

DISTANCE EDUCATION COLLECTION DEVELOPMENT POLICY STATEMENT

I. PURPOSE AND PROGRAM DESCRIPTION

The term Distance Education will be used to describe courses which are taught both Off-Campus and Online.

A. Library Collection Development Objective

The Library seeks to support curricular and research needs in Distance Education courses that are available Online and Off-Campus. Regardless of the student's location, the library strives to provide equal access to library resources. This includes document delivery services via ILLiad and GIL Express Request, off-campus access to electronic resources via GALILEO, and virtual reference assistance using technologies such as, Online Reference Chat. The Outreach Services Librarian will collaborate with the Department of Distance Learning to collect appropriate materials to enhance Distance Education courses taught by faculty members and to also support their research interests in the area of delivering Distance Education services.

B. Description of User Groups Supported

User groups supported include undergraduate course work across multiple disciplines and eCore®. Graduate programs supported are Instructional Technology Ed.S., Master of Business Administration, Master of Library and Information Science, Master of Public Administration City Manager Track, and Master of Social Work. Currently, the College of Nursing is developing Distance Learning components for Bachelor of Science in Nursing and Master of Science in Nursing. Courses are available Online and at various Off-Campus locations including:

1. Moody AFB
2. Kings Bay Naval Base
3. Albany Marine Corps Logistical Base
4. 8th Street Middle School in Tifton, GA
5. Abraham Baldwin Agricultural College (ABAC)
6. ABAC on the Square in Moultrie, GA
7. Albany State University
8. Columbus State University
9. Georgia College & State University
10. Macon State College

11. Moultrie Technical College
12. Southwest RESA
13. South West Technical College
14. Waycross College

A title requested for a distance learning course should also be available in the Odum Library collection for on campus courses. When a request is made for a distance education course, the Odum Library collection is checked to determine if the title is available in the library collection. If it is not in the collection, two copies are ordered. Copy 1 is placed in the Odum Library Collection. In addition to purchasing materials to be maintained at Odum Library, Off- Campus libraries are supplied with materials requested by the teaching faculty:

1. **Kings Bay Naval Base Library;** Copy 2 is cataloged and the Outreach Services Librarian sends the materials to the Librarian at Kings Bay Naval Base Library. The Outreach Services Librarian will also maintain an inventory of all items sent to Kings Bay Naval Base Library.
2. **Albany Marine Corps Logistical Base (MCLB);** Copy 2 is added to Odum Library's collection, the MCLB Librarian checks out the materials, and then they are placed on Reserve at this Off-Campus location. The Outreach Services Librarian will maintain an inventory of all items checked out to MCLB.
3. **Moody AFB:** Copy 2 is added to the Odum Library's collection. Students from Moody AFB may come to the campus and check these materials out for their use.

If other off-campus libraries require the purchase of library materials, they must contact the Outreach Services Librarian. The Outreach Services Librarian will collaborate with the Associate University Librarian and the Acquisitions Librarian to determine if the off-campus library is eligible to request materials. Also, the same collection development policy that applies to Kings Bay Naval Base Library applies to any materials that are approved for purchase.

B. Changes in user population

The majority of growth has been in the graduate programs in the supported user groups. The College of Nursing has been approved to develop Distance Learning programs for Bachelor of Science in Nursing and Master of Science in Nursing. The College of Nursing has also been approved as a remote site for the Nursing Doctoral program that is offered through the Medical College of Georgia. The Nursing Doctoral students

will participate in video conferences that will be held at the Continuing Education Center at Valdosta State University. The College of Education is also preparing to offer the Master of Science in Special Education as an online degree.

C. New and expanding areas of interest

During 2005-2006, Valdosta State University has been developing online graduate level courses for teachers seeking the math and reading endorsement for their Georgia Teaching Certificate. It is expected that there will be continued Distance Learning growth in these areas. Additional areas of interest include expanding the number of titles that are available in electronic format to students and faculty. The Department of Distance Learning is working with Odum Library to add E-Reserves to the available library services to support Distance Education students. Faculty training workshops are regularly available on WebCT and Advanced Learning Technologies through the Department of Distance Learning; this training includes Brown Bag Online Lifeline, Individualized Instruction, Self Paced Instruction, Workshops, and Conferences. The Outreach Services Librarian regularly consults with the Department of Distance Learning to integrate library instruction as needed for these training sessions.

D. Areas of established specialization

There are five Online Master Degrees available to choose from; Instructional Technology Ed.S., Master of Business Administration, Master of Library and Information Science, Master of Public Administration City Manager Track, and Master of Social Work.

II. TREATMENT OF SUBJECT DEPTH

A. Treatment of subject depth

Please refer to the departmental collection development policies for subject depth and collection levels for the Distance Education Programs:

1. Business Administration
2. Instructional Technology
3. Library and Information Science
4. Nursing
5. Public Administration City Manager Track
6. Social Work

Specific Delimitations

Formats Collected: Annuals and other Serials (Including, but not restrictive to yearbooks, memoirs, proceedings, transactions of associations, and numbered monographic series)---Selectively; Audiovisuals---Selectively; Dissertations---Selectively; Electronic---Extensively; Maps---Excluded; Microformat Collections---Excluded; Monographs (Books)---Selectively; Periodicals (Journals, Magazines, Newspapers)---Selectively; Textbooks---Excluded.

Imprint Dates Collected: Current---Extensively; 20th Century---Excluded; 19th Century---Excluded; Earlier---Excluded.

Chronological Focus: Current---Extensively; 20th Century---Excluded; 19th Century---Excluded; Earlier---Excluded.

Languages Collected: English---Extensively.

Places of Publication: North America---Extensively; Western Europe---Selectively.