**DEWAR COLLEGE OF EDUCATION AND HUMAN SERVICES**
**DEPARTMENT HEAD EXECUTIVE COUNCIL MEETING**

**(8.20.2020)**

**Attendance:** Karla Hull, Kate Warner,Debbie Paine, Heather Kelley, Eugene Asola, Keith Waugh, Natalie Kuhlmann, Linda Most, Ashleigh Stevens, Steve Downey, Corine Myers-Jennings, Tracy Burch and Sonja Jenkins.

 **Approval of Prior Minutes:** Approved minutes for 7/30/2020.

**Updates from Dr. Hull:**

* Enrollment is up! Keep up the work!
* Everyone should prioritize all spending on conferences. Only virtual conferences are allowed.

**Committee Tasks and Composition:** Dr. Hull asked for what issues the task force should address such as undergraduate, graduate, and Technology. Discussion ensued.

**Fall First Week:** Dr. Hull asked what type of issues are students having in this first week of classes. Discussion ensued. Social distancing seems to be the number one issue with students.

**USG E Degrees:** Dr. Hull announced that we are exploring and e-degree for Teacher Education.

**The Happening:** Dr. Hull asked opinions on participating in this event. Discussion ensued. Decision made not to participate this year.

**Regents Awards:** Dr. Hull stated that Dr. Lee Grimes would be nominated for the Presidential Excellence Award for Teaching. There are three other categories, everyone should send their nominations to her before September.

**OTHER:**

**Office Name Change:** Dr. Kuhlmann recommended two names for the new office. Discussion ensued. Decision was made: Professional Education Services.

**Georgia Professional Standards Commission Continuing Approval Review:** Dr. Kuhlmann stated that the draft for program standard 6 is due from department heads to her by October 31, 2020. Program-specific standard 1 is due from department heads to her by December 1, 2020. This will involve submission of standard 1 and 6 evidence for over 30 certification fields across the university.

**IER/IEP:** Dr. Kuhlmann said that these are due to her by September 23, 2020. Dr. Most requested a later due date. Dr. Kuhlmann agreed on a new due date of September 28th and the department heads agreed they would ensure all applicable program documents are submitted by faculty to the department head and complete on or before this date.

**Meeting adjourned at 11:20 am**

Respectfully submitted,

Tracy Burch