

BlazeVIEW To Go

Tips to make your transition to BlazeVIEW easier.

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Upcoming Trainings:

- Please contact the office for June's training dates.

For Registration Information see back.

Add Custom Links to Your Course Tools

Some online classes require students to visit outside websites frequently. In order to make this process easier for the students, customized links can be added to your course tools. This allows Instructors to prominently feature web resources that students can easily access from the course tool bar.

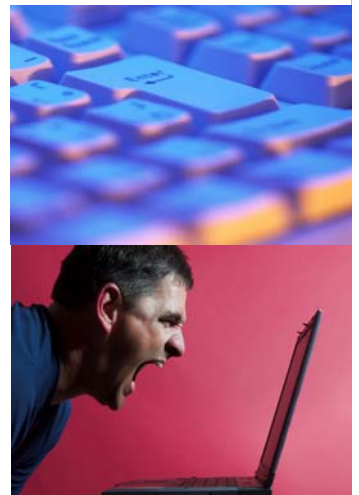
To add a custom link to your tool bar go to Manage Course on the left hand side of the screen. Then click on Course Menu. Under the Order and Visibility section, click on Add Custom Link. A pop-up window will ask for the Website's name and the URL associated with it. This window will also allow you to browse for an icon for your

new link. After you have entered the information, click save. The link has now been added to your Course Tools.

A customized link can also be added to the My Tools section. The same steps apply to add a customized link under the My Tools.

After the link has been added to the Course Tool Bar or the My Tools section, it can be moved to another location according to preference. To move a link, click the check box on the left hand side of the link. Then click the Move Options icon to select a new insertion point for the link. The Move Options icon is located on the left hand side of the link.

Finally, click Apply Settings, which is located above the Order and Visibility section. The link has now been added at the new location.



Bob must not have read the newsletter.

When can Students Access Course Sections?

Student access to online course content through BlazeVIEW is not available until the official first day the section begins. The official section start date is the date that appears in the Banner course listing. Section start

dates in BlazeVIEW are automatically pulled from Banner. Faculty should work with the Department Head to select a part of term with a section start date that meets instructional needs.

Requests for changes to dates

must be submitted by Department Heads to the Registrar's Office.

If you have questions or concerns about section start dates, please contact Distance Learning at 229-245-6490.

We are on the web!
www.valdosta.edu/distance

BlazeVIEW Tips: My Files

When students upload files to their My Files folder in BlazeVIEW, these files are available to the student from any BlazeVIEW section where the instructor has added the File Manager tool to the course tool bar. Student can also see their My Files content by clicking the Content Manager tab once they log into BlazeView.

Any time a student uploads an attachment to a submission in the Assignment Tool, the attached file is automatically added to their My Files folder. **However, attachments to Discussion postings are NOT automatically added to My Files.** For this reason, it is recommended that students ALWAYS upload files to their My Files first. Then go to the appropriate tool and make the attachment.

Valdosta State University



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Please Detach and return filled out surveys via intercampus mail to:
Vincent Spezzo
Information Technology
or e-mail your responses to : vmspezzo@valdosta.edu

Survey on Smartphones

Role (Circle one): Faculty Staff Student Other

Department or Major: _____

Do you currently own a phone that can access the internet? (Circle one) Yes No

If so, what type(s) of phone do you have: iphone Gphone Black Berry
Other: _____

Do you access course information from your Smartphone? (Circle one) Yes No

Would you like to learn about using Smartphones with BlazeVIEW? (Circle one)
Yes No

Would you like to know more about using Smartphones in the classroom? (Circle one)
Yes No

Distance Learning Provides:

Support for all BlazeVIEW Users

Development of training materials for BlazeVIEW and distance learning technologies

Training for faculty and staff in BlazeVIEW and distance learning technologies

Design, development, and implementation of on-line courses with faculty

Assist faculty and staff with advanced learning technologies such as: Wimba Live Classroom, Respondus and StudyMate

Set-up and facilitate IP Video Conferencing

Facilitate and conduct Web Conferences and special events

Handle BlazeVIEW tech support calls elevated beyond the Helpdesk

Distance Learning Has Moved

To facilitate construction, the Distance Learning offices have moved to Odum Library Room 3603.

See the map at:
<http://www.valdosta.edu/distance/map.shtml>

Phone: 229-245-6490
Fax: 229-333-5947
E-mail:
blazeview@valdosta.edu

To register for trainings visit:

http://www.valdosta.edu/distance/training_calendar.shtml