

DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES

DEPARTMENT HEAD MEETING

(09/18/14)

Attendance: Barbie Radcliffe, Anthony Scheffler, Brian Gerber, Don Leech, Mike Griffin, Leon Pate, Jack Rainer, Kate Warner, Reynaldo Martinez, Corine Myers-Jennings, Lynn Minor, Festus Obiakor, Linda Most, Mizanur Miah, Sherry Gravett, and Provost Hudson Rogers.

Meeting called to order by Dr. Gerber at 8:34 a.m.

Introduction of Czech Republic Faculty: This is the 10 year anniversary of our partnership with the Czech Republic. Dr. Steven Kohn introduced the committee members to two representatives from the Pedagogická Fakulta (College of Education) at Palacky University in Olomouc, Czech Republic, Dr. Jana Kvintova and Dr. Gabriela Smeckova. Dr. Kvintova is from the Patopsychologie Department (Clinical Psychology) and Dr. Smeckova is from the Special Needs Department (Special Education).

Approval of Meeting Minutes: The minutes from 08.07.14 were reviewed. Dr. Pate moved to accept these minutes and Dr. Martinez seconded. No one abstained and said motion passed via consensus with minor changes.

Dean's Updates:

- Academic Map – Dr. Gerber reminded the committee to look at your department's programs and try to determine your class needs. You will need to do this in order to determine justifications for needing faculty. Dr. Rogers needs this information reported to him by October 6th.
- New Faculty Search Request Form – Dr. Gerber provided the committee with a handout of the new search form. Much of the information is the same. If you have questions, please contact Dr. Leech or Dr. Scheffler.

Provost's Presentation: Dr. Gerber presented the committee with a scenario as to how departments can increase the number of students in a class and decrease the number of faculty needed. Discussion ensued regarding concerns about the internal mechanics of the rubric. Dr. Rogers followed by speaking about a way to look at the needs for faculty as we go to look at our programs, our class numbers, class sizes, and need for faculty in general.

He discussed the importance of reviewing data and to make sure that the COEHS is using all resources as strategically as possible. Discussion ensued. Dr. Rogers presented a faculty projection model to the committee from the university level, college level, and department level. The State will look at the last 2 years of data. As of now, the data shows that the last 2 years are our lowest since 2009. Dr. Rainer and Dr. Pate established the idea of needing to carefully pay attention to not only the quantitative data, but also the qualitative data.

Dr. Rogers sees VSU "getting squeezed" by the state if we don't find a better way of making decisions. He further added that VSU is going to end up being reactive rather than proactive. VSU's enrollment has gone down approximately 8% since Fall 2010. Further discussion ensued.

CAEP Update: Dr. Scheffler and Dr. Minor announced that the report to CAEP will be submitted on Sunday (September 21st). The next step is to have everyone familiarize their CI matrix as quickly as possible. The CAEP process will continue until April. As of now, the CAEP review team is still being put together and new

members have been added. One member in particular is a name from BYU. He is stated to be a guru of accreditation. The PSC is also bring 10 people to observe the review.

Announcements:

- Dr. Gerber announced that Harvey Brightman, who is an expert in teaching in higher education, is coming for two workshops on January 6th and 7th here at VSU. He will be able to accommodate 45 people for these workshops, 10 of those people from this department. The committee agreed one person from each department would best represent the COEHS. The name of the person from each department needs to be established before November 1st.
- Dr. Minor addressed the ethic assessment requirement of the PSC. As of 2 days ago (September 16th), the assessment was not ready. For in progress grade, the COEHS is going to assign students a U. The U does not reflect the grade as of yet, because the students are not able to earn a S. There will be two assessments. The student does have to pay for both (an entrance and exit assessment).

Meeting adjourned at 11:30 am.

Respectfully submitted,
Jessica Pippin