

LEAD 7800
Organization and Governance in Higher Education
3 Semester Hours

Dewar College of Education
Valdosta State University
Department of Curriculum, Leadership, and Technology
Higher Education Leadership

Conceptual Framework: Guiding Principles (DEPOSITS)
(adapted from the Georgia Systemic Teacher Education Program Accomplished Teacher Framework)

Dispositions Principle: Productive dispositions positively affect learners, professional growth, and the learning environment.

Equity Principle: All learners deserve high expectations and support.

Process Principle: Learning is a lifelong process of development and growth.

Ownership Principle: Professionals are committed to and assume responsibility for the future of their disciplines.

Support Principle: Successful engagement in the process of learning requires collaboration among multiple partners.

Impact Principle: Effective practice yields evidence of learning.

Technology Principle: Technology facilitates teaching, learning, community-building, and resource acquisition.

Standards Principle: Evidence-based standards systematically guide professional preparation and development.

REQUIRED TEXTBOOKS

Ehrenberg, R. (2005). *Governing Academia*. Cornell University Press.

COURSE DESCRIPTION

Students are introduced to the organization of post-secondary institutions and the governance of these institutions. The day-to-day and long-term administration of higher education institutions are also discussed as well as the various theories used for their operations. This course is appropriate for those

individuals who are or will be working in any higher education setting as it offers explanation and increased understanding of the organizational dynamics seen in institutions of higher education.

COURSE OBJECTIVES:

At the conclusion of this course, students will be able to:

1. Identify the various types of organization theories for colleges and universities.
2. Identify those entities that govern colleges and universities.
3. Appreciate the decision-making analysis of complex organizations.
4. Explain the organizational culture and societal expectations influence higher education.

COURSE REQUIREMENTS

Governance Meetings. Each student will attend two different governance meetings: a faculty senate meeting, a senate government association meeting, budget planning council, or a candidate for the provost/vice-president of academics town hall meeting. One meeting must be a faculty senate meeting. Students must stay for the duration of the meeting and provide a 2-3 page summary on the proceedings. All governance meeting assignments must be completed and submitted by 5pm on April 19, 2013.

Application Assignments. Designated class sessions will have assignments in the form of reflection papers, short papers, discussion board questions, worksheets, etc. that will focus on the subject material. The professor will provide instructions for the assignment a week in advance. Some work will be submitted in class while other work will be submitted online. All work for online assignments should be submitted via BlazeVIEW. Late assignments will not receive full credit.

Examinations. Two examinations will be given during the course. The first examination will cover information from the first half of the semester. The second examination is comprehensive but it will cover mostly information from the second half the semester.

COURSE EVALUATION

A possible 200 points can be accumulated throughout the course.

<u>Assignments</u>	<u>Total Points</u>	<u>Grading Scale</u>
Application Assignments (7 x10)	70 points	A = 183 or More
Governance Meetings (2x15)	30 points	B = 162 to 182
Examination I	50 points	C = 140 to 161
Examination II	50 points	D = 122 to 139
		F = Less than 120

ATTENDANCE POLICY

Class attendance and participation is a major part of the course requirements. Since class discussion will focus on lectures, readings, and workbook assignments, it is imperative students complete the readings and assignments and come prepared to discuss the information. Participation is also viewed as asking questions and providing scholarly insight and perspective. Regular class attendance is required and needed in order to successfully complete the course. Students are encouraged to be prompt and on time. Students who fail to have properly prepared for class may be dismissed from the class session. If a student has 2 absences, he or she will receive a 10-point reduction of his or her final grade.

Late Work/Make-up Policy. Late work is absolutely unacceptable. Credit is not given for late or missed assignments. If circumstance permits an exception, late work may be accepted with a grade penalty.

PROFESSIONALISM

All students are expected to display professional and respectful behavior at all times. Cellular phones are not to be visibly displayed during class. Those you chose to use laptops, ipads, and other electronics must sit in the front row of the class. It is imperative that students be respectful of one another, alert, attentive, prepared, and quiet while others are speaking. Failure to conduct oneself in a professional and respectful manner will result in a dismissal from class and will adversely affect your grade for that class period. Since disruptions interfere with the learning process, please do not talk while the professor or a class member is speaking.

When communicating with the instructor or peers through e-mail, students should use the BlazeVIEW e-mail function in the online course shell. Students should include a subject for their emails, be polite and tactful, and maintain an appropriate degree of professionalism. Make sure

your email begins with a salutation. The professor will respond to e-mails as soon as possible; however, please allow up to 48 hours to receive a response – especially over the weekend. Emails and phone messages received Friday afternoon and during weekend will not receive a response until the following week. Students should recognize that e-mail failures sometimes occur. Please be patient and resend the e-mail if several days pass with no response.

DEWAR COLLEGE OF EDUCATION POLICY STATEMENT ON PLAGIARISM

Below is information directly quoted from the Academic Honesty Policies and Procedures:

Academic integrity is the responsibility of all VSU faculty and students. Faculty members should promote academic integrity by including clear instruction on the components of academic integrity and clearly defining the penalties for cheating and plagiarism in their course syllabi. Students are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct and the faculty members' syllabi. All students are expected to do their own work and to uphold a high standard of academic ethics.

