

**Dewar College of Education and Human Services
Valdosta State University
Department of Curriculum, Leadership, and Technology**

**SAHE 7890
Technology in Student Affairs
3 Semester Hours**

Guiding Principles (DEPOSITS)

(Adapted from the Georgia Systemic Teacher Education Program Accomplished Teacher Framework)

Dispositions Principle: Productive dispositions positively affect learners, professional growth, and the learning environment.

Equity Principle: All learners deserve high expectations and support.

Process Principle: Learning is a lifelong process of development and growth.

Ownership Principle: Professionals are committed to and assume responsibility for the future of their disciplines.

Support Principle: Successful engagement in the process of learning requires collaboration among multiple partners.

Impact Principle: Effective practice yields evidence of learning.

Technology Principle: Technology facilitates teaching, learning, community-building, and resource acquisition.

Standards Principle: Evidence-based standards systematically guide professional preparation and development.

Professor

Name:	James G. Archibald, Ph.D., LPC
Office Location:	225 SLP Building
Telephone Number:	229-333-5633
Email Address:	jgarchibald@valdosta.edu
Office Hours:	Monday: 11am-4pm, Wednesday: 2pm-5pm, Thursday: 3pm-5pm
Twitter:	Archibald_lpc,
Skype:	Archibald_lpc

COURSE DESCRIPTION

The purpose of this course is to critically examine the impact of growing technology use on the missions and functions of higher education institutions, ethical and other unique issues related to the proliferation of novel technologies within the college environment, and strategies for effectively integrating and utilizing specific technologies to support professional practice in higher education and student affairs

REQUIRED TEXTBOOKS / RESOURCE MATERIALS

The professor will provide a number of additional required learning resources throughout the semester to support course topics. Students can access these additional readings on BlazeVIEW prior to each class meeting. The instructors will post due dates for all course readings on BlazeVIEW while also expecting

students to find supplemental materials (news stories, media, readings, etc.) that contribute to class discussions.

COURSE OBJECTIVES

1. Critically analyze a number of important ethical and other unique issues facing higher education and student affairs administrators due to the proliferation of technology use on college campuses.
2. Identify types and functions of management information systems and other technologies utilized by college administrators.
3. Demonstrate practical application of technology in supporting teaching and learning practices both in the college curriculum and in higher education and student affairs practice.

COURSE ACTIVITIES/ASSIGNMENTS/REQUIREMENTS

News Facilitation

Each student will facilitate a class discussion on a current higher education/student affairs related technology issue. Sources students may want to explore include, *The Chronicle of Higher Education*, *Inside Higher Education*, or various higher education and student affairs technology blogs (e.g. StudentAffairs.com), etc. Students should report their chosen topic based on the original source as well as include an analysis of the topic using 2-3 additional outside sources that add additional insights. Grading criteria will be based on the following: the depth of understanding on the topic they display (including their use of 2-3 outside sources – reference list required), their ability to effectively facilitate class discussion and participation, and the degree to which they are able to solicit meaningful insights and comments from their peers.

Digital Story Presentation

Students will create a digital story to showcase your understanding, reflections, and synthesis of technology in student affairs and higher education (outside and inside the classroom, office, campus, etc.). It can be an issue, on innovation, usage, community, etc. Your digital story should utilize a mixture of media including images, text, recorded audio narration, video clips, and/or music to tell the story of how technology is impacting higher education/student affairs. Within this digital story you can also incorporate maps, timelines, artifacts, etc. Your digital story should be between 5-10 minutes long and there will be 2 minutes allotted for Q & A.

Non-Electronic Technology Demonstration Presentation (15%) – Due on September 24 (group project)

Students will select a technology with implications for teaching, learning, and/or professional practice in higher education and student affairs. Students will provide a demonstration (approximately 20 minutes) of the technology for their peers including how to access and use the technology and how one might incorporate it into HESA practice citing specific examples. The technology should not involve computers, ipads, or cellular phones.

Training Development Courses

Students will complete 2 training developing courses offered by the Employee and Organizational Development Department. The approved courses are listed below. These courses will assist students in developing their online course. This assignment should be completed by April 5, 2014. After 2 courses have been completed, print the gradebook for the course and submit it to Dr. Archibald

1. *BlazeVIEW D2L 101 Introduction to BlazeVIEW D2L*
2. *BlazeVIEW D2L: Assessment Tools*
3. *BlazeVIEW D2L: Building Courses*
4. *BlazeVIEW D2L: Gradebook*
5. *BlazeVIEW D2L: Student Progress and Feedback Tools*
6. *What's New in 10.2?*
7. *Photoshop Basics*
8. *Powerpoint: Poster Creation In a Snap*
9. *Teaching with Technology: D2L Online Discussions*
10. *Windows Movie Maker Basics*
11. *Working to Design a Cheat-Resistant Class*
12. *Listening and Interpersonal Communication*

The Great Aspiring Student Professional Awards

Every day we see actions that makes us GASP! On selected weeks students will submit nomination via Twitter [@higheredvsu] and use the hashtag #GASPAWARD. Nominations will then be voted upon by the class for the GASP Award! Students should check the course schedule to see when nominations are due.

COURSE EVALUATION

A possibility of 200 points can be accumulated throughout the course.

