I. Student Exec board members joining meeting today-Terrance Rhodes, Stephanie Poci, & Kimmi Cantrell
   a. Sharing their ideas for semester
      i. Social with Student Affairs units- recommended thinking about Fall to introduce new cohort to units, discussed a combined information/social experience
      ii. Want to involve HESA in service activities-discussed finding out what members are interested in, discussed possibly linking the activity to HESA focus,
      iii. Informed students that we need several first year students to assist with May 8 hooding ceremony in early afternoon (11-2)
      iv. HESA buddy system- students suggested having “families” with two mentors serving a small group of new cohort students (idea well received)
      v. Suggested taking non-active students from program off the list serv.
   b. Students will attend meeting Feb. 4.

II. Brochure-Meeting on Thursday, Karla Will attend

III. Recruitment-(need a trip to Morehouse)
   a. James has a contact and we can plan a trip for end of Feb.

IV. Portfolio- This Friday- Karla will bring rubrics, we will have 1-2 students come to whiteboard and present their learning experience idea, and we can critique and shape as an example for students. Focus this time will be on learning experience section. Next time we will have students bring their learning experience sections for individual feedback.
   a. Goals narrative will be done in SPS first semester, and refined In SDT second semester
   b. Leadership Philosophy and goals-developed and refined in 3rd semester Leadership course.
   c. Suggestion for combining Future goals with Goals, to reduce sections in portfolio

V. Writing Sample policy- Travis will present a rubric to be used with our current requirement for Grad students to tell us why they are choosing HE leadership.

VI. Discussion of effective teaching activities

VII. Next meeting Feb. 4