

Dewar COEHS Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meetings associated with the COEHS.
Statutory committees are required to maintain formal minutes.
The completed form should be filed according to approved COEHS policies and procedures.

Committee/Group Name: Department of Library and Information Studies

Chairperson/Responsible Contact: Dr. Linda Most (Interim Department Head)

Purpose of the Meeting: Faculty Meeting (monthly)

Date: 04/08/2015 **Time:** 10:00am-12 noon **Location:** Odum Library Conference Rm# 4260

Departments/Participants/Groups/Agencies Represented: Dr. Drouillard, Ms. Katresa Gardner (Student organization president via conference call), Dr. Most, Dr. Ondrusek, Ms. Peacock, Dr. Ren, Dr. Thiele, and Dr. Yang.

Primary Outcomes: Faculty presented updates on a variety of projects and activities including: COEHS Diversity Plan, COEHS scholarship activity, LIS Department Head search, Grad. School resources still available, new travel reporting procedures, and SOLIS student activities.

Curriculum Committee activities: course rotation schedule revised, additional sections of 7400 and 7420 added for fall, new part-time instructors being sought for fall, Suddeth's contract renewed for 2015-16.

Assessment Committee reported that pilot of including MLIS 7420 in Collection Management SLOA did not work out.

Admissions Committee recommended admission of 70 including 24 from out of state and declined 46 applicants.

Actionable Items/Planned Follow-up: The new travel reporting procedures are now in place.

SOLIS will mount a recording of Amanda Davis's scholarships and funding opportunities presentation on the MLIS webpage.

Curriculum Committee proposed fall activities include review of MLIS 7700, and planning for review of Reference Track.

MLIS 7420 needs to be removed from the list of Collection Development Guided Electives in the Grad Catalog and on the webpages. Faculty input on the Proposed MLIS New Student Orientation webpage will be incorporated into the page design.