

MSRD Faculty Meeting
October 1, 2013, 12:15 – 2:00
Dean's Conference Room

Present:

Dr. Regina Suriel
Dr. Brenda Dixey
Dr. Dawn Lambeth
Dr. James Martinez
Ms. Julie McKissack

Ms. Melody Fuller
Dr. Bob Spires
Dr. Debbie Paine
Dr. Barbara Radcliffe
Dr. Nanci Scheetz

Dr. JT Cox
Dr. Sean Lennon
Ms. Christia Williams
Mr. Scott Grubbs
Ms. Stormi St John

Update from Dr. Radcliffe: IER and IEP reports were finished and submitted by due date

NCATE/CAEP Preparation – Dr. Scheffler: NCATE being phased out over the next 5 years and replaced with CAEP so COEHS should now pursue CAEP accreditation. VSU and Mercer are the first two universities rolling out CAEP preparation. Evidence collected for NCATE can be used to fit CAEP narrative. CAEP standards published, but no rubrics will be forthcoming until January 2014. Faculty have the capability to change and define appropriate indicators.

Preparation Approval Annual Report

No changes to format or data collection process from last year
Webinar October 8th at 1:30 (Dean's Conference Room)
Due October 15
Update PRS Tables – Must be completed by May 15

edTPA Update– Beal-Alvarez/Fuller: Ms. Fuller reports committee organized; orientation and training attended; academic language webinar attended; future conference attendance discussed. Committee has discussed planning and organization on how to prepare students for external assessments.

Program Updates

ASL/INTP – Williams: Proposed change – Move ASL III & ASL IV to Area F prior to senior curriculum; ensure students have a foundation of the language.

DEAF – Scheetz

Program Changes – New Courses: Request to change SPEC to DEAF was not well received; instead a new course is proposed. DEAF 3040: Legal and Ethical Issues for Deaf Educators. Motion: Dr. Paine; seconded: Dr. Cox. Motion approved

EDAT – Lennon: EDAT coordinators have reduced assessments required from 16 to 8.

EDET – Martinez (for Martin): Enrollment for Teacher Leadership program is up. Courses have been revised. Ed.S. portfolio has been revised.

MAT/MSED – Grubbs et al.: Dr. Cox suggested some changes to catch problem students earlier. Suggestion to revise the curriculum to require a writing test and interview for admission.

MGED – Paine: Dr. Paine reports consistency needed in the following areas: Methods, lesson planning, reporting in LiveText. Suggested requiring 3.0 GPA in Area F and content courses

MGMS – McKissack: No updates to report

READ – Dixey

Program Changes – Course Change Forms: moving toward Reading program going completely online

Advising

Advising Sign-up sheet out (Advising: October 7-25): Spring schedule of classes not in Banner.

Layout possible plan for finishing the program: Look at grades, especially in content area courses. Make students aware when work/performance is inadequate.

Ask students to complete advisor evaluation forms

GACE Content Assessment – Eligibility: MSRD determines when students are ready to take GACE content assessment so that knowledge gaps can be caught and corrected; department informs Dr. Minor's office, which then makes students eligible to register.

Textbook requests: All textbook requests must go into the faculty portal

Faculty collaboration: Proposal to develop an Area of Expertise matrix; faculty send their areas of expertise/interest (ex: research, assessment, statistics, etc) to the secretary to develop the matrix

Sharing/Celebrating

American Sign Language I and II – Christia: 2 ASL INTP students selected to represent VSU at GaRID: TJ Gray and Jillian Wright

Publications: Dr. Jones-Moore published a book; Dr. Lennon published a paper; 2 of Dr. Martinez's students published a piece in EDSPEC

Conference Presentations: Dr. Dixey and Dr. Lennon will be presenting at International Society for Social Studies & Humanities. Dr. Suriel will be presenting at online forum Latinos in Science Education

Food for Thought: Middle School Milers are in 2nd place in Active For Life. Health Fair on 31 October

Field Experience Requests – Handout given in meeting

Fill out form – Green for Spring 14, Apprenticeship application
Submit 3 weeks in advance
Candidates must fill out an application

Funding Pools Released – Handout given in meeting

Prepare orders with quotes
Old golden rod/now e-Pro (See Stormi for help)

Service Committees

COEHS Committee Representative Final Approval
Educator Preparation Council – Representatives
Assessment Committee – “Under Review”

Travel

New Fleet of Vehicles

Check First – Auxiliary Services controls the vehicles; not usually available on short notice, reserve as soon as possible

Fuel Card – Need Driver ID Number (Takes time); prepare a couple of weeks in advance at minimum

Rental Cars – Hertz. Enterprise is no longer VSU’s preferred provider

Supervision (Fund 10500, Dept. 1341041, Program 11100, Class 11000)

Must submit at the end of each month

Funded through Dean’s Office

Radcliffe – 1st Approver

Leech – 2nd Approver (dwleech)

Teaching off campus (Fund 10500, Dept. 1341042, Program 11100, Class 11000)

Professional (Fund 10500, Dept. 1131013, Program 11100, Class 11000)

\$2000/year

Must submit authorization to travel

Radcliffe – 1st Approver

Announcements

COEHS Homecoming Alumni Reception – Oct 4th 5-6:45pm - Jennett Lawn. Faculty presence desired and requested

Important Dates

October 1

Advising Sign-up sheet out (Advising: October 7-25)

October 3
Midterm

October 20th
VSU Recruitment - Atlanta

October 28th-November 22nd
Early registration for Spring 2014

November 25th-29th
Thanksgiving Break (no classes)

December 2nd
Last Day of Class

December 3rd
Exam Preparation Day

December 4th-6th
Final Examinations

December 7th
Graduation

December 9th
Final Grades Due by 9 am

Faculty Meetings for the Fall Semester – First Tuesday (12:00-2:00)

November 5th

December 3rd