The full text of Academic Honesty Policies and Procedures is available on the Academic Affairs website (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>).

The consequences for acts of academic dishonesty in the Dewar College of Education are:

FIRST OFFENSE:

1. The faculty member will administer an academic response (e.g. resubmit / retake assignment, failure of the assignment, failure of the course).
2. The faculty member will complete a Dewar College of Education Concern Form (<http://www.valdosta.edu/coe/studentsinfo.shtml>).
3. The faculty member will complete a Valdosta State University Report of Academic Dishonesty (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>).

SECOND OFFENSE:

1. The faculty member will administer an academic response (e.g. resubmit / retake assignment, failure of the assignment, failure of the course).
2. The faculty member will complete a Dewar College of Education Concern form (<http://www.valdosta.edu/coe/studentsinfo.shtml>). The Dewar College of Education Concern Form Policy will be followed.
3. The faculty member will complete a Valdosta State University Report of Academic Dishonesty (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>). According to the Academic Honesty Policies and Procedures document, “after a second (or subsequent) Report of Academic Dishonesty has been submitted to the Student Conduct Office in the Dean of Students Office, official charges will be drawn up and the disciplinary matter will be referred to the Valdosta State University Judicial Committee.”

ACCESSIBILITY STATEMENT

Valdosta State University is an equal opportunity educational institution. It is not the intent of the institution to discriminate against any applicant for admission or any student or employee of the institution based on the age, sex, race, religion, color, national origin, disability, or sexual orientation of the individual. It is the intent of the institution to comply with the Civil Rights Act of 1964 and subsequent Executive Orders as well as Title IX, Equal Pay Act of 1963, Vietnam Era Veterans Readjustment Assistance Act of 1974, Age Discrimination in Employment Act of 1967, and the Rehabilitation Act of 1973.

Students with disabilities who are experiencing barriers in this course may contact the Access Office for assistance in determining and implementing reasonable accommodations. The Access Office is located in Farber Hall. The phone numbers are 229-245-2498 (V), 229-375-5871 (VP) and 229-219-1348 (TTY). For more information, please visit <http://www.valdosta.edu/access> or email: access@valdosta.edu.

STUDENT OPINION OF INSTRUCTION

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available on BANNER. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous, and instructors will be able to view only a summary of all responses two weeks after they have submitted final grades. While instructors will not be able to view individual responses or to access any of the responses until after final grade submission, they will be able to see which students have or have not completed their SOIs, and student compliance may be considered in the determination of the final course grade. These compliance and non-compliance reports will not be available once instructors are able to access the results. Complete information about the SOIs, including how to access the survey and a timetable for this term is available at <http://www.valdosta.edu/academic/OnlineSOIPilotProject.shtml>.

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Wednesday: 1pm-4pm
Thursday: 2pm-3pm
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*Students are encouraged to follow the Higher Education and Student Affairs program on Twitter. For program announcements and other information, please follow @higheredsu

Course Schedule and Assignment Due Dates

<u>Class Session</u>	<u>Topic</u>	<u>Assigned Readings</u>	<u>Assignments</u>	<u>Course Objective</u>
1/10/13	Introduction to the Course			
1/17/13	Institutional Governance Models	See BlazeVIEW	Application Assignment 1	1, 2, and 3
1/24/13	The Professoriate Guest Speaker: Dr. Karla Hull, Interim VPAA	See BlazeVIEW		1, 2, and 3
1/31/13	Trusteeship & the Presidency Guest Speaker: Mr. Ryan Baerwalde, SGA President	Chapter 1 & 2 in Governing Academia	Application Assignment 2	1, 2, and 3
2/7/13	<i>Organization of For-Profit Institutions</i>	<i>Chapter 9 in Governing Academia</i>	<i>Application Assignment 3</i>	1, 2, and 3
2/14/13	Bureaucracy	Chapter 5 in Governing Academia		1, 2, 3, and 4
2/21/13	Politics in Higher Education	Chapter 3 & Chapter 7 in Governing Academia	Application Assignment 4	1, 2, and 3
2/28/13	Examination I		Examination I	1, 2, and 4
3/7/13	<i>Collegiate Athletics</i>		<i>Application Assignment 5</i>	1 and 3
3/14/13	Collective Bargaining Units	Chapter 8 in Governing		1, 2, and 3
3/21/13	<i>Spring Break</i>		<i>Spring Break</i>	
3/28/13	Article Summary Presentations		Application Assignment 6	1 and 2
4/4/13	Organization of Community Colleges	See BlazeVIEW		1
4/11/13	Organization & Governance in Student Affairs Guest Speaker: Dean Russell Mast, VPSA	See BlazeVIEW		1 and 3
4/18/13	Organizational Culture in Higher Education	See BlazeVIEW	Application Assignment 7	1 and 4
4/25/13	Examination II		Examination II	1, 2, and 4

Note: Please check BlazeVIEW each week for additional materials and supplementary readings.