

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Department Head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date: 03/23/2016 **Time:** 9:30am-11:30am **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Ms. Jeanna Allums (SOLIS President, conference call), Dr. Drouillard, Dr. Most, Ms. Heidi O'Connor (VSU Counseling Center), Dr. Ondrusek, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang.

Primary Outcomes: Presentation on counseling center services for distance learning students, and faculty and staff. Updates from Graduate School and COEHS: Ashley T. Hoffman MLIS Grad will participate at the April Graduate Research Symposium. Graduate School staff are working towards automating the admissions process and moving it all online, target date for a test is fall 2017. Curriculum Committee is beginning review of reference track courses and will share findings with faculty when process is concluded. MLIS 7540 has been approved to replace discontinued course MLIS 7550 in Dual Program in School Media Certification curriculum. Ondrusek has submitted an application for SOLIS for ALA student chapter of the year. Brianna Austin has invited those attending PLA in Denver to contact her for tours of the Denver Public Library or to meet for lunch or dinner during the conference. Textbook committee reviewed and approved Koehler's request to use his own textbook for MLIS 7610 in summer 2016. Fall 2016 teaching assignments revised to include new instructor position work. Online student town hall meeting will be held April 13, 8:00-10:00 pm in MLIS Village course.

Actionable Items/Planned Follow-up: Requests for reassigned time for AY 16-17 are due March 28. Faculty have requested opportunity to review applications for new graduate assistant position when opened. All departments need to review online catalog entries for accuracy. All faculty should review proposed changes to VSU Tenure & Promotion policy and share responses with faculty senator to bring to next faculty senate meeting. SOLIS officers are scheduling spring meet-ups for May in celebration of 15th anniversary of MLIS program. Admissions committee will review 143 applications for fall 2016. Faculty reviewed end of year spending and approved moving \$500 from travel to operating. Request from GPLS to attend Capstone presentations: Will send index of titles and links to recordings of presentations.