

**Guidelines for the Valdosta State University
Master of Library and Information Science
Merit Scholarship**

The Master of Library and Information Science program will make available Merit Scholarships starting in Spring of 2009. The Merit Scholarship is available to MLIS students whose academic records show proven progress toward the MLIS degree. Each scholarship covers the cost of one course at the in-state rate. The number of awards will depend upon the availability of funds.

A. Eligibility

1. Completion of at least 18 credits toward the MLIS degree
 - a. At least 9 of the 18 credits must be in the MLIS program's core courses
 - b. All 18 credits must be taken at Valdosta State University
2. GPA no lower than a 3.5
3. No course grade lower than a 3.0 (B)
4. Completed Program of Study with all sign-offs and grades earned

B. Submitting an Application

1. MLIS candidates meeting eligibility standards 1 through 4 may apply for the MLIS Merit Scholarship in either the Fall or Spring semester
2. Submit a cover letter to the director of the MLIS program that includes a brief profile of your career goals and your progress toward those goals so far.
Mail or FAX your cover letter to:
Dr. Wallace Koehler
MLIS Program, Odum Library
Valdosta State University
Valdosta, GA 31698
FAX: 229-259-5055
3. Arrange for a copy of your Program of Study, with all required signatures and grades filled in, to be submitted to Dr. Koehler as well. The MLIS secretary is authorized to help you with this part of the application.
4. Deadline for Spring award(s): December 1
Deadline for Summer-Fall award(s): April 15

C. Selection

1. The MLIS Awards and Scholarship Committee will review the applications.
2. One set of applicants will be reviewed in the Fall semester; those awards will be applied to the following Spring semester. A second set of applicants will be reviewed in the Spring semester; those awards may be specified by the recipients to apply to the Summer or Fall semesters.
3. Each scholarship recipient will receive an award letter prior to the beginning of the semester in which the scholarship will be applied.

D. Procedures for Disbursement

Each semester, awards will be applied to the students' fees prior to the fee payment deadline.