

July 2009

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
<i>revised 8-30-09</i> Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings <i>Budget/Financial Deadlines and Notes</i>		1 First day of new fiscal year FY10	2	3 <i>Fourth of July Holiday</i>
6	7 <i>dates subject to change</i>	8	9	10 Review of FY2011 Projections for Fourmula (Sq. ft., retirees, health)
13 <i>Fall Early Registration ends</i>	14	15	16	17
20	21	22	23	24 Planning and Budget Council review of Strategic Focus proposals
27	28	29	30	31

August 2009

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
3 Department Budgeting: Before the Dean's schedule college level meetings department heads should meet with members and discuss operating activities, goals and budget priorities	4	5	6	7
10	11 BOR Meeting	12 BOR Meeting	13 Fall Regular Registration begins	14
17 First Day of Classes Fall 2009	18	19	20	21 Fall late registration ends
24	25	26	27	28 SRA reviews FY10 enrollment and updates PBC
31	Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings Budget/Financial Deadlines and Notes			

dates subject to change 8-31-09

BUDGET CALENDAR

September 2009

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7 <i>Labor Day Holiday</i>	8	9	10	11
14 Athletics, Auxiliary, Student Activity, and Technology Advisory Committees: Recommend approval for fee increases and new fees. Review budget plans including prioritization of projects to be funded if there is excess revenue.	15	16	17	18 BOR Deadline: 1st Quarter Budget Ammendment due
21	22	23	24	25
28	29	30	Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings <i>Budget/Financial Deadlines and Notes</i>	

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BUDGET CALENDAR

October 2009

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings <i>Budget/Financial Deadlines and Notes</i>			1 Departments' prioritized requests for funding from special pools submitted to Dean's for consideration. Funding Pool Advisory Bodies submitted written documentation of criteria, selection, metrics, & notification processes to PBC.	2
			<i>dates subject to change 8-31-09</i>	
5	6	7	8 <i>Midterm - Fall Semester</i>	9 FY11 Budget preparation. Calculate Faculty/Student ratio numbers, estimate new projected revenues. Total possible allocation for each division is announced so that requests can be planned for base budget adjustments.
12	13 BOR Meeting	14 BOR Meeting	15	16 Deans' prioritized requests for funding from special pools submitted to VP's for consideration
19 <i>Fall Break</i> <i>Furlough Day - University Closed</i>	20 <i>Fall Break</i>	21	22	23
26	27	28	29	30 Proposed FY12 New Funding Plan submitted for Presidential approval. VP's prioritized requests submitted to Funding Pool Advisory Bodies by October 31st

November 2009

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
2 <i>Spring Early Registration begins</i>	3	4	5	6
9	10	11	12	13 <i>Funding Pool Advisory Bodies have prioritized requests ready for presentation to the Planning and Budget Council by November 15th</i>
16	17 <i>BOR Meeting</i>	18 <i>BOR Meeting</i>	19	20 <i>Spring Early Registration ends</i>
23	24	25 <i>Thanksgiving Holiday Furlough Day - University Closed</i>	26 <i>Thanksgiving Holiday</i>	27 <i>Thanksgiving Holiday</i>
30 <i>Possible BOR Deadline? FY11 Revenue Projection typically due here</i>	<p>Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings <i>Budget/Financial Deadlines and Notes</i></p> <p><i>dates subject to change 8-31-09</i></p>			

December 2009

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4 FY11 Budget preparation. Calculate Faculty/Student ratio numbers estimate what is available from new projected revenues.
7 <i>dates subject to change 8-31-09</i> Last Day of Class Fall 2009	8	9	10	11
14	15 Possible BOR Deadline? Mandatory Fee Requests typically due here	16	17	18 BOR Deadline: FY11 2nd Quarter Budget Ammendment
21 Furlough Day - University Closed	22 Christmas Holiday	23 Christmas Holiday	24 Christmas Holiday	25 Christmas Holiday
28 Christmas Holiday	29 Christmas Holiday	30 Christmas Holiday	31 Christmas Holiday	Formatting Key: Academic Calendar Notes BOR Deadlines and Meetings Budget/Financial Deadlines and Notes

