

**KSPE 7910
CAPSTONE SEMINAR IN PHYSICAL EDUCATION
2 Credit Hours**

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**Dewar College of Education
Valdosta State University
Department of KSPE
Conceptual Framework: Guiding Principles
(adapted from the Georgia Systemic Teacher Education Program Accomplished Teacher Framework)**

Dispositions Principle: Productive dispositions positively affect learners, professional growth, and the learning environment.

Equity Principle: All learners deserve high expectations and support.

Process Principle: Learning is a lifelong process of development and growth.

Ownership Principle: Professionals are committed to, and assume responsibility for, the future of their disciplines.

Support Principle: Successful engagement in the process of learning requires collaboration among multiple partners.

Impact Principle: Effective practice yields evidence of learning.

Technology Principle: Technology facilitates teaching, learning, community-building, and resource acquisition

Standards Principle: Evidence-based standards systematically guide professional preparation and development.

REQUIRED TEXTBOOKS

None.

COURSE DESCRIPTION

Reflection and discussion of professional practices relative to the program of study. Presentation and defense of professional electronic portfolio.

COE Conceptual Framework: Standards Addressed in this Course

I. CONTENT AND CURRICULUM: Teachers demonstrate a strong content knowledge of content area(s) that are appropriate for their certification levels.

II. KNOWLEDGE OF STUDENTS AND THEIR LEARNING: Teachers support the intellectual, social, physical, and personal development of all students.

III. LEARNING ENVIRONMENTS: Teachers create learning environments that encourage positive social interaction, active engagement in learning, and self-motivation.

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IV. ASSESSMENT: Teachers understand and use a range of formal and informal assessment strategies to evaluate and ensure the continuous development of all learners.

V. PLANNING AND INSTRUCTION: Teachers design and create instructional experiences based on their knowledge of content and curriculum, students, learning environments, and assessment.

VI. PROFESSIONALISM: Teachers recognize, participate in, and contribute to teaching as a profession.

GENERAL EDUCATION OUTCOMES (GEO)

3. Students will use computer and information technology when appropriate.

4. Students will express themselves clearly, logically, and precisely in writing and in speaking, and they will demonstrate competence in reading and listening.

5. Students will demonstrate knowledge of diverse cultural heritages in the arts, the humanities, and the social sciences.

6. Students will demonstrate the ability to analyze, to evaluate, and to make inferences from oral, written, and visual materials.

7. Students will demonstrate knowledge of principles of ethics and their employment in the analysis and resolution of moral problems.

COURSE OBJECTIVES (CO):

- 1) Professionally dressed for EVERY Class Meeting (GA-VSU-CFS-VI).
- 2) To enhance and ameliorate professional skills of master teachers in physical education (GA-VSU-CFS-I, II, III, IV, V, & VI).
- 3) To advance the discovery and dissemination of knowledge that relates to the science of human movement, physical activity, and the teaching learning process (GA-VSU-CFS-I, II, III, IV, V).
- 4) To enhance the use of technology for assessment, feedback, and accountability to students, parents, administrators, and legislators (GA-VSU-CFS-II, IV, VI).
- 5) Enable students to use a broad range of strategies that will help them clearly explain the choices they make in their practice (GA-VSU-CFS-I, V, VI).
- 6) Enhance student's ability to reflect on their own practice to identify strengths and weaknesses and help advance themselves (GA-VSU-CFS-VI).
- 7) Enhance student's abilities to make data-driven decisions about strategies for teaching and learning (GA-VSU-CFS-I, IV, VI).
- 8) Allow students to demonstrate the level of their content knowledge through performance, reflection, and presentation (GA-VSU-CFS-I, II, IV, VI).
- 9) Students will complete all required COE and LiveText Assessment Instruments (GA-VSU-CFS-VI).
- 10) Students will demonstrate their ability to positively impact P-12 learning during presentations and discussions (GA-VSU-CFS-I, II, III, IV, V, VI).

