

GEN ED
MEETING MINUTES

April 28, 2009

Members present: Sheri Gravett (Chair), James LaPlant, Byron Brown, Jane Kinney, John Gaston

Members absent: Anita Hufft, Kent Moore, Kristina Cragg, Brian Gerber

1. The minutes for the GEC meeting on April 22, 2009 were unanimously approved by the Council.
2. S. Gravett handed out a draft copy of a report form for the Pilot Project teams to submit their assessment data. Suggestions were made for minor changes in the form to request more data and some rewording. S. Gravett will revise the form and email it out to the Council for review and approval.
3. The Council discussed how often the pilot projects should be run. The decision was made to run them every other semester. The outcomes being assessed this spring will be assessed again in spring 2010. During the fall semester, the faculty involved with the spring assessments will be invited to meet once or twice to discuss findings and improvements; then they will make the plans necessary to begin assessments again in the spring. As before, their plan reports will be due to the GEC by mid-November. If departments wish to run the assessments every semester, that is their prerogative, but they do not have to report findings to the GEC until their assigned assessment cycle.
4. Phase 2 assessment reports are due to the GEC by June 1. J. Gaston noted that some faculty leave for the summer right after their grades are turned in. S. Gravett stated that someone on each faculty team would have to be responsible for turning in the report by June 1. The report form will be available for download on the GEC website.
5. The Council began making preparations for the Phase 3 project. The proposed courses are:
 - History 2110 and 2120
 - Economics 1500

- ENGL 2110, 2120, and 2130 (3 courses-all different-any similarities to assess?)
 - PAG (GEOG 1112K/1113K or GEOL 1121K/1122K)
 - PERS 2730 (internet technology)
6. J. Gaston expressed concern about the faculty getting recognition for participating in the pilots. S. Gravett will look into drafting a letter for Dr. Levy to send out recognizing the participants' efforts with a cc to their deans and department heads. Documents such as this are helpful for annual evaluations and advantageous for promotion and tenure considerations.
 7. J. LaPlant gave an update on the PERS website. In the fall he will email the link to faculty teaching Perspectives courses. He said that although this will be a resource page for Perspectives course instructors, there will be no sample syllabus on the website because the courses are too diverse. J. Kinney suggested linking to the best practices on creating syllabi site that is on the Academic Affairs page.
 8. S. Gravett turned the discussion to the Core Curriculum meeting this fall. Everyone brainstormed what kind of presentations need to be created, handouts provided, information that needs to be emphasized, and how to get the faculty involved in the process of assessing general education.
 9. The Council will need to meet throughout the summer. The next GEC meeting will be on June 9 at 9:30 in BC 3026.
 10. Before adjourning the meeting, S. Gravett mentioned that the amount of work that the GEC has accomplished within a year has been very impressive. Adjournment was at 10:30.