

MSRD Faculty Meeting Minutes

17 September 2012 / 9:00am

Attendees: Makini Beck, Heather Brasell, , J.T. Cox, Melody Fuller, Scott Grubbs, Dawn Lambeth, Sean Lennon, Ellice Martin, James Martinez, Barbie Radcliffe, Gidget Ryskamp, Nanci Scheetz (one or two others).

(1) Program Coordinators Report

A representative member of each academic program laid out some general goals (x2) that each seeks to achieve this academic year.

MAT

1. Public-relations / support for teachers
2. Interview / Writing Protocol

DEAF/INTP/ASL

1. CCI Programs
2. Hire new full-time faculty member

EDAT

- 1.
2. Consistency

MGE

- 1.
2. Review program changes

READ

1. Standards
2. Recruitment for small program

EDET

1. Ed.S. to Teacher Leadership Degree (upgrade in quality), moving candidates from an emphasis on the personal (individual classroom focus) to true leadership.
2. There will be seven new standards, including an intensified focus on required field experiences.

M.Ed. (joint with MAT program)

(2) Committee Reports

Updates were given on the available funds for ordering library materials, the Faculty Excellence Initiative (15 bucks for those signing up to participate in the current survey of faculty), and the Search Committee (new faculty member for Deaf Ed.).

(3) Accreditation / Institutional Report

Adjustments are being made to the recently completed PRS Reports. The IER and IEP Reports, due on 21 September 2012, will include data to help guide departmental decisions and program directions. PAAR will be dealt with later (due at the end of October). Faculty should remain focused on program improvement and meeting the needs of COE students.

(4) Budget

Horrible budget situation: Hiring freeze won't keep department from seeking out a new faculty member for DEAF Ed, as this search was initiated prior to the freeze edict. There is money for graduate assistants – a search is on for a new one for the department. There is money to help grow online programs.

(5) Promotion and Tenure

Documents were distributed to guide applications for promotion and tenure. Dr. Radcliffe advised attendees to ensure that the “standards” were met in putting together materials and not to rely solely on the “checklist.” P & T documents are due on 28 September for those applying this year.

(6) Advising

Notifications should be sent to students about advising calendars, etc. The advising center handles most freshmen and sophomores. Students in MSRD are generally juniors and seniors.

(7) Student Concerns

The university continues to have low retention rates, though retention for the COE is higher than the average. Faculty working with pre-service teachers should work to ensure that candidates are prepared for student teaching. The importance of documenting any concerns with individual pre-service teachers was emphasized.

Dr. Ellice Martin pointed out that a recent program on National Public Radio cited evidence to suggest that teachers can affect students' IQ scores through positive feedback and by modeling positive dispositions in the classroom.

Issues of plagiarism continue to plague online courses. Faculty was reminded that there are two levels of concern forms: (1) COE concern form, which is an academic response to plagiarism and (2) the VSU concern form, which is a disciplinary

response to the problem. BOTH forms should be completed for serious violations of academic integrity.

Faculty was reminded to document (formal, informal as appropriate) issues with students' professional development. Three committee members volunteered to develop guidelines for this proposed documentation.

(8) Updates

EVIRX not user friendly

Digital Measures / Data Warehouse is up and running

The College of Education name change is intended to reflect more than just education ("human services" to be added).

LiveText rubrics and the proper submission of assignments is emerging as an issue. Dr. Brasell discussed the procedures for the correct submission of assignments.

(9) New Opportunities

Compliance Training: faculty need to get this done soon in Blazeview.

Desire2Learn Training will begin for GOML instructors in October. Several dates and times are available to accommodate faculty schedules.

Pearson – ebook option (all up in the air at present)

(10) Reminders

Travel: Completing expense reports and funding for professional conferences (fund, department, and program numbers were distributed as reminders).

Absences: Faculty should report to Stormi on days they are absent. Documentation of hours and sick time in ADP was emphasized. Faculty should advise Stormi of their intention to travel to conferences.

Availability: Faculty is encouraged to be present to students and colleagues beyond office hours and teaching hours.

Bonjour...