COURSE ACTIVITIES/ASSIGNMENTS/REQUIREMENTS

- Students will complete all exit forms in LiveText as required by the COE. Students must also complete all established masters program LiveText requirements as established by the instructor and the graduate faculty.

- Students will engage with select guest speakers on various topics of how to organize a class room, how to interview, how to be professional, etc. Students will show of appreciation for guest speakers (thank you card, etc)
- Students may meet up to 9 times to rehearse, practice, adjust and critique their portfolios in class. Feedback will come from the class, the instructor, and potentially other graduate faculty members. Students are expected to actively listen to feedback and make the recommended adjustments to improve their portfolio to enhance their success rate during the final capstone defense.
- Students will share their finished LiveText Portfolio and Capstone Defense PowerPoint with all or selected graduate faculty members by a deadline established. Failure to do so may result in repeating the entire course.
- Students will participate in the Capstone Defense earning an 80% or better on the established rubric (student will be familiar with the rubric prior to the defense).
- Students will attend each class and the defense dressed professionally (no tennis shoes, no jeans, no shorts, no hats, no sunglasses or other items deemed inappropriate. Ties, dresses, skirts, slacks, button down shirts, blouses, and dress shoes are acceptable examples of professional dress.) or they may be asked to leave and subsequently forfeit points that would possibly have been earned that meeting.
- Students will revise their resumes and philosophies through various activities presented and required during the semester.
- Students will locate a position they qualify for and complete a cover letter, perform a practice interview with student services, and a mock interview in class.
- Students will complete an advocacy project that is approved by the course faculty.
- Students will complete a written paper pertaining to the history and importance of academic regalia and graduation ceremonies.

COURSE EVALUATION

Proper Completion, Sharing, and Submission of all required LT Forms, Documents in LT, and PowerPoint's, etc (required for successful completion of the course and the Final Defense). Attending your Final Defense.	Mandatory (P/F)
Participation/Dress (10 points per class meeting) <ul style="list-style-type: none"> • Attention and Interaction with guest in class or out. • Professional dress and room setup for professional purpose. • Diligently working on LT Portfolio or other assignments after speaker (if present). • Practice Presentation of Completed Portfolio in class and reviewed in class and/or electronically (discussion board, LT, etc) 	23 %
Future Job Assignment (See Blazeview for more detailed rubric) <ul style="list-style-type: none"> • Submit Job Description & Job Application if applicable (10 points) • Complete Cover letter (10 points) • Complete/Revise resume/curriculum vitae/references (30 points) • Complete/Revise philosophy (10 points) • Complete Mock interview with student services (20 points) • Complete Mock interview in class (20 points) 	23 %
Professionalism & Service <ul style="list-style-type: none"> • Complete short report/term paper on History of Graduation and Regalia (50 points – see Blazeview for Rubric) • Advocacy Project (50 points) 	23 %

<ul style="list-style-type: none"> ○ Project materials developed (10 points) ○ Audience appropriate and contacted by approved timeline (10 points) ○ Presentation completed to appropriate audience according to timeline (20 points) ○ 2 page reflection on the process and implementation of the advocacy project (10 points) 	
<p>Capstone Defense and Presentation: This is a pass/fail assignment. (You will need to score an 80% on the defense rubric in order to acquire these 31 points). Failure to score an 80% on the defense rubric will result in ZERO points. That will result in a course maximum grade of 69%. See Blazeview for Rubric</p>	<p>31 %</p>
<p>TOTAL:</p>	<p>100 percent</p>

Grading Scale

- A=90-100
- B=80-89
- C=70-79
- D=60-69

ATTENDANCE POLICY

There are no excused absences from the capstone course. With a limited number of meetings, students are required to attend all meetings. Missing a class meeting will result in a grade reduction. Missing 20% of the course will result in course failure (not including final defense).

Drop Policy

Any student has the right to an evaluation of his/her grade in a course prior to the end of the drop period. This policy does not require an examination to be given in order to evaluate the student's standing. Evaluations can take into account attendance, participation, preparation, performance to date, and the like. As stated in the VSU Bulletin, "Students officially withdrawing from a course prior to midterm will receive a "W" for the course. After midterm ... it is the instructor who determines whether the grade awarded is "W" (withdrew passing) or "WF" (withdrew failing). The grade of "WF" is equivalent to an "F" and is calculated in the grade point average."

