Present:

Dr. Barbara Radcliffe  Dr. James Martinez  Dr. Sean Lennon
Ms. Melody Fuller  Dr. Julie Lee  Ms. Julia McKissack
Dr. J.T. Cox  Dr. Brenda Dixey  Dr. Ellice Martin
Dr. Nanci Scheetz  Dr. Gidget Ryskamp  Ms. Stormi St John
Ms. Christia Williams  Dr. Dawn Lambeth
Dr. Heather Brasell  Mr. Scott Grubbs

1. Congratulations
   1. Nanci and Christia on their invitations to the Critical Thinking for Interpreters Conference in Salt Lake City
   2. Ellice and EDET faculty – Teacher Leadership
   3. MGED –
      i. Program changes – MGED 3020 added; Fuller will teach; course will teach standards and how to write lesson plans
      ii. PDS. MSRD will be developing PDS with Lowndes Middle and Hahira; professors in schools three times per week

2. Student Awards – Melody
   1. Outstanding Student Teacher (department)
   2. COE Outstanding Student (department)
   3. B.K. Stanley Award (awarded to undergraduates who display exceptional teaching talent, leadership and teamwork ability; not tied to GPA)
   4. All student award recipients to Stormi by Tuesday, Feb 26th – Robert A. Griffin nominated as outstanding graduate student

3. NCATE - Writing Teams – Ellice
   1. Faculty members currently serving
   2. Writing groups will ask other faculty to help as needs are identified
   3. Currently students are not required to attend school board meetings; should this be required prior to beginning Professional Courses?

4. Advisory Board Meeting – James/Scott – invitations have been sent, room reserved, catering will be ordered this week

5. Advising
   1. February 25 – March 29 – remember students need Perspectives in two different areas. Graduation applications should be completed the semester before the semester in which students graduate
   2. MGED Program (See handout) – Advising tips with program updates
   3. Instructional Advisement Forms – many have been given out. The quality of students the program is attracting is impacting future student teaching placement
6. E-Learning
   1. Survey Monkey
      i. Available until 1 July 2013
      ii. Replaced with Qualtrics – free trial available and can be used from home
   2. New Program – VSU Excels
   3. Sloan Consortium (Quality Online Education)
      i. Institutional Membership
         1. Workshops at a reduced cost
         2. Free webinars
         3. Access to Sloan-C publications/research
      ii. Directions: Setting up account/Linking to VSU account

7. Dewar College of Education and Human Services (Begins July 1) – Marriage and Family Therapy and Social Work will join COE

8. Prior Learning Assessment Credit for National Boards
   1. Goal: Formally define how we accept National Board credit
   2. Look at the three courses and learning outcomes
   3. Determine if any fit the program
   4. VSU credit awarded for course (not part of the 6 hours transfer in credits)

9. Complete College America
   1. Complete College Georgia – (VSU ed), (COE ed), (Dept ed)
   2. Timeframe: within the next couple weeks

10. Assessment Center
    1. Mother Rule – Ethics Assessment (coming fall)
    2. NCATE/Ga PSC – Data must be complete (go back to summer 2012 and fall 2012)

11. Field Experience Office – Sophi Stevens has moved into this office; she will need three weeks for placements
    1. Field Experience Request Form (website)
    2. Practicum Application (website)

12. Searches
    1. Deaf Ed
    2. General
    3. General
    4. Department Head

13. Reminders/Announcements
    1. Faculty Excellence Awards (Packets due April 1)
    2. Meeting Documentation to Stormi – please use the COE meeting documentation form