**GENERAL EDUCATION COUNCIL**

**Minutes**

**August 28, 2012**

**2 pm**

**West Hall 118**

**MEMBERS PRESENT:** Byron Brown, Brian Gerber, Sheri Gravett, Jane Kinney, James LaPlant, Kent Moore

**VISITORS:** Michael Black

**UPDATES:**

1. Assessment Feedback reports for Spring 2012 classes available at the GEC BlazeVIEW site.

Courses Assessed in Spring 2012. Those indicated in red are those received after the meeting:

**Area A:** ENGL 1102, MATH 1101, MATH 1111

**Area B:** PERS 2730 (Summer 2012 as well); PERS 2380 (expected)

**Area C:** ENGL 2110-2130 (expected); COMM 1100; COMM 1110; DANC 1500; MDIA 2000; THEA 1100; MCL (expected); ART 1100 (expected)

**Area D**: CHEM 1211L and 1212L (expected); CHEM 1151K; CHEM 1152K; GEOL 1121

**Area E**: HIST 2112; SOCI 1160

Assessments Expected in Fall 2012 (according to worksheets submitted by departments):

**Area A**: ENGL 1101

**Area B:** PERS 2695, PERS 2710

**Area C:** PHIL 2010, PHIL 2020

**Area D:** ASTR 1020K, BIOL 1010/1020, BIOL 1030/1040, BIOL 1107; CHEM 1151K; CHEM 1152K

**Area E**: ECON 1500; POLS 1101

1. New website for institutional effectiveness reports and plans, annual data report, and comprehensive program review at <http://www.valdosta.edu/uac/programreview.shtml>
2. Digital Measures implementation update

**ITEMS FOR DISCUSSION**

1. New Core Curriculum Assessment report at <http://www.valdosta.edu/uac/programreview.shtml> and possible updates to <http://www.valdosta.edu/gec/> : The Council discussed the current form in use, and an updated version prepared by Michael Black to match other university assessment reports. Dr. Black agreed to prepare a further update to capture more of the specific information available on the current GEC form.
2. The GEC also discussed the need to capture assessments from Area F. A next stage in the overall assessment process may be to determine how some of the core assessments might be utilized by programs evaluating their Area F requirements.
3. Core Assessment Retreat: Friday, September 21, 12 pm-2pm UC Magnolia Room 1

The GEC devoted the bulk of the meeting to beginning the planning for the upcoming retreat. The Council tentatively decided on the following schedule and tasks:

* 12-12:15: Lunch and getting settled
* 12:15-12:30: Welcome and Overview of the Need for General Education Assessment: Dr. Michael Black
* 12:30-12:45 Overview of core classes and their current assessments (hand-out): Dr. James LaPlant
* 12:45-1:00 Brief presentations by departments on their assessments, including what did and did not work, possibly the following:

 Darrell Fike: ENGL 1101 or 1102

 Teresa Doscher: BIOL

 Carl Hand : SOCI 1160

* 1:00-1:45 Table Discussions by Core Area: A, C, D, and E

Participants at each table should bring 8-10 copies of their current GEC Worksheet and assessment. Groups could discuss the learning outcome for their area and how each assessment fits into measuring an aspect of that outcome. Groups might also be able to discuss an organizational structure of area subcommittees to report to the General Education Council (GEC) and the University Assessment Council (UAC)

* 1:45-2:00 Overview of Departmental Core Curriculum Assessment Rotation, Schedule, and Paperwork as well as questions and needed resources: Dr. Sheri Gravett

SAMPLE DRAFT EMAIL TO DEPARTMENT HEADS

Department Heads and Directors with Courses in VSU’s Core Curriculum,

 Please remember the General Education Council’s (GEC) Core Assessment Retreat on Friday, September 21, from noon until 2 p.m. in the UC’s Magnolia Room 1. All departments with core courses should have representatives present. In order to keep the retreat a workable size (and order a light lunch), we would like to limit participants to department heads/directors and the chair of their departmental assessment committee or the faculty member who oversees core curriculum assessment. However, some of our multidisciplinary departments may need to bring a couple of faculty who are working on assessment in the various disciplines in their departments. Please send the names of those planning to attend to me no later than Friday, September 14 by noon.

The GEC requests that all programs bring copies of their current GEC Worksheets (blank worksheets are available at <http://www.valdosta.edu/gec/> and completed worksheets are on the GEC BlazeVIEW site). Please bring around 10 copies to share with colleagues because we will spend time specifically discussing these assessments by core area.

Thanks, and I look forward to seeing you soon,

Sheri

**UPCOMING MEETINGS**

GEC Meetings for Fall: Scheduled for the fourth Tuesday of each month at 2 p.m. in Nevins 1060C

 September 18 in WH 118 (note date and location change)

October 23

November 27 at 2 pm

Core Assessment Retreat: September 21 noon until 2 p.m.

Core Matters Conference: November 8-9 (Thursday afternoon-Friday lunch)