

Continuing Education for Nurse Managers



**Register for one
or both days**

(Coffee & lunch provided)

7.0 Contact Hours of Professional Continuing Education Per Day

Day 1: Nursing Management: Accepting the Challenge September 24

- Domains of Management Responsibility
- Characteristics of Effective Managers
- Barriers to Effective Management
- Managing Employee Compliance
- Performance Improvement Concepts
- Time Management Strategies
- Customer Satisfaction
- Evaluating Management Performance
- Management Performance Improvement Plan

Day 2: Budget Management Concepts for Nurse Managers September 25

- Identify information needed to plan & develop a budget
- Discuss the relevance of benchmark data
- Define the differences between fixed & variable expenses
- Discuss methods of measuring productivity
- Identify methods of managing salary costs
- Identify methods of managing supply costs
- Discuss the difference between charges & actual revenue received
- Discuss the concept of profit margin
- Discuss the concept of strategic value
- Interpret budget reports
- Discuss the role of the nurse manager in preparing and managing budgets
- Complete a budget variance report
- Evaluate the financial feasibility of new services using a Proforma

Presenter

Mr. Ken Kiser, RN, MSN

Assistant Administrator of
Patient Care Services
South Georgia Medical Center

For more information

Email eahaddon@valdosta.edu

Target Audience

Nurses, Nurse Managers, Administrators.



"Valdosta State University, College of Nursing is an approved provider of continuing nursing education by the Georgia Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation."



Continuing Education for Nurse Managers

Featuring
Ken Kiser, RN, MSN

Date
September 24 & 25, 2009
8AM-4:30PM

Location
University Center
Valdosta State University
1204 N. Patterson St.
Valdosta, GA 31698
(across from Martin Hall — College of Nursing)

Non-Profit Org.
U.S. Postage
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Valdosta, GA

Change Service Requested
869113
Valdosta State University
1500 N Patterson St
Valdosta, GA 31698
College of Nursing



REGISTRATION FORM — Continuing Education for Nurse Managers — **Peregistration Deadline Sept. 12, 2009**

NAME _____

PROFESSION _____ PROFESSIONAL LICENSE # (if applicable) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ EMAIL _____

EMPLOYER _____ DEPT./FLOOR _____

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Payment Options

To register using your credit card,
please call 229.245.6484.
VISA, MasterCard & Discover accepted

Check enclosed payable to:
VSU Continuing Education

\$ 70.00-One Day (7.0 hours)

Day 1, Sept. 24

Day 2, Sept. 25

\$ 125-Both Days (14.0 hours)

Nursing Certificate \$15

Mail registration form and payment to:

Continuing Education for Nurse Managers, VSU Continuing Education, Valdosta State University, 1500 N Patterson St,
Valdosta GA 31698-0435

Fax to: 229.333.5397
Phone: 229.245.6484