**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**
**DEPARTMENT HEAD EXECUTIVE COUNCIL MEETING**

**(6.30.2022)**

**Attendance:** Kate Warner, Debbie Paine, Heather Kelley, Steve Downey, Crystal Randolph, Ashleigh Stevens, Natalie Kuhlmann, E-ling Hsiao, Sonja Jenkins and Tracy Burch.

**AA Strategic Plan:** Dr. Warner disbursed copies of the plan draft. She discussed each section and asked for comments. Discussion ensued.

**Reading Groups:** Dr. Warner asked for an update on each departmental material choices and the date of the meetings. All chairs have made the sections for their department and they will share the date and time of the meetings with her and Dr. Slykhuis. Discussion ensued.

**Enrollment:** Dr. Warner stated that undergraduate enrollment is down by 13-14%, graduate enrollment is down 10%. Smart Path enrollment is up 23% and eCore is down 17%. She requested thoughts and ideas from the chairs on how to reach possible students. Discussion ensued. Chairs feel that the advertisement of the COEHS programs could use a more up to date approach.

**Budget:** Dr. Warner warned that if enrollment continues decline that more budget reductions are inevitable. Discussion ensued. The Chairs made points that some programs and/or courses are at capacity and/or have waiting lists. They need faculty to teach the additional sections.

**AFARAP Template & Academic Administrator Evaluation:** Dr. Warner asked the chairs to give thoughts on the handout drafts. Discussion ensued. The chairs feel that this is something that the college should develop so that it aligns better with the college needs and rubric.

**Updates:**

**Online Directory:** Dr. Warner asked that the chairs update all their directory information, faculty, room numbers, and phone numbers.

**Fall Opening:** Dr. Warner announced that Dean Slykhuis set the meeting for Wednesday, August 10th from 10-12pm in Jennette Hall room #1111.

**Amy Williams:** Dr. Downey stated that he has requested the Provost and President to grant her an honorary degree and asked that she be included during the COEHS Fall opening and the VSU Fall graduation.

**Meeting adjourned at 11:10am**

Respectfully submitted,

Tracy Burch