

## Faculty Senate Meeting Schedule for 2009-2010

(Passed by Senate 05/21/09)

	September	October	November	February	<i>March*</i>	April	May
Committee reports/ requests for Agenda items <i>in Word.doc format</i> (4 weeks before Senate meeting)	20-Aug-‘09	17-Sep-‘09	22-Oct-‘09	21-Jan-‘10	25-Feb-‘10*	18-Mar-‘10	22-Apr-‘10
Agenda to Executive Committee (1 week prior to Exec Committee meeting = 4 <sup>th</sup> or 5 <sup>th</sup> TH)	27-Aug-‘09	24-Sep-‘09	29-Oct-‘09	28-Jan-‘10	04-Mar-‘10*	25-Mar-‘10	29-Apr-‘10
<b>Executive Committee meeting (1<sup>st</sup> TH)</b>	<b>03-Sep-‘09</b>	<b>29-Sep-‘09#</b>	<b>05-Nov-‘09</b>	<b>04-Feb-‘10</b>	<b>11-Mar-‘10*</b>	<b>01-Apr-‘10</b>	<b>06-May-‘10</b>
Email Agenda to Senators, announce via VSUFAC (1 week prior to Senate meeting = 2 <sup>nd</sup> TH)	10-Sep-‘09	08-Oct-‘09	12-Nov-‘09	11-Feb-‘10	18-Mar-‘10*	08-Apr-‘10	13-May-‘10
<b>Faculty Senate meeting (3<sup>rd</sup> TH)</b>	<b>17-Sep-‘09</b>	<b>15-Oct-‘09</b>	<b>19-Nov-‘09</b>	<b>18-Feb-‘10</b>	<b>25-Mar-‘10*</b>	<b>15-Apr-‘10^</b>	<b>20-May-‘10</b>
Items to President for approval (1 week/ 5 working days after Senate meeting = 4 <sup>th</sup> TH)	24-Sep-‘09	22-Oct-‘09	30-Nov-‘09+	25-Feb-‘10	01-Apr-‘10*	22-Apr-‘10	27-May-‘10
Minutes to Senators (Email, VSUFAC) & Library (2 weeks/10 working days after Senate meeting)	01-Oct-‘09	29-Oct-‘09	03-Dec-‘09	04-Mar-‘10	08-Apr-‘10*	29-Apr-‘10	03-Jun-‘10

# = The Executive Committee should meet on 01-Oct-‘09, but President Schloss will be away then; so the EC will meet on 29-Sep-‘09

+ = The date for “Items to President for approval” should be 26-Nov-‘09, but this is Thanksgiving. These will be sent the following Monday.

\* = B/c Spring Break will be March 15-19, 2010, the March Faculty Senate meeting will have to be on the 4<sup>th</sup> TH of the month.

**^ = B/c another group has the UC Magnolia Room on this date, the Senate will have to meet elsewhere.**

### Other Important Dates (Please see By-Laws)

All minutes & records to library (2008-2009) [Lisa Copeland handle]	30-Jun-‘09
Annual Faculty Senate Report (2008-2009)	01-Jul-‘09
Elected Senators assume duties	01-Aug-‘09
Terms of committee members begin	01-Aug-‘09
Committees send schedule of planned meetings to Committee on Committees	01-Oct-‘09
Committees submit report on goals, etc. to Executive Committee	01-Oct-‘09
Committees to submit written rules governing their procedures sent to Library	01-Oct-‘09
Committee on Committee notifies Deans/Directors on Statutory Committee & Senate Elections	01-Nov-‘09
Nominating Committee proposed (last Senate meeting of Fall semester)	19-Nov-‘09
Deadline for Colleges/Divisions to Conduct Statutory Committee & Senate elections	15-Jan-‘10
Election of Executive Secretary (2 <sup>nd</sup> Senate meeting of Spring semester)	25-Mar-‘10
Committees submit written annual reports to Exec. Secretary (1 month prior to May Senate Meeting)	22-Apr-‘10
All minutes and records to library (2009-2010) [Lisa Copeland handle]	30-Jun-‘10
Annual Faculty Senate Report (2009-2010)	01-Jul-‘10