PROFESSIONALISM

Student Academic Irregularities

No student shall receive or give or attempt to receive or give assistance not authorized by the instructor in the preparation of any essay, laboratory, report, examination or other assignment included in any academic course. No student shall take or attempt to take, steal, or otherwise procure in an unauthorized manner any material pertaining to the conduct of a class, including but not limited to tests, examinations, laboratory equipment, and roll books. No student shall sell, give, lend, or otherwise furnish to any unauthorized person material which can be shown to contain the questions or answers to any examinations scheduled to be given at any subsequent date in any course of study offered by the University, without authorization from the University. Plagiarism is prohibited. Themes, essays, term papers, tests, and other similar requirements must be the work of the student submitting them. When direct quotations are used, they must be indicated, and when the ideas of another are incorporated in the paper they must be appropriately acknowledged. VSU policy is that under the established process a violation of Section A may and should be handled by the professor, the student and possibly the department head or dean concerned with the offense. However, the most

severe sanction that may be administered through this process is to give a grade of “F” in the course. If a stronger sanction is felt to be needed, or if an agreement cannot be reached between the above parties concerning the incident, it is no longer a matter that addresses itself to the academic school or division. In such cases where a student may continue to violate Section A (Academic Irregularity) after he or she has been warned or sanctioned by one or more professors, he or she should then be referred to the Dean of Students where official charges may be drawn up and the student subjected to the established disciplinary process.

Make-Up Work: Make up work or alternative assignments will be determined by the professor(s) and at the sole discretion of the professor(s). These assignments may or may not exactly duplicate the original and will not entitle other students to the same alternatives since they may not have experienced the same situations.

Cell Phones: Cell phones, pagers, or other electronic devices that are deemed by the instructor as disruptive to the learning environment should be disabled during class. Students failing to adhere to this policy will be asked to leave class. Students will receive no additional points for any assignment in progress, including test.

E-mail: Students are strongly recommended to utilize their Valdosta State University web mail account. The instructor will use these accounts to disseminate class related information. Students are responsible for all information communicated using this method. The professor(s) will not to respond to e-mails from non VSU accounts.

DEWAR COLLEGE OF EDUCATION POLICY STATEMENT ON PLAGIARISM

Below is information directly quoted from the Academic Honesty Policies and Procedures:

Academic integrity is the responsibility of all VSU faculty and students. Faculty members should promote academic integrity by including clear instruction on the components of academic integrity and clearly defining the penalties for cheating and plagiarism in their course syllabi. Students are responsible for knowing and abiding by the Academic Integrity Policy as set forth in the Student Code of Conduct and the faculty members' syllabi. All students are expected to do their own work and to uphold a high standard of academic ethics.

The full text of Academic Honesty Policies and Procedures is available in the on the Academic Affairs website (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>).

The consequences for acts of academic dishonesty in the Dewar College of Education are:

FIRST OFFENSE:

1. The faculty member will administer an academic response (e.g. resubmit / retake assignment, failure of the assignment, **failure of the course**).
2. The faculty member will complete a Level Two Dewar College of Education Concern form (<http://www.valdosta.edu/coe/studentsinfo.shtml>).
3. The faculty member will complete a Valdosta State University Report of Academic Dishonesty (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>).

SECOND OFFENSE:

1. The faculty member will administer an academic response (e.g. resubmit / retake assignment, failure of the assignment, **failure of the course**).
2. The faculty member will complete a Level Two Dewar College of Education Concern form (<http://www.valdosta.edu/coe/studentsinfo.shtml>). According to the Dewar College of Education Concern Form Policy, “a second level two concern form will result in the student being dismissed from his/her program of study.
3. The faculty member will complete a Valdosta State University Report of Academic Dishonesty (<http://www.valdosta.edu/academic/AcademicHonestyatVSU.shtml>). According to the Academic Honesty Policies and Procedures document, “after a second (or subsequent) Report of Academic Dishonesty has been

submitted to the Student Conduct Office in the Dean of Students Office, official charges will be drawn up and the disciplinary matter will be referred to the Valdosta State University Judicial Committee.”

