

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

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Committee/Group Name: MGED PROGRAM COMMITTEE

Chairperson/Responsible Contact: Dr. Deborah Paine – dgpaine@valdosta.edu

Purpose of the Meeting: Monthly Program Meeting / (Other) _____

Date:

Time:

Location:

Departments/Groups/Agencies Represented:

(MGED Faculty: Fuller, Grubbs, Jones-Moore, Lennon, Martin, Paine, Radcliffe, Suriel, Spires, (Sainz)

Dr. Lennon was unable to attend meeting today.

Primary Outcomes:

Reviewed August meeting notes

Reviewed, discussed, and revised the 2012-2013 IER for MGED (BSED in Middle Grades Education.)

Discussed the MGED (BSED in Middle Grades Education) IEP for 2013-2014.

Actionable Items/Planned Follow-up:

Dr. Paine will make the recommended changes provided by the faculty to the IER. When complete it will be sent on to Dr. Radcliffe.

Dr. Paine will complete the IEP with the input from the faculty and send to Dr. Radcliffe.

IEP will focus on several key aspects of the MGED program that align to all stated outcomes. After the faculty data review, two key domains in planning/instruction and learning environment emerged as challenge areas. AMLE evaluation survey will still be used as additional data sources for program strengths and weaknesses.

The meeting date/time for October was not set prior to dismissal, but a notice will be emailed to do so soon.