

GRADUATE EXECUTIVE COMMITTEE MEETING MINUTES – January 22, 2009

Present: Nolan Argyle, Melissa Benton, Michael Davey (for Deborah Hall), Diane Dees, Janet Foster, Karla Hull (presiding), Wallace Koehler, Lyle Indergaard, Jim Loughry, Ellice Martin, Yahya Mat Som, Corine Myers-Jennings (for Ruth Stonestreet), Mike Sanger, Mel Schnake, Kate Warner, David Wasieleski. Guests: Jack Fisher, Rebecca Waters, Teresa Williams

The meeting was called to order by Dr. Hull at 2:00 PM.

Minutes from December's meeting were reviewed; approved.

Dr. Hull introduced Becca as the new admissions coordinator (Meg Giddings is now director of GOML admissions).

Jack Fisher (Acquisitions – Odum Library) spoke to the committee about Phi Kappa Phi, an honor society in which graduate students can participate. Professors can nominate students for membership. The honor society provides grants, study abroad features, and other perks, and certainly can enhance a resume. Those interested in nominating students may contact Jack at jfisher@valdosta.edu.

Dr. Hull updated the committee on plans for a graduate research symposium tentatively scheduled for this semester. She asked for volunteers to serve on a committee so they can decide on the structure – should it be similar to the undergraduate committee (CUR)? Corine Myers-Jennings, Mike Sanger, David Wasieleski, Melissa Benton volunteered; Fatih Oguz was “volunteered” by Wallace Koehler.

BIOL 6020 – New Course: Motion was made to approve; seconded. Jim Loughry said the course is a special topics (topics will change) course cross-listed as an undergraduate course. The proposal will place the course on the books permanently. The proposal was approved with changes.

ENGL 6000 – Deactivation: Information purposes only – the committee voted to support the deactivation.

MLIS Program Curriculum Changes: Motion was made to approve; seconded. (An updated proposal was in Packet B – it was reviewed since it had the latest changes). Wallace Koehler mentioned that the first proposal is in keeping with the catalog changes bringing information to a uniform style for all programs. The wording is being cleaned up; a dismissal policy is included; and a more clear definition of probationary status is added – grades defined as to whether or not a student can continue in the program. The second curriculum change develops a new track giving student more options regarding what classes to take. The proposals were approved.

MLIS 7110 – Revised Course: Motion was made to approve; seconded. Wallace Koehler explained that a prerequisite is being added and numerous typos and grammatical errors are being corrected. The proposal was approved.

MME & MMP Curriculum Change: Motion was made to approve; seconded. Lyle Indergaard reported that the proposals were submitted for formatting catalog information with revisions. The proposal was approved with suggestion that it needed to be submitted using the template provided by Dr. Hull as approved by Lee Bradley, the catalog editor.

MUSC 7740 – New Course: Motion was made to approve; seconded. Lyle Indergaard said that this course is designed to enhance instructional skills in private and group settings. The proposal was approved.

MSN Curriculum Change: Motion was made to approve; seconded. Melissa Benton mentioned that the changes are in keeping with new formatting for the catalog. The information will help clarify between tracks. Questions were asked about comprehensive exams – Dr. Benton said that the generic MSN test is used for three of the tracks; the standardized exam is used for nurse practitioner students only. A second question regarding proof of malpractice insurance was asked. Dr. Benton explained that students

have to show proof of the insurance every semester or they cannot participate in clinicals. The proposal was approved with changes.

Other Business:

Graduate Applications Going Paperless: Karla Hull reported that students can apply to graduate school by submitting online applications only. Supporting documents, however, can be submitted separately as usual (this includes recommendations, letters of support, goal statements, transcripts, etc.). A project is underway to add program-specific requirements and instructions to the graduate school's web site to help guide prospective students through the application process.

Teaching Assistants for Super Sections: Dean Hull said that up to 20 TA positions are being requested for Fall 2009. The dilemma is taking the current budget with no expected increase and creating the TA positions. To do this it will mean cutting some GA positions across campus. The minimum wage increase and SACS review are also spurring on the changes. The GOML (Georgia on My Line) program may help to replace some lost positions.

Posting Graduate Faculty List on Web Site: The committee was asked its opinion regarding the posting of graduate faculty lists on the graduate school's web page. It is not a confidential list per se. The list shows dates appointed and dates of renewal, departments, and ranks. The committee agreed it would be helpful to post the list.

The meeting adjourned at 3:00 p.m.

Teresa Williams
Recorder, Teresa Williams

Karla Hull
Dean Karla Hull