

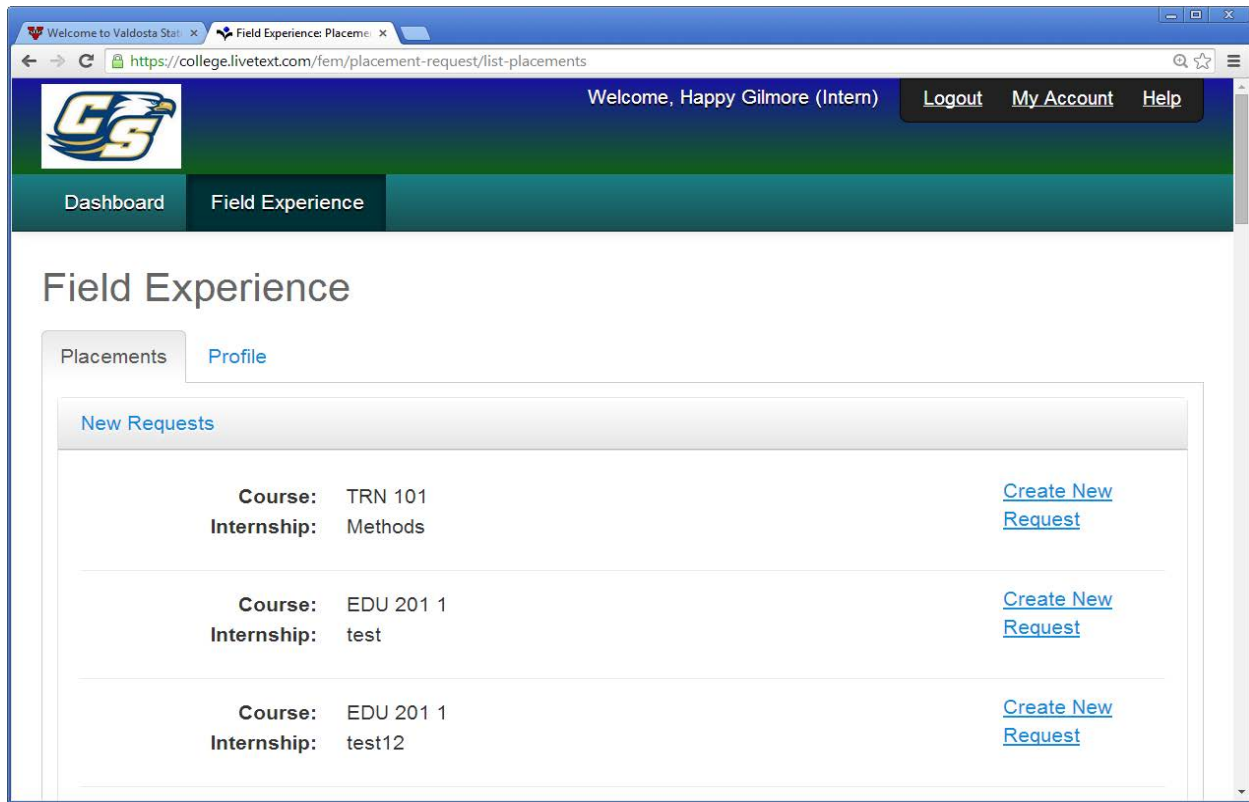
## Field Experience (For Interns)

The intern is the name of the role that corresponds to a student user in LiveText.

To access the field experience module, click on the “Field Experience” tab (see below)



## To request (or create a new) placements

A screenshot of a web browser showing the 'Field Experience' page. The browser address bar shows 'https://college.livetext.com/fem/placement-request/list-placements'. The page header includes the Valdosta State logo, a welcome message for 'Happy Gilmore (Intern)', and links for 'Logout', 'My Account', and 'Help'. The navigation bar has 'Dashboard' and 'Field Experience' tabs. The main content area is titled 'Field Experience' and has two sub-tabs: 'Placements' (selected) and 'Profile'. Under 'Placements', there is a section for 'New Requests' containing a table of placement requests.

