

Dewar COEHS Meeting Documentation Form

This form should be completed by all non–statutory committees/groups for meetings associated with the COEHS.

Statutory committees are required to maintain formal minutes.

The completed form should be filed according to approved COEHS policies and procedures.

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Committee/Group Name: MGED PROGRAM COMMITTEE

Chairperson/Responsible Contact: Dr. Deborah Paine – dgpaine@valdosta.edu

Purpose of the Meeting: Monthly Program Meeting / (Other)_____

Date:

Time:

Location:

Departments/Groups/Agencies Represented:

(MGED Faculty: Fuller, Grubbs, Jones-Moore, Lennon, Martin, Paine, Radcliffe, Suriel, Spires, (Sainz)

Dr. Lennon was unable to attend meeting today.

Primary Outcomes:

Reviewed updates to the Live Text report components as of 8 August 13. This information was provided by Dr. Ryskamp.

Reviewed and revised the Middle Grades Education Portfolio artifacts (per VSU-COE standards) that are required to be uploaded to Live Text by students. Assignments align with course work and newly adopted PDS model beginning in Fall 2013.

Actionable Items/Planned Follow-up:

Dr. Radcliffe will ensure portfolio changes in Live Text are completed.

Dr. Paine will send revised portfolio requirements to all committee members for review. When review completed, the final version will be submitted to Dr. Radcliffe for distribution.