<u>Assignments</u>	<u>Total Points</u>	<u>Grading Scale</u>
Online Course Development	100 points	A = 180 or More
Digital Story Presentation	25 points	B = 160 to 179
News Facilitation	25 points	C = 140 to 159
Technology Demonstration	25 points	D = 120 to 139
Training Development Courses	20 points	F = Less than 120
The GASP Awards	5 points	

ATTENDANCE POLICY

Class attendance and participation is a major part of the course requirements. Since class discussion will focus on lectures, readings, and class assignments, it is imperative students complete the readings and assignments and come prepared to discuss the information. Participation is also viewed as asking questions and providing scholarly insight and perspective. Regular class attendance is required and needed in order to successfully complete the course. Students are encouraged to be prompt and on time. Students who fail to have properly prepared for class may be dismissed from the class session and lose credit for that day. If a student has 2 absences, he or she will receive a 10-point reduction of his or her final grade.

Late Work/Make-up Policy. Late work is absolutely unacceptable. Credit is not given for late or missed assignments. If circumstance permits an exception, late work may be accepted with a grade penalty.

PROFESSIONALISM

All students are expected to display professional and respectful behavior at all times. Cellular phones are not to be visibly displayed during class. Those you chose to use laptops, ipads, and other electronics must sit in the front row of the class. It is imperative that students be respectful of one another, alert, attentive, prepared, and quiet while others are speaking. Failure to conduct oneself in a professional and respectful manner will result in a dismissal from class and will adversely affect your grade for that class period. Since disruptions interfere with the learning process, please do not talk while the professor or a class member is speaking.

When communicating with the instructor or peers through e-mail, students should use the BlazeVIEW D2L e-mail function in the online course shell. Students should include a subject for their emails, be polite and tactful, and maintain an appropriate degree of professionalism. Make sure your email begins with a formal salutation, such as “Good Morning,” “Hello,” etc. The professor will respond to e-mails as soon as possible; however, please allow up to 48 hours to receive a response, especially over the weekend. Emails and phone messages received Friday afternoon and during weekend will not receive a response until the following week. Please be patient and resend the e-mail if several days pass with no response.

DEWAR COLLEGE OF EDUCATION & HUMAN SERVICES POLICY ON PLAGIARISM

<http://www.valdosta.edu/colleges/education/deans-office/policy-statement-of-plagiarism.php>

ACCESSIBILITY STATEMENT

Valdosta State University is an equal opportunity educational institution. It is not the intent of the institution to discriminate against any applicant for admission or any student or employee of the institution based on the age, sex, race, religion, color, national origin, disability, or sexual orientation of the individual. It is the intent of the institution to comply with the Civil Rights Act of 1964 and subsequent Executive Orders as well as Title IX, Equal Pay Act of 1963, Vietnam Era Veterans Readjustment Assistance Act of 1974, Age Discrimination in Employment Act of 1967, and the Rehabilitation Act of 1973.

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farber Hall. The phone numbers are 229-245-2498 (V), 229-375-5871 (VP) and 229-219-1348 (TTY). For more information, please visit <http://www.valdosta.edu/access> or email: access@valdosta.edu.

STUDENT OPINION OF INSTRUCTION

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available on BANNER. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous, and instructors will be able to view only a summary of all responses two weeks after they have submitted final grades. While instructors will not be able to view individual responses or to access any of the responses until after final grade submission, they will be able to see which students have or have not completed their SOIs, and student compliance may be considered in the determination of the final course grade. These compliance and non-compliance reports will not be available once instructors are able to access the results. Complete information about

the SOIs, including how to access the survey and a timetable for this term is available at <http://www.valdosta.edu/academic/OnlineSOIPilotProject.shtml>.

COURSE SCHEDULE AND ASSIGNMENT DUE DATES

Class Meeting Date	Topic	Assigned Reading (Before Class)	Assignments	Course Objective
1/16/14	Course Overview			
1/23/14	Social Media	See BlazeVIEW		1,2
1/30/14 <i>Online</i>	<i>Technology in Higher Education</i>	Kruger Chapter 1 and Chapter 2	GASP Award due.	2
2/6/14	News Facilitation	Kruger Chapter 4	News Facilitation due in class.	2
2/13/14 <i>Online</i>	<i>Ethical Concerns in Technology</i>	See BlazeVIEW		1
2/20/14	Dynamics of College Teaching	See BlazeVIEW	GASP Award due.	3
2/27/14 <i>Online</i>	<i>Online Course Review</i>			1,2,3
3/6/14	Innovation Day		GASP Award due.	
3/13/14 <i>Online</i>	<i>Developing Digital Identities</i>	See BlazeVIEW		1
3/27/14	Technology Demonstration Presentations	See BlazeVIEW	Technology Demonstrations due in class.	2,3
4/3/14 <i>Online</i>	<i>Google+</i>	See BlazeVIEW		2,3
4/10/14	Digital Story Presentations	See BlazeVIEW	GASP Award due.	3
4/17/14	The Future of Technology in Higher Education	Kruger Chapter 8 and Chapter 9	GASP Award due.	1,2
4/24/14	Online Course Presentations		Online Course Presentations due in class.	1,2,3
5/1/14	Course Review			

Note: Please check BlazeView several times each week for additional materials, supplementary readings, and announcements.