

**Evaluation Plan
College of Nursing
Valdosta State University**

Standard I: Program Quality: Mission and Governance

Assessment Component	Data Collection Methods	When	By Whom	Type Data Analysis	Reported by Whom	When Report is Due	Mandatory Action, if Applicable	Notes
Philosophy, Mission, and Goals	Focus Group: Open-ended questions about Values, Philosophy, Mission, and Goals Questionnaires to Advisory Board members and selected others in the community	1) Every 5 years in January submit philosophy, values, mission, and goal statements to all faculty for their review and completion of related questions 2005 2010 2015 2020	NAC Forum to include input from entire faculty, and student representatives to CONFO, and Advisory Board members	Content analysis and group consensus	Nursing Academic Committee	April CONFO meeting	Initiate a CON Task Force to deal with recommendations Share results with, CONFO Vice President of Academic Affairs (VPAA), and University President	Statement of philosophy changes must be followed by review of all other program components to insure consistency; Statement of philosophy is posted in department along with mission

*Prepared by Dr. Joan Futch and Dr. Linda Floyd: 12/28/04
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Assessment Component	Data Collection Methods	When	By Whom	Type Data Analysis	Reported by Whom	When Report is Due	Mandatory Action, if Applicable	Notes
Program Outcomes, curriculum structure	Review documents (<i>Student Opinion of Instruction</i> , EBI results, Comprehensive Testing results, NCLEX-RN pass rates)	March	Nursing Faculty	Content analysis and group consensus	Program Evaluation Committee	April CONFO meeting	Initiate a CON Task Force to deal with recommendation. Share results with, CONFO, VPAA, and University President	CON Expected Outcomes must be linked to VSU Expected Outcomes (demonstrate linkage)
Faculty/student roles	Faculty/ student survey (<i>Satisfaction Survey</i>) and review of Faculty By-laws	Faculty Affairs committee (annually) Student Affairs Committee (bi-annually)	Faculty affairs committee And Student Affairs Committee	Content analysis	Faculty Affairs Committee Student Affairs Committee	April CONFO Meeting	Initiate a CON Task Force to deal with recommendation. Share results with, CONFO, VPAA, and University President	

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Assessment Component	Data Collection Methods	When	By Whom	Type Data Analysis	Reported by Whom	When Report is Due	Mandatory Action, if Applicable	Notes
Accuracy of all documents and publications	Review of printed documents, publications, and web based materials Catalogs, Handbooks, BlazeNet and policies posted on homepage websites	Annual-ly	Student Affairs Committee and Faculty Affairs in collaboration with Dean.	Visual Review	Chairs of Student Affairs and Faculty Affairs in collaboration with Dean.	End of spring semester or as needed	Report to April CONF	CON administrators will be responsible for authorizing publication changes and arranging for printing over the summer
Congruent policies with CON and VSU	Review policies (student recruitment, admission, and retention)	Annual-ly	A&P and Graduate Committees	Visual Review	A&P and Graduate Committees	End of spring semester	Report to April CONFO meeting	

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Standard II Program Quality: Institutional Commitment and Resources

Assessment Component	Data Collection Methods	When	By Whom	Type Data Analysis	Reported by whom	When report of due	Mandatory Action, if Indicated	Notes
Parent Institution and program provide an environment for teaching, scholarship, service, and practice in keeping with the mission, goals, and expected outcomes of the program.	Faculty survey (<i>Satisfaction Survey</i>) re: how parent institution and program supports ongoing improvement.							
A. Resources	A. Discussion at faculty forum	A. Annually	A. Budget Advisory Group	A. Review budget documents indicating revenues by sources and expenditures by type for current and previous two fiscal years.	A. Budget Advisory Group	A. August Forum (use Administrative Meeting dates each August)	A.CONFO	
B. Strategic Plan	B. Review of Strategic Plan (and VSU Strategic Database/CON Initiatives)	B. Every August	B. Executive Committee	B. Discussion and consensus.	B. Executive Committee	B. August forum	B. Share with VPAA and University President	