January 2010

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings <i>Budget/Financial Deadlines and Notes</i>				1 <i>Christmas Holidays</i>
<i>dates subject to change 8-31-09</i>				
4 Furlough Day - University Closed	5	6	7	8 FY11 Budget Preparation: Provost reports the results of the open budget process in Academic Affairs to determine the use of funds to maintain the Faculty/Student ratio to Planning and Budget Council.
11 <i>First Day of Classes Spring 2010</i> BOR Deadline: Professional Program Tuition Requests	12 BOR Meeting	13 BOR Meeting	14	15
18 <i>Martin Luther King Holiday</i>	19	20	21	22
25	26	27	28	29 Review of Spring Semester enrollment & Summer Projections by Enrollment Management Committee Review first half & December remaining.

February 2010

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
1 BOR Deadline: Budget Hearings? Approximate Spring release of special funding pool money.	2	3 FY11 Budget Preparation: Ask for requests for additional operating and staff for all divisions based on remaining additional revenues projected after maintenance of Faculty/Student ratio.	4	5
8	9 BOR Meeting	10 BOR Meeting	11	12
15	16	17	18	19
22	23	24	25	27

Formatting Key:
Academic Calendar Notes
BOR Deadlines and Meetings
 Budget/Financial Deadlines and Notes

dates subject to change 8-31-09

BUDGET CALENDAR

March 2010

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
8	9	10	11	12
15 Strategic Focus 2010 projects submit update detailing remaining budget expenditures expected.	16 BOR Meeting	17 BOR Meeting	18	19 BOR Deadline: FY10 3rd Quarter Budget Ammendment Furlough Day - University Closed
22	23	24	25	26
29	30	31 All Budget Managers Submit 4th Quarter Esitmates of Reamining Budget Expenditures.	Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings <i>Budget/Financial Deadlines and Notes</i>	

dates subject to change 8-31-09

BUDGET CALENDAR

April 2010

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings <i>Budget/Financial Deadlines and Notes</i>			1	2 FY11 Budget Preparation: Planning and Budget Council final approval of allocations for original budget
<i>dates subject to change 8-31-09</i>				
5	6	7	8	9
12	13 BOR Meeting	14 BOR Meeting allocations/tuition approved and sent to institutions	15	16
19	20	21	22	23
26	27	28	29	30

May 2010

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
<p>3</p> <p>Between now and August, Department Heads should meet with members and review/establish operating activities, goals and budget priorities for FY11 in preparation for the Dean's college level meetings in the Fall.</p>	<p>4</p> <p><i>Furlough Day - University Closed</i></p>	<p>5</p>	<p>6</p> <p>VSU Budget Services Deadline for FY11 original budget information in all funds</p>	<p>7</p>
<p>10</p>	<p>11</p> <p>BOR Meeting</p>	<p>12</p> <p>BOR Meeting</p>	<p>13</p>	<p>14</p>
<p>17</p>	<p>18</p>	<p>19</p>	<p>20</p>	<p>21</p>
<p>24</p> <p>BOR Deadline: FY12 Original Budget Due</p>	<p>25</p>	<p>26</p>	<p>27</p>	<p>28</p> <p>All Funding Pool Advisory and Fee/Budget Committees: Report to PBC regarding how funds were allocated & implementation results of approved projects for FY10</p>
<p>31</p> <p><i>Memorial Day Holiday</i></p>	<p>Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings Budget/Financial Deadlines and Notes</p>			

dates subject to change 8-31-09

June 2010

Academic Year Fall 2009/Spring 2010 - Fiscal Year 10

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7	8 BOR Meeting	9 BOR Meeting Approval of FY11 Original Budgets	10 Budget Managers for FY11 approved by Cabinet	11
14	15	16	17	18 BOR Deadline: Final FY10 Budget Ammendment
21	22	23	24	25 Strategic Focus 2010 projects submit final report of results to the PBC
28	29	30	Formatting Key: <i>Academic Calendar Notes</i> BOR Deadlines and Meetings Budget/Financial Deadlines and Notes <i>dates subject to change 8-31-09</i>	

BUDGET CALENDAR