

# Doctoral Admission Requirements and Procedures

Minimum admission requirements have been established for the Doctor of Education Degree program. Applicants meeting these requirements will be considered for admission to the program; however, meeting the minimum requirements does not assure admission. Final admission decisions for the program will be made by the Doctoral Coordinating Committee.

- The applicant must complete a full set of application forms as required by the Graduate School.
- The applicant must arrange for official transcripts from all colleges previously attended to be submitted to the Graduate School.
- The applicant must have completed a Master's Degree at an accredited or approved institution.
- The applicant must have completed three years or more of acceptable school or related agency experience.
- The applicant must submit a minimum 3.25 grade-point average (on a 4.0 scale) for all graduate work attempted.
- The applicant must submit official GRE scores (Verbal with a minimum score of 425, Quantitative with a minimum score of 425, and Analytical with a minimum score of 425 or 3.5) on the GRE general test or an official MAT score with a minimum score of 390 or 36.
- The applicant must submit a letter of support from his or her school district, institution, or agency.
- The applicant must submit three recommendations from persons who can address the applicant's professional qualifications and potential for successfully completing the program.
- The applicant must submit a biographical/career goals statement which addresses the questions provided in the doctoral program application. **NOTE: This statement will serve as a writing sample and will be rated as part of the admissions process.**

Individuals who do not meet the minimum admission standards specified may submit a request for admission by exception. A letter stating the rationale for why the applicant should be considered for admissions should be addressed to the Departmental Doctoral Admissions Committee. The letter should be submitted as part of the application packet. Note: If applicants' GRE or MAT score falls below the posted minimums, they are encouraged to post a second score by either retaking the test or taking the other.

## Admission Procedures

- Specific admission requirements and required application documents are found [here](#) . Applications are submitted directly to the Graduate School for initial evaluation.
- Students may not apply for more than one program area.
- A Program Area Committee will review the credentials of each applicant seeking admission into that program area. Candidates receiving further consideration for admission **may** be required to appear before the appropriate Program Area Committee for an interview. Each Program Area Committee will make recommendations concerning acceptance or rejection to the Doctoral Coordinating Committee which will make the final decisions regarding admission to the program.
- Applicants will be notified in writing by the Graduate School of the decision of the Doctoral Coordinating Committee.