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Assessment Component	Data Collection Methods	When	By Whom	Type Data Analysis	Reported by Whom	When Report of Due	Mandatory Action, if indicated	Notes
C. Academic support Services	C. Faculty/student survey (<i>Satisfaction Survey</i> and EBI results)	C. Annually during April	C. All students and faculty	C. Content analysis and group consensus	C. Faculty and Student Affairs Committees	C. October CONFO	C. Share with VPAA and University President	
D. Qualification of Dean	D. Dean Search Committee, GBN Qualification Form and Vitae	D. At time of hire and annually.	D. VPAA and Dean	E. Dean's educational and experiential qualifications are related to achievement of mission, goals, and program outcomes	E. Dean, VPAA	E. Annually as scheduled by VPAA	D. VPAA	
E. Qualification of Faculty, faculty roles, workload, and teaching assignments.	E. Review Nurse Educator Competencies (approved Jan 25, 2007 review/revise in FDPT invite FA to join) document, GBN Qualification Form, and Vitae.	E. Annually in evaluations with Dean and with FDPT as appropriate actions are required.	E. Individual faculty members	E. Faculty members' educational and experiential qualifications are related to achievement of mission, goals, and program outcomes.	E. Faculty Development, Promotion and Tenure Committee in collaboration with Dean.	E. April	E. Reported to CONFO as an overall summary.	
Note: collective bargaining agreement not applicable because it is not supported by state statutes.								

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Standard III: Program Quality: Curriculum and Teaching-Learning Practices

Assessment Component	Data Collection Methods	When	By Whom	Type Data Analysis	Reported by Whom	When Report is Due	Mandatory Action, if Applicable	Notes
Expected student outcomes consistent with professional nursing standards and guidelines and congruent with program mission, goals, and expected outcomes.	Analysis of quantitative data (Student course grades, standardized tests, samples of instrumentation used for evaluation of student performance, progression data, retention data, in conjunction with NCLEX reports)	End of each semester	Collected by Administrative Assistant	Descriptive statistics of ratings of content and teaching strategies	Program Evaluation in collaboration with Administration	August faculty forum (use AM input and PM for outcomes)	Referral to A & P and NAC committee	
Curriculum structure is reflective of professional nursing standards and guidelines	Curriculum Maps for NCLEX-RN and BSN Essentials	When curriculum and/or standards changes occur	NAC	Content analysis	NAC	Annual report of change or no change August faculty forum or as needed		
								Any policy can be reviewed for change at any time. The decisions related to policy will be extracted from Faculty Org minutes by Program Evaluation each year in order to demonstrate improvement

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Standard IV. Program Effectiveness: Student Performance and Faculty Accomplishments

Assessment Component	Data Collection Methods	When	By Whom	Type Data Analysis	Reported by Whom	When Report is Due	Mandatory action, if applicable	Notes
Program Effectiveness: Student Performance, Faculty Accomplishments, alumni satisfaction, and accomplishments of graduates	Surveys and other data sources (Including EBI, NCLEX-RN results, NP certification exam results, employer and community of interest data) and Faculty Database.	Annually May	Administrative Coordinator	Descriptive statistics	Program Evaluation	August faculty forum	Referral of issues to appropriate committees as needed. Incorporation into Annual Reports and Comprehensive Program Review. Contact Georgia Board of Nursing to discuss need for site visit. Report to GBN and CCNE if outcomes do not meet benchmarks.	
Faculty outcomes	Annual Report of Faculty Activity	January 15 annually	Individual faculty	Measure accomplishments against goals	Dean	February annually	Each faculty member will negotiate action plan with the assistance of the Dean.	

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Formal Complaints	Summary of reports generated through University System of Georgia, Board of Regents and Valdosta State University grievance process.	Annually in June	Dean and CON Administration	Summary data	Administration	Annually in August faculty forum	Referral to appropriate committee to review and report recommendations to Dean.	

References:

American Association of Colleges of Nursing. (1998). The Essentials of Baccalaureate Education For Professional Nursing Practice. Washington, D.C.

American Association of Colleges of Nursing. (1998). Standards for Accreditation of Baccalaureate and Graduate Nursing Education Programs. http://www.aacn.nche.edu/Accreditation/NEW_STANDARDS.htm

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