Academic Honesty: Students are expected to adhere to the highest standards of academic honesty as outlined in the VSU Student Handbook. Any information that is copied in student materials must include full APA style reference information. Forms of academic dishonesty include, but are not limited to purchasing papers/assignments, copying paragraphs/pages of text, or copying another student’s answers or providing a student answers. You are expected to do your own work and writing in this course, in your own words. You are not allowed to use work from a different course unless expressly allowed by the professor in advance of submitting the assignment. In the discovered event of student dishonesty, **you will receive an “F” for a grade in the course and may be reported** to the appropriate administrative office for appropriate disciplinary action. *I will use all means available (references’, literature search, technology, Turnitin, SafeAssign, etc) to determine authenticity of your work. If you want to drop the course, you may.*

Grade Appeals:

Students have one week from the time an assignment, skill test, test, project or other course assignment is returned to question the grade calculation. During this week the professor(s) will freely explain how the grade was arrived at and may make adjustments’ if errors are detected. After this time, each individual grade will stand as reported. All grade appeals during the semester and at the completion of the semester will take place between the faculty member(s) and the individual enrolled student only. In the event the student and the instructor(s) are unable to mutually agree on an outcome, the grade appeal will move to the department head and then may ultimately move to the dean or VP. At no time will friends, family members, or other students be involved with the grade appeal process.

SPECIAL NEEDS (ADA STATEMENT):

Valdosta State University is an equal opportunity educational institution. It is not the intent of the institution to discriminate against any applicant for admission or any student or employee of the institution based on the sex, race, religion, color, national origin, handicap, veteran status, or sexual orientation of the individual. It is the intent of the institution to comply with the Title VI of the Civil Rights Act of 1964 and subsequent executive orders as well as Title IX and Section 504 of the Rehabilitation Act of 1973.

Students requesting classroom accommodations or modifications because of a documented disability must contact the Access Office for Students with Disabilities located in Room 1115 Nevins Hall. The phone numbers are (229) 245-2498 (voice) and (229) 219-1348 (tty).

Students requiring classroom accommodations or modifications because of a documented disability should discuss this need with the professor at the beginning of the quarter. Students requesting classroom accommodations or modifications due to a documented disability must also contact the Access Office for Students with Disabilities located in the Farber Hall. The phone numbers are 245-2498 (V/VP) and 219-1348 (TTY).

STUDENT OPINION OF INSTRUCTION

At the end of the term, all students will be expected to complete an online Student Opinion of Instruction survey (SOI) that will be available on BANNER. Students will receive an email notification through their VSU email address when the SOI is available (generally at least one week before the end of the term). SOI responses are anonymous, and instructors will be able to view only a summary of all responses two weeks after they have submitted final grades. While instructors will not be able to view individual responses or to access any of the responses until after final grade submission, they will be able to see which students have or have not completed their SOIs, and student compliance may be considered in the determination of the final course grade. These compliance and non-compliance reports will not be available once

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instructors are able to access the results. Complete information about the SOIs, including how to access the survey and a timetable for this term is available at <http://www.valdosta.edu/academic/OnlineSOIPilotProject.shtml>.

Addendums

All aspects of this syllabus may change as determined to be appropriate by the professor. ***The professor(s) of this course reserves the right to amend this syllabus as a result of unforeseen circumstances. Students will be given one week notice via e-mail to any change.***

Instructor: Susan Hagood

Office Phone: 333-7148

E-Mail: syhagood@valdosta.edu

Office Hours: Posted on office door. At times due to staff meetings, research, and/or student teaching observations I may be out of the office during certain office hours. The best way to schedule a meeting with me would be to make an appointment by e-mailing syhagood@valdosta.edu.

Office: 173

Classroom: COE 1130

Class Times: T 6-9pm