Dewar COE Meeting Documentation Form

This form should be completed by all non-statutory committees/groups for meeting associated with the COE. Statutory committees are required to maintain formal minutes. The completed form should be filed according to approved COE policies and procedures.

Committee/Group Name: CFT

Chairperson/Responsible Contact: E. Wily

Purpose of Meeting: Determine 6 assessments

Date: 4/29/14 Time: 1:00 Location: Conference Rm

Departments/Groups/Agencies Represented: EW, SO, LL, DK, DO, EH, HF, LS

Primary Outcomes:
1. Assessments for Library Media established. Will need to update syllabus.
   2. Assessments for EDS-1M: do 830P instead of 7300 10P. 2300-10P.
   3. Assessments for EDS-1T: 8100, 8300, 8500, 8999

Actionable Items/Planned Follow-up: EW update syllabi/matrices to reflect assessments. Files to be sent to HP, LM, program coordinators.

Meeting next Tuesday, May 12th @ 1:00

11/15/2012