**COEHS DEI Committee Meeting Minutes**

**Date: October 19, 2023**

**Time: 11-12 PM**

**Location: Room 2007**

Officers

Chair: Regina L. Suriel

Co-Chair: TBA

 **–Attendance**

Nicole Alemanne, Huzeyfe Cakmakci, Jiyoon Jung, James Martinez, Hoa Nguyen, Kate Warner. Regina L. Suriel. Special guest: Mrs. Rosalyn Martinez

**Welcome and Introductions:**

*We met at the MH for the first time. We were able to use the TV monitor to Teams other members.*

Old Business / Previous Meeting Minutes –

Last meeting was on September 2023. [Please see meeting minutes](https://valdostaedu.sharepoint.com/%3Aw%3A/r/sites/TM-COEHS/Shared%20Documents/General/Diversity%2C%20Equity%2C%20and%20Inclusion%20Committee/Meeting%20Agenda%20%26%20Notes/2023-2024/September%2012%2C%202023%20Meeting%20Agenda.docx?d=w231de5facde546c6b480b8c1037bfb91&csf=1&web=1&e=goTX2E).

**Approved by:** Hoa Nguyen and James Martinez

Taskforces – Chair updates

* + Multi-Cultural Hub
		- Lead: James Martinez: Logos Update

*The final logo was confirmed. James will reach out to Dr. Evelyn for a final revision of the logo. Regina shared that more than one version of the logo can exist. For example, one version can be used for official mail and the other for banners and/or other activities.*

* + - Lead: Kate Warner: Furniture and TV monitor to place in the Hub.

*Kate shared that she would reach out to Dean Slykhuis for funding to move the TV monitor to the end of the wall. A discussion took place about the cost of the movement, however, all members agreed this would be appropriate and in support of our mission for the Hub.*

* + - Lead: Regina & James

*An organic and soft opening has occurred at the MH. Students from CAMP have been using the Hub. Student participation is welcomed. Regina raised the issue of behavioral conduct and responsibility of the MH. She shared concerns that can be addressed through a community of practice rationale. Dr. James Martinez recruited Mrs. Rosalyn Martinez, director of CAMP to the meeting. Mrs. R. Martinez shared that CAMP could provide student assistance to monitor the Hub. She volunteered to overlook student leads that will monitor the Hub. Moreover, she is sharing a Community of Practice declaration to be considered for the MH and to manage expectations for behaviors. Lastly, leading students can manage a schedule of events for the MH. Mrs. R. Martinez also supports the committee in utilizing a TV Monitor to display events. As an alternative, she suggested starting with a whiteboard to keep a daily schedule of events and availabilities.*

* + - At the hub, do workshops on teaching about DEI topics, something that can be shared easily. Create a Wishlist/ list with topics (request topics/presenters from different departments.) and coordinate with Dr. Jones. For example, a suggested presentation may be one of the published AERA Handbook for Research on Teachers of Color and Teachers of Color and Indigenous Teachers and Q&A with Drs. Suriel and Martinez
			* Free resources through BranchED grant, including definitions of Diversity, [vignettes](https://resources.educatordiversity.org/resources/complexities-in-the-classroom-vignettes-for-teacher-candidates) to use with students to discuss DE&I topics and more topics.
			* Equity Literacy Institute: <https://www.equityliteracy.org>
	+ Coalition
		- *Update: Work with Ethan on website- Hoa Nguyen volunteered to work on this task. Thank you for your service.*
	+ Peer Connect
		- New lead: TBA
	+ Next year’s leadership for COEHS DEI Committee
		- No updates from Dr. Slykhuis on new members for 2024-2025

New Business-

DE&I Upcoming Events-

* *Preparations for Multicultural Hub Open House, Date TBD*
	+ Who needs to attend
		- *VSU leadership, deans, dept heads, faculty, staff, students, community*
	+ What needs to be set up
* *MH décor, invitations, catering, music, events, guest speakers, etc.*

Schedule for future meetings:

**A Thursday in November based on Doodle Poll.**

Other business

* + - A DE& I book proposal?
		- Submit a DE&I proposal to present at PACE?