

## MINUTES

### COE TENURE AND PROMOTION COMMITTEE

November 7, 2012

Attendees Loraine Schmertzinger (via Skype) – CLT, , Tonja Root – ECSE, George Langford – KSPE, Nanci Scheetz – MSRD, David Wasieleski - P & C, Mary Willis—ACED, and Don Leech—Dean's Office

Not in Attendance: Mary Gorham Rowan – CSD

Don Leech convened the meeting at 9:00 am.

#### Discussion of the Committee Role:

Don Leech outlined the committee's charge according to the COE. He discussed his role as facilitator-- to provide input into policy and procedures.

COE Performance Guidelines, VSU Tenure and Promotion Policies and Procedures, and sections 8.3.6 and 8.3.7 of the USG BOR Policy Manual, and a list of applications were distributed.

Review of Tenure and Promotion Applications (Confidential Recommendations and Memos are on File in the Dean's Office):

The committee deliberated on each tenure and promotion application and voted on each action.

#### Revision of the COEHS Performance Guidelines:

The committee supported the development of a task force to examine the current COE Performance Guidelines and make recommendations for improvement. These recommendations should reflect the lessons learned from our years of implementing these initial guidelines.

#### Sample Portfolios:

The committee supported the idea of soliciting sample portfolios to be used as part of the faculty resources. The committee agreed upon one faculty member's current portfolio to use.

The meeting adjourned at 10:30 am.