta.edu/eopma/upwardbound](http://www.valdosta.edu/eopma/upwardbound)