

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Interim Department Head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date: 09/09/2015 **Time:** 9:30am – 11:30am **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Drouillard, Ms. Rebecca Falks (Office of Sponsored Programs and Research Administration), Dr. Most, Dr. Ondrusek, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang

Primary Outcomes: Falks reviewed OSPRA services and resources. Most presented university and college updates. Committee reports were delivered and can be found in the full meeting minutes. Planning for various departmental projects and requirements was undertaken (see below). Faculty agreed that MLIS new student orientation should continue as a face-to-face activity. Spring orientation dates of Jan, 8-9, 2016 were confirmed.

Actionable Items/Planned Follow-up:

*Ren will submit her third-year review binder by Oct. 13.

*All curriculum and catalog changes for AY 16-17 will be presented at the Oct. 14 faculty meeting.

*MLIS will undergo Comprehensive Program Review along with most other COEHS degree programs this year.

*SOLIS elections will run Sept 9 – 15. Slate of officers is published in the SOLIS newsletter.

*Assessment retreat will be held Sept. 23.

*Faculty traveling to attend GaCOMO should submit their travel authorization requests ASAP.

*Annual MLIS Town Hall Meeting will be held Friday Oct. 9, 7:00 am at GaCOMO conference.

*Most will submit a Graduate Faculty Scholarship application to support recruiting efforts at ALA June 2016 in Orlando.

*LiveText student pricing is still being negotiated. Drouillard will communicate outcome to new students.