

**PROPOSAL FOR
American with Disabilities Act (ADA) Policy and Procedure**

DRAFT

Policy:

Valdosta State University is governed by the Board of Regents of the University System of Georgia, which specifically prohibits discrimination on the basis of disability.

Valdosta State University is committed to complying with the goals and objective of the Americans with Disabilities act. Persons needing accommodations should contact the Director of Equal Opportunity Programs and Multicultural Affairs.

Procedure:

An employee may request an accommodation by picking up the ADA forms from the Director of Equal Opportunity Programs and Multicultural Affairs office and returning those forms to that office. Upon that request the Director of Equal Opportunity Programs and Multicultural Affairs will then contact the appropriate dean/director and work through the process. Human Resources and Employee Development will serve in a consulting role for all employment related issues and the Access Office for Students with Disabilities will serve as a consultant for material and resource related information. Resolution will involve all parties with the Director of Equal Opportunity Programs and Multicultural Affairs facilitating and guiding that process.

3/21/06 Denise Bogart