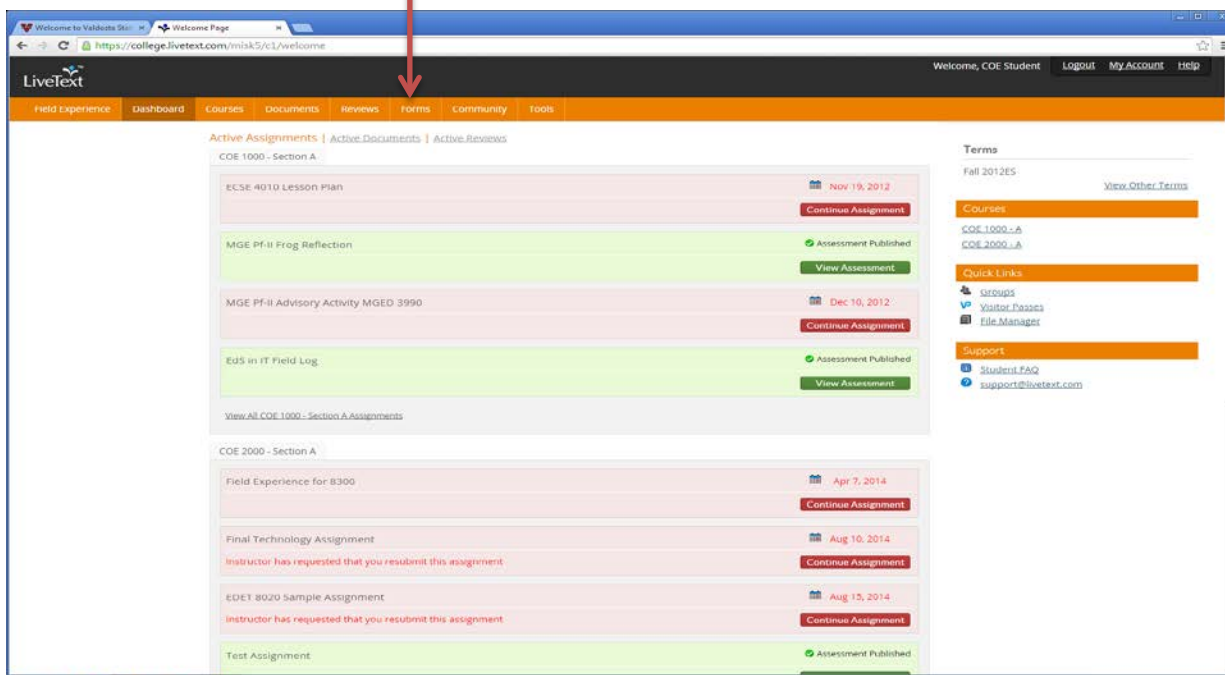


# Completing Forms in LiveText

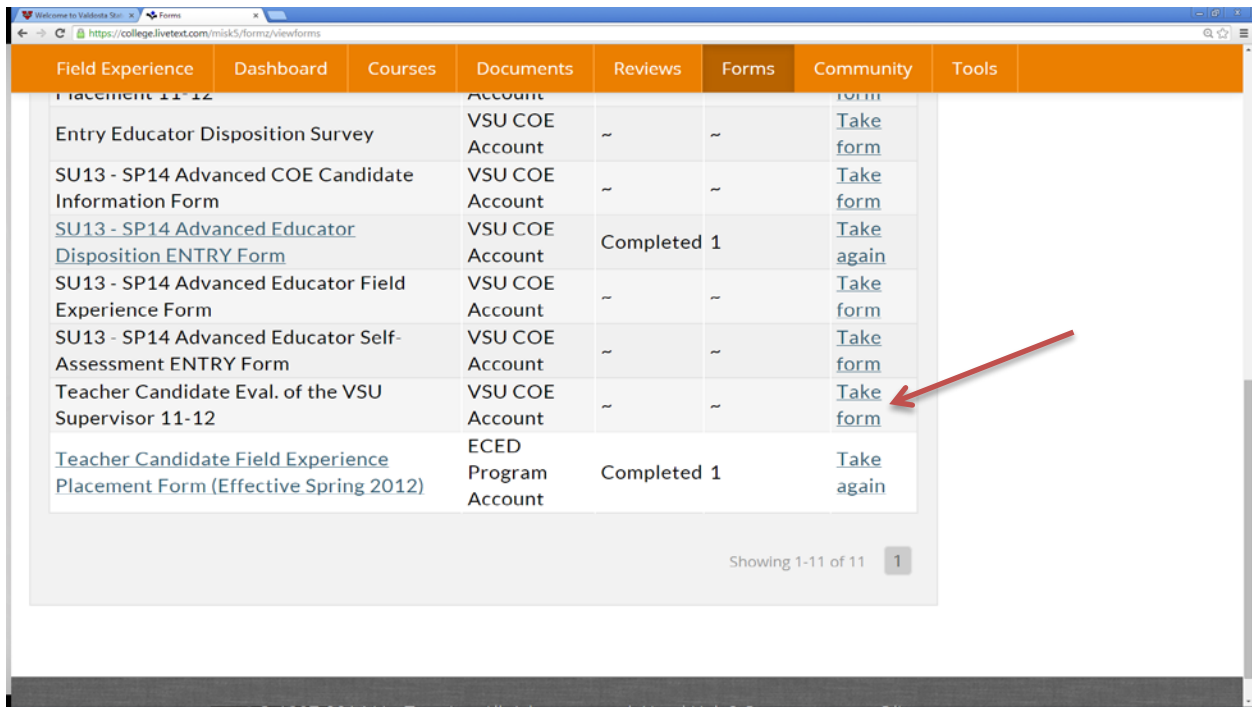
Log into LiveText



Click on the "Forms" tab



Click on the “Take Form” button to open the form you wish to complete



Click on the “Submit” button after form has been completed (If you need to save your answers, and finish the form at a later time, click “Save Form”)

