



Verification of Employment as a Teacher



Required for applicants to the VSU/Georgia ONmyLINE Master of Arts for Teachers (M.A.T.) in Special Education – General Curriculum & Adapted Curriculum Programs

All candidates for admission to the Master of Arts for Teachers (M.A.T.) in Special Education – General Curriculum and Adapted Curriculum programs must be employed as teachers in a classroom serving one or more student(s) receiving special education services. M.A.T. students must hold a Non-Renewable Non-Professional Teaching Certificate and will use their teaching experiences to enrich their MAT program curriculum and apply the knowledge and skills gained through their MAT studies. This form is an admission requirement for the M.A.T. program, and must be submitted with other application materials. Applications without this required form cannot be reviewed.

Instructions

Section A: Must be completed by the applicant.

Section B: Must be completed and signed by the school principal, certifying that the applicant’s employment status meets the criteria outlined below.

Only the original signed document will be accepted for admissions purposes. Faxed or scanned copied **do not** fulfill this requirement and will not be used for admission review.

Section A (to be completed by applicant)

Name of applicant (as it appears on the application for admission), please print clearly:

Employing School District & School Name:

- I am applying for the General Curriculum Program.
- I am applying for the Adapted Curriculum Program.

Signature of Applicant

Last 4-digits of social

Section B (to be completed by the school principal)

I certify the following:

- The applicant above is employed for the _____ academic year as a teacher.
- As a teacher, he or she will serve a classroom in which one or more student(s) receives special education services. The student(s) receiving services are related to the applicants program of study (i.e., General Curriculum or Adapted Curriculum).
- The applicant holds a Non-Renewable Non-Professional Teaching Certificate or the district/school is in the process of applying for a Non-Renewable Non-Professional Teaching Certificate for the applicant.
- The school district and/or school require all teachers to have completed a criminal background check.

Principal Signature _____

Date _____

Printed Name _____

Email _____

Phone _____

Return completed form to:
The Graduate School
Valdosta State University
1500 North Patterson Street
Valdosta, GA 31698-0005