

**VALDOSTA STATE UNIVERSITY
SPRING SEMESTER TERM B 2008
ENGLISH 3030 PROFESSIONAL WRITING**

Professor: Maris Cato mscato@valdosta.edu

Day, Time: Mondays 5:30-10:15pm

Course Content: As an upper level English class, we will explore a number of areas: Writing and Thinking, Writing and Argument, Professional and Academic Applications, and Matters of Form and Style. Papers will be researched and written both in and out of class, and many times we will share papers in class to learn from each other.

Academic Dishonesty: Plagiarism (using someone else's work and calling it your own) will result in an "F" for the assignment and the course.

Attendance Policy: Please see the university catalog. One absence is excused and a second absence requires proof of emergency or TAD orders. Three "tardies" count as one absence. Being present in class means being on time for the full time. **As a general rule, a second absence results in an "F" in my classes.**

Grading Procedures: There will be at least ten assignments. Some assignments will be accomplished in class: others require outside work. Your top ten assigned papers will decide your grade.

Student Responsibilities: Students must come to class equipped with paper, pens, pencils, and a computer disk for use with VSU computers.

Classroom Decorum: Students must turn off all sound producing gadgets (cell phones, beepers, pagers, music, etc.) Classroom discussion is strongly encouraged, expected, and required. However, discussions must remain on track. Disruption of the learning environment will not be tolerated.

ADA: VSU wishes to comply with the Americans with Disabilities Act. Contact office personnel if you need special arrangements. VSU does not discriminate based on race, sex, religion, color, origin, or handicap.

**VSU ENGLISH 3030
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SPRING 2008 TERM B TENTATIVE SCHEDULE**

1. Wednesday March 12 5:30-10:15pm - Introduction, Grammar, Mechanics
2. Wednesday March 19 5:30-10:15pm - Autobiography, Grammar, Research
3. Wednesday March 26 5:30-10:15pm - Place, Occasion, Acquaintance
4. Wednesday April 2 5:30-10:15pm - Argument, Literature
5. Wednesday April 9 5:30-10:15pm - Persuasion, Literature
6. Wednesday April 16 5:30-10:15pm - Technical Evaluation
7. Wednesday April 23 5:30-10:15pm - Literature, Diction
8. Wednesday April 30 5:30-10:15pm - Personal and Business Letters