Present: Dr. Brenda Dixey, Dr. Lisa Jones-Moore, Dr. Barbara Radcliffe, Dr. Sheryl Dasinger

Minutes recorded by Sheryl Dasinger (Faculty will rotate taking minutes)

1. Institutional effectiveness and IE Plan
   Analysis of Live Text data and institutional effectiveness plan deferred until next meeting. Committee will meet every two weeks on Monday from 3:30-4:30 PM location TBA. Next meeting, August 20, 2012.

   Committee will need to convert assessment rubrics to reflect IRA 2010 Standards and complete institutional report and areas for improvement. Dr. Jones-Moore stated that the PRS is almost complete (Due Sept. 21)

2. Revisions to plan of study
   Recommendations were to eliminate LEAD 7210 Ethics and Law 1 hr (no longer required by COE) and raise READ 7100 to 3 hrs. Dr. Dixey will investigate how other departments are incorporating the content from this course (via module?) into their programs.

   Also, the committee recommended the elimination of READ 7010. The course content will be covered in READ 7160 and READ 7170. The courses will undergo title changes from READ 7160 Practicum in Diagnosing Reading Difficulties to READ 7160 Diagnosing and Correcting Reading Difficulties Grades 1-5 and READ 7170 from Correcting Reading Difficulties to READ 7170 Diagnosing and Correcting Reading Difficulties Grades 6-12. Dr. Dixey will submit the paperwork to make these revisions to the program.

3. Certification Upgrade for Reading
   Dr. Dixey shared a memo from Dr. Lee concerning the New Field Program Requirements for the M.Ed. in reading. Dr. Lee will help the committee word the requirements so that it is clear to students. This information will be included in the new Masters in Reading brochure being developed by the reading faculty. The link to the PSC document is http://www.gapsc.com/Policies_guidelines/documents/Guidance_for_Educators_20120515.pdf

4. Two-year schedule (next page)
Master of Reading Education  
Schedule of Courses

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**RSCH 7100, PSYC 7010, are offered every semester. RSCH 7100 must be taken before PSYC 7010.**

**Only one guided elective is allowed in the degree program. This elective must be approved by your advisor and may be taken during any semester.**

**Students must take the GACE Reading Specialist Exam during their final semester of coursework.**

**ENGL 8690 may be substituted for READ 7140 and a guided elective**