Course:	Internship:	Action
TRN 101	Methods	<a href="#">Create New Request</a>
EDU 201 1	test	<a href="#">Create New Request</a>
EDU 201 1	test12	<a href="#">Create New Request</a>

## To view placements

### Field Experience

Placements Profile

#### Basics Demo Fourteen

##### Placement Details

1 Student: Basics Demo Fourteen  
Supervisor: HU105 Sample  
Start date: 12/31/2011  
End date: 12/31/2012

3 Email All

2 View Demographics

##### Academic Details

Course: Basics Demonstration  
Course #: LiveText Basics  
Course Desc:  
Term: LTCAC11  
Teaching Field: World History  
Grade Level: 12th

##### Assessments 4

Community Knowledge and Engagement Rubric 12/30/2012  
Continue >

By Basics Demo Fourteen  
Community Knowledge and Engagement Rubric 12/30/2012  
View Completed >

By HU105 Sample  
Community Knowledge and Engagement Rubric 12/30/2012  
View Completed >

##### Attachments 5

Developmental\_Rubric.png

##### Time Log

Required Hours: 80

Date	Class Info	Activity	Hrs.Mn	Apprv
03/29/12	10th Grade	Science lab	03:00	✓
04/02/12	Working with students	lab	03:00	✓
04/12/12	Chemistry Planning	byssson	08:00	✓
04/13/12	11th Grade	Study Session	04:00	
04/17/12	Physics	Teaching	03:00	
04/19/12	Chemistry	Teaching	03:00	
04/23/12	After School	Science Olympiad Program meeting	04:00	
TOTAL:			28:0	6

Approve Hours

## Completing Rubric Assessments

- From the View Placement page, click **Begin Assessment** (or **Continue Assessment** if returning to an earlier saved assessment).



- The rubric will open. To select a performance level for each element (row of the rubric), click the corresponding cell beneath the level (column of the rubric).
- To leave a text comment pertaining to a specific element, click the **Add Comment** link for that row and type the comment in the hovering window. Click **Save**.
- To add an overall comment pertaining to the entire assessment, click inside the large text box at the top of the page and type the comment.

Comments And Feedback: 3

Provide any final comments and feedback on the internship experience.

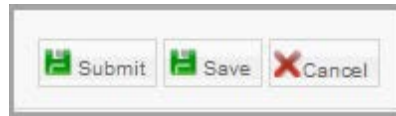
**Civic Knowledge and Engagement** Show/Hide Rubric Descriptions

	4 Capstone (4 pts)	3 Milestones (3 pts)	2 Milestones (2 pts)	1 Benchmark (1 pts)
Diversity of Communities and Cultures NCATE-2007.4a, NY-LEMOYNE-TEAC.4	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity. <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">1</span>	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.
Analysis of Knowledge NCATE-2007.4a, NY-LEMOYNE-TEAC.6 <span style="border: 1px solid black; border-radius: 50%; padding: 2px;">2</span>	Demonstrates evidence of adjustment in own work of co other	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.
Civic-Identity and Commitment NCATE-2007.4c	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.
Civic	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.	Demonstrates evidence of adjustment in own attitudes and beliefs because of working within and learning from diversity of communities and cultures. Promotes others' engagement with diversity.

Comment

Type comments here...

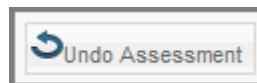
- At the bottom of the page, click **Submit** to complete the assessment, **Save** to return the assessment later, or **Cancel**.



## Undoing Assessments

Any user who makes an error when submitting an assessment or wishes to revise an assessment after it has already been submitted can **Undo** their assessment. This will move the assessment from **Completed** status back to **Pending** status. All of the comments and scores will be retained, but the user can make changes and resubmit

- Click on the green **View Completed** link corresponding to the assessment.
- At the bottom right corner of the screen, click on the **Undo Assessment** button.



### Reference

LiveText Inc. (2014). Training Resources