



Direct Deposit Form

Valdosta State University

University Bursary

ADDRESS 1500 N. Patterson St. • Valdosta, GA 31698-0187

STUDENT ACCOUNTS - PHONE 229.333.5725 • CASHIERS - PHONE 229.333.5718

FAX 229.259.2051

Date		
___	___	___

Sign me up for direct deposit of my excess financial aid or other student account credit balance!

Select one option:

_____ Enclosed is a voided, blank check (no starter/counter checks or deposit slips accepted).

_____ I am a student employee already on direct deposit for student payroll earnings and wish to use the same account information for direct deposit of my excess student account balance.

Student Information:

_____ LAST NAME

_____ FIRST NAME MIDDLE INITIAL

_____ SOCIAL SECURITY NUMBER

_____ STUDENT ID

_____ MAILING ADDRESS, AS SHOWN IN BANNER WEB (INCLUDE FULL INFORMATION, SUCH AS STREET NUMBER AND FULL STREET NAME, APARTMENT NUMBER, ETC)

_____ CITY, STATE, ZIP

_____ PHONE NUMBER
CELL
HOME
WORK

_____ VSU EMAIL ADDRESS

_____ STUDENT SIGNATURE

_____ DATE

IMPORTANT NOTES:

- If your name is not on the banking account, enclose your signed, written permission for your excess funds to be deposited into the account number provided to us. You may use space on this form to write your permission statement, or provide your statement on a separate paper and attach to this form.
- This authorization remains in effect until you notify us to cancel or change your information. If you change accounts, it is vital that you contact us to also update your direct deposit information in our records.
- ALWAYS make sure your mailing address is up-to-date in Banner.

.....

FOR OFFICE USE ONLY

Check Address in Banner _____

PS Vendor # _____

Staff _____

Date _____