

Public Notes in the Holdings Record

Public and nonpublic notes in the holdings record can be very helpful to patrons as well as staff. Public notes are usually placed in **subfield z (\$z)** of the **852** field. The GOLD Serials Committee has compiled a list of notes to be used for Union Listing in OCLC. ([3] p.18-19) The wording of some of these notes can also be transferred to public notes in the holdings record. "Variations on these will occur based on the individual library's circumstances" ([3] p. 19). The list below is also supplemented by notes modeled after retention procedures outlined in the Superseded List [5] when not covered by the GOLD manual. These additions are indicated with an asterisk (*). Some notes are modified version of the GOLD notes. They are indicated by a plus (+). This list is not intended to be exhaustive.

Retains current year.

*Retains current year plus previous year.

Retains current 5 years.

Retains latest edition.

Retains latest edition received.

*Retains December issue until Import History received

Retains only current issue.

+Up-to-date through [date].

Retained in paper until microfilm (microfiche, etc.) received.

Current issues retained until annual (or whatever) cumulation received.

Paper volume retained until bound volume is received.

Access restricted to [institution]

Not currently received.

